

Permittee: Louisiana Department of Transportation and Development

Permit Number: LAR043001

Agency Interest No: 108424

Reporting Period: January 1, 2013 - December 31, 2013



**Annual Report  
for the  
Louisiana Pollutant Discharge Elimination System (LPDES)  
General Permit for Discharges from  
Regulated Small Municipal Separate Storm Sewer Systems (MS4s)**

Date: March 10, 2014

**Certification:**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: Richard L. Savoie

Printed Name: Richard L. Savoie, P.E.

Title: DOTD Chief Engineer Administrator

Date: 3.6.14

**Contact Information**

Name: Joubert Harris

Title: Environmental Program Manager II

Phone: 225-248-4141

Email: [Joubert.Harris@la.gov](mailto:Joubert.Harris@la.gov)

Mailing address: 5080 Florida Boulevard, Baton Rouge, Louisiana 70806

## Table of Contents

List of Tables.....	iii
List of Acronyms.....	iv
Executive Summary.....	vi
Introduction.....	1
Program Evaluation.....	4
Status of Compliance.....	4
BMP Assessment.....	4
Progress towards Achieving the Statutory Goal.....	4
Measurable Goals for each of the MCMs.....	4
Summary of Minimum Control Measures.....	5
MCM: Public Education and Outreach on Storm Water Impacts.....	6
MCM: Public Involvement/Participation.....	10
MCM: Illicit Discharge Detection and Elimination.....	12
MCM: Construction Site Storm Water Runoff Control.....	14
MCM: Post-Construction Storm Water Management in New and Re-development.....	17
MCM: Pollution Prevention/Good Housekeeping for Municipal Operations.....	20
Looking Ahead: Storm Water Activities for 2014.....	26
Storm Water Management Program Changes.....	27
Sharing Responsibility.....	28
<i>Appendix A: Measureable Goals Output Tables I-XV</i>	
<i>Appendix B: After the Storm Brochure &amp; Understanding Water Brochure</i>	
<i>Appendix C: Make Changes, Be the Solution! Poster</i>	
<i>Appendix D: Educational Materials Packets</i>	
<i>Appendix E: LPB Contracts, Broadcast Schedule and LPB Article</i>	

<i>Appendix F:</i>	<i>Catch Basin Cover Photograph</i>
<i>Appendix G:</i>	<i>Illicit Discharge Detection and Elimination Training Form &amp; Employee Quiz</i>
<i>Appendix H:</i>	<i>Public Records Request Form</i>
<i>Appendix I:</i>	<i>Construction Inspection Forms</i>
<i>Appendix J:</i>	<i>Course Descriptions</i>
<i>Appendix K:</i>	<i>LSWA Conference Agenda</i>
<i>Appendix L:</i>	<i>Hydraulics Manual Supplement</i>
<i>Appendix M:</i>	<i>Standard Plan EC-01, Temporary Erosion Control Details</i>
<i>Appendix N:</i>	<i>Plan in Hand Memorandum Review Form</i>
<i>Appendix O:</i>	<i>Project Delivery Manual Excerpts</i>
<i>Appendix P:</i>	<i>MS4 Outfall Survey &amp; Illicit Discharge Visual Screening Form</i>
<i>Appendix Q:</i>	<i>Agile Assets System</i>
<i>Appendix R:</i>	<i>SPC Questionnaire</i>
<i>Appendix S:</i>	<i>De-icing/Anti-icing Agents-Statewide</i>
<i>Appendix T:</i>	<i>Post Construction Storm Water Inspection Form</i>

### List of Tables

Table I	Abbeville
Table II	Alexandria
Table III	Bastrop
Table IV	Baton Rouge
Table V	Hammond
Table VI	Houma
Table VII	Lafayette
Table VIII	Lake Charles
Table IX	Mandeville-Covington
Table X	Monroe
Table XI	Morgan City
Table XII	Natchitoches
Table XIII	New Orleans
Table XIV	Shreveport
Table XV	Slidell

## List of Acronyms

AST	Aboveground Storage Tank
BMP	Best Management Practice
CSI	Certified Storm Water Inspector
EA	Environmental Assessment
EEU	Environmental Evaluation Unit
EPA	Environmental Protection Agency
GIS	Geographic Information Systems
LADOTD	Louisiana Department of Transportation and Development
LDAF	Louisiana Department of Agriculture and Forestry
LDEQ	Louisiana Department of Environmental Quality
LPB	Louisiana Public Broadcasting
LPDES	Louisiana Pollutant Discharge Elimination System
LSWA	Louisiana Solid Waste Association
LTRC	Louisiana Transportation Research Center
LUSC	Louisiana Urban Stormwater Coalition
MCM	Minimum Control Measure
MEP	Maximum Extent Practicable
MS4	Municipal Separate Storm Sewer System
NHI	National Highway Institute
NOI	Notice of Intent
NPDES	National Pollutant Discharge Elimination System
O&M	Operation and Maintenance
PE	Project Engineer

PSA	Public Service Announcement
SPC	Spill Prevention and Control Plan
SWMP	Storm Water Management Plan
SWPPP	Storm Water Pollution Prevention Plan
UA	Urbanized Area

## Executive Summary

It has been estimated that over 56,000 pounds of contaminants enter Louisiana waters from its highway drainage system. As the steward of Louisiana roads and bridges and therefore its drainage system, the Louisiana Department of Transportation and Development (LADOTD) has been proactive in combating the above alarming statistic to prevent the further deterioration of the state's surface waters. This is being accomplished through the implementation of a broad storm water management program to address discharges from its drainage system, construction sites, and facilities as mandated by the Louisiana Pollutant Discharge Elimination System General Permit for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s), master general permit number LAR040000.

The permit challenges the permittee to develop best management practices (BMPs) or water pollution controls for each of the six minimum control measures listed below.

- Public Education and Outreach on Storm Water Impacts
- Public Involvement/Participation
- Illicit Discharge Detection and Elimination
- Construction Site Storm Water Runoff Control
- Post-Construction Storm Water Management in New Development and Re-development
- Pollution Prevention/Good Housekeeping for Municipal Operations

Typically, the BMPs whether structurally engineered devices or procedural policies, are put into practice in areas designated by the permitting authority, however the LADOTD has chosen to apply its BMPs statewide.

To remain in permit compliance, the report presented here includes five major topics to address each of the five annual report requirements as stated in the permit. The LADOTD's annual report details the pollution prevention activities undertaken by the permittee during the 2013 calendar year to reduce the pollutants entering its MS4 as well as limiting the polluted discharge from its MS4 to area water bodies.

## **Introduction:**

In 1972, polluted point source discharges to the waters of the United States were prohibited unless authorized by the National Pollutant Discharge Elimination System (NPDES) permitting system. Originally improvements to water quality focused on limiting industrial wastewater discharges and sanitary sewerage overages. However it became evident that poor water quality was caused by more than these two processes alone. It was later recognized that polluted storm water runoff was a major contributor to impaired surface waters.

Polluted storm water runoff is collected, transported, and ultimately discharged to nearby surface waters without treatment. Common contaminants found in runoff include litter, sediment, and oil. In response to increasing runoff concerns, the Environmental Protection Agency (EPA) and state permitting authorities were tasked with implementing a two phased approach to address storm water discharges.

Phase I of the storm water program regulated discharges from medium and large municipal separate storm sewer systems (MS4s), construction activity that disturbs 5 or more acres of land, and ten categories of industrial activity. With the addition of the Phase II Rule, the reach of the storm water program was strengthened by authorizing the discharge of storm water from small MS4s and construction sites that disturb at least 1 acre of land.

Though the storm water program was implemented in two stages, Phase I and II, the program is typically divided into three basic components, municipal, industrial, and construction. Because of the Louisiana Department of Transportation and Development (LADOTD) massive operations, it functions in all three of these areas. The LADOTD holds several storm water permits for its construction projects, facilities, and highway drainage systems.

As required by the Louisiana Department of Environmental Quality (LDEQ), the state's permitting authority; the LADOTD submitted a notice of intent (NOI) in March 2003 requesting coverage for discharges from its MS4. The LDEQ granted the LADOTD statewide permit coverage under its Louisiana Permit Discharge Elimination System (LPDES) which was modeled after the NPDES in May 2003. The LPDES permitting mechanism charged the permittee to develop a comprehensive storm water management program that was designed to reduce the amount of runoff discharged to surface waters as well as the amount of pollutants within the discharge itself to the maximum extent practicable (MEP) in each of its urbanized areas (UAs) and the regulated areas designated by the LDEQ. This was to be achieved through developing best management practices (BMPs) for each of the six required minimum control measures (MCMs). Through evaluation of measurable goals, the effectiveness of the BMPs in meeting water quality requirements can be determined.

As a small MS4 operator in fifteen areas throughout the state, the LADOTD has chosen to write its storm water management plan (SWMP) in a manner that all BMPs are implemented statewide and not just in the permitted MS4s. However, for the purpose of this report, the cities listed below will be addressed as required by the permit:



- Alexandria urbanized area
- Baton Rouge urbanized area
- Houma urbanized area
- Lafayette urbanized area
- Lake Charles urbanized area
- Mandeville-Covington urbanized area
- Monroe urbanized area
- New Orleans urbanized area
- Shreveport urbanized area
- Slidell urbanized area
- LDEQ-designated regulated area of Abbeville
- LDEQ-designated regulated area of Bastrop
- LDEQ-designated regulated area of Hammond
- LDEQ-designated regulated area of Morgan City
- LDEQ-designated regulated area of Natchitoches

The activities undertaken during the first four years following the initial authorization under the 2002 general permit include, but are not limited to, developing a construction inspection program, educating the public via TV, print, and internet, and locating outfalls within the regulated areas to create a storm sewer system map. At the permit's expiration, the permittee had not completed all of the activities scheduled during the permit term; however it had fulfilled the primary requirement of having adopted and executed a SWMP.

The LDEQ renewed the LADOTD's MS4 permit to the permittee on March 1, 2013 . As the permittee entered this third permit term, the LADOTD modified its original implementation schedule to include new goals and to reflect progress made from the previous permit term. Per the 2013 permit, the LADOTD is required to conduct at a minimum, a yearly review of the storm water management program in preparation for the annual report. During the review period, the efficacy of all BMPs is evaluated using the established measurable goals. The results of the review and any changes made to the SWMP are then presented in the annual report.

Per Part V.C. of the 2013 general permit, the annual report must address the following requirements:

1. The status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices, progress towards achieving the statutory goal of reducing the discharge of pollutants to the maximum extent practicable (MEP), and the measurable goals for each of the MCMs;
2. Results of information collected and analyzed, if any, during the reporting period, including any monitoring data used to assess the success of the program at reducing the discharge of pollutants to the MEP;
3. A summary of the storm water activities you plan to undertake during the next reporting cycle (including an implementation schedule);

4. Proposed changes to your Storm Water Management Program, including changes to any BMPs or any identified measureable goals that apply to the program elements; and
5. Notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

This annual report has been prepared to comply with the above conditions.

## **Program Evaluation**

The section entitled *Program Evaluation* will fulfill the below annual report requirement from the 2013 general permit.

*The status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices (BMPs), progress towards achieving you identified measurable goals, and make changes/updates to your plan.*

Because the above requirement addresses several elements, the permittee has chosen to separate the requirement so that each component may be fully addressed.

### ***Status of Compliance***

The LADOTD's storm water management program was reviewed in its entirety and then compared to the mandates set forth in the 2013 general permit. After completing the required self assessment, the LADOTD has determined that additional attention is needed in the following areas to sufficiently achieve permit compliance;

*Part IV.D.3*                      *Detection of Illicit Discharges*

*Part IV. H*                      Possible MS4 Discharges to the LDEQ Section 303(d) List of Impaired Waters.

### ***BMP Assessment***

During the annual evaluation of the SWMP, data is collected and analyzed to yield performance indicators. A performance indicator is a measurement of the effectiveness of the BMP relative to the MCM. It is used to determine if MCM improvements are needed. MCM improvements are achieved through the elimination and addition of BMPs. As a result of the self assessment for the 2013 calendar year, the permittee has determined the BMPs developed satisfactorily address the required MCMs.

### ***Progress towards Achieving the Statutory Goal***

Per permit requirements, the LADOTD is mandated to reduce pollutants in storm water runoff to the MEP through the use of various BMPs. BMP efficacy is determined through data collection and evaluation. Additionally, the permittee conducts research on emerging technologies to determine the usefulness of new products and to ascertain if its value will be beneficial for future use. Because of continuous research efforts, the LADOTD remains current in its approach to handling polluted runoff. The permittee will continue to make significant strides in reducing polluted discharge to the MEP.

### ***Measurable Goals for each of the MCMs***

Measurable goals are quantifiable measurements that indicate effort, i.e. website traffic, miles swept, etc. This data tracked over time used in conjunction with performance indicators will quantitatively indicate the effectiveness of each BMP. Identification of productive versus non-productive BMPs allows the permittee to make necessary changes to strengthen its storm water management program. The measurable goals developed for each MCM are detailed in the section entitled Summary of Minimum Control Measures.

### Summary of Minimum Control Measures

The section entitled *Summary of Minimum Control Measures* will fulfill the below annual report requirement from the 2013 general permit.

*Results of information collected and analyzed, if any, during the reporting period, including any monitoring data used to assess the success of the program at reducing the discharge of pollutants to the MEP.*

The results presented here represent the cumulative efforts of the permittee in all fifteen permitted areas, however to obtain area specific information refer to Appendix A. A measurable goals output table has been created for each urbanized and regulated area listing the data collected for each BMP for the 2013 calendar year. The activities for each minimum control measure are summarized below.

## MCM: Public Education and Outreach on Storm Water Impacts

The permittee has developed six BMPs with a corresponding measurable goal to achieve compliance with the above MCM, public education and outreach of storm water impacts. The results, if any, of each BMP are presented below.

### **BMP: Flyers and Brochures**

**BMP Description:** Design and publish flyers and/or brochures for the purpose of educating the public on various storm water related topics.

#### **Summary of Results:**

The permittee reproduced the brochure developed by the EPA entitled, *After the Storm*. The brochure provides an overview of the various sources of storm water pollution, the effect of contaminants on water bodies, and suggestions to the reader on how to prevent polluted runoff. An example of the brochure used by the LADOTD is provided in Appendix B. During 2013 the brochures were distributed statewide at various LADOTD properties and at the Louisiana Department of Culture, Recreation and Tourism Welcome Centers. The location and number of brochures disseminated in each permitted area is provided below.

Regulated Area	Location	Quantity
Lafayette, LA	Atchafalaya Rest Area	40
Lake Charles, LA	I-10 Eastbound Welcome Center	50
Houma, LA	LADOTD Customer Service for Toll	20
Vinton, LA	Toomey Rest Area	10
Choudrant, LA	Tremont East Bound Rest Area	20
Choudrant, LA	Tremont West Bound Rest Area	20

A second brochure, *Understanding Stormwater* was developed for distribution. The brochure provides a general overview of what storm water pollution is, its sources, and the problems associated with it. The brochure further details pollution prevention tips while traveling, and ways to get involved such as volunteering in our "Adopt-A Road Program" and LADOTD contact information to report any illegal activities. An example of the brochure is provided in Appendix B.

In addition to the brochures, the LDEQ designed poster titled *Make Changes, Be the Solution!* was displayed at 3 LADOTD maintenance facilities within the Baton Rouge urbanized area. The poster communicates to the reader simple tasks that can assist in limiting contaminants in storm water discharges. The use of these locations was two-fold in that it provided an educational opportunity to local residents and the permittee's employees as well. An example of the poster in use is provided in Appendix C.

### **BMP: Storm Water Quality Website**

**BMP Description:** Design and maintain a website to educate individuals on the impact of storm water runoff.

#### **Summary of Results:**

The permittee has developed a website completely dedicated to the topic of storm water. The topics covered on the website include the following:

- An MS4 Defined
- Examples of BMPs
- Previously submitted Annual Reports
- Examples of Illicit Discharges
- A Mechanism to Report an Illicit Discharge
- Urbanized Area Maps
- External Links to LADOTD Adopt-a-Road program, LADEQ website, and EPA website
- Contact LADOTD/Feedback Mechanism

As of November 14, 2006, the traffic to the website has been continuously monitored and to date has had 4,609 visitors. Of the 4,609 total views, 1,172 occurred in 2013. This represents a significant increase in visits in comparison to previous reporting years. The website can be found at the following address: [http://www.dotd.la.gov/highways/construction/lab/ms4/home.asp?page=home\\$](http://www.dotd.la.gov/highways/construction/lab/ms4/home.asp?page=home$).

### **BMP: Public Service Announcements**

**BMP Description:** Develop and broadcast a storm water related public service announcement (PSA).

#### **Summary of Results:**

The permittee has produced a 30 second PSA for television focusing on the impact of runoff from Louisiana's highway system. The PSA also provides tips to the listener on how to prevent storm water related pollution. The verbiage of the PSA is given below:

*Each year more than 56,000 pounds of trash, litter, and other contaminants from Louisiana's highways end up in our lakes, streams and scenic waterways. You can help prevent water pollution by keeping our roads clean, repair all fluid leaks in your vehicle, bag your trash and place it in designated trash bins, and report illegal dumping. Clean highways today, mean cleaner water tomorrow.*

The permittee has contracted with the Louisiana Public Broadcasting (LPB) station to broadcast the above LADOTD developed PSA. Because the permittee renews its contract with LPB in May of each year, two separate contracts cover the 2013 calendar year. The first having a contract term from May 30, 2012 to May 29, 2013 and the second and current contract term is from May 30, 2013 to May 29, 2014. The contract stipulates that the PSA will be aired a minimum of 40 times during each contract term. The

PSA had 99 broadcasts on the LPB station between 01/01/2013 to 12/31/2013. A copy of both contracts and the broadcast schedule are provided in Appendix E.

Additionally, the contract between the permittee and LPB provides the LADOTD an opportunity to be featured in the LPB *Visions* magazine. The LADOTD published a 335 word article titled, Stormwater: A Team Effort. The article appeared in the September 2013 *Visions* publication, Volume 37, Issue 9, page 29. A copy of the article can be found in Appendix E.

**BMP:** Impacts of Illegal Dumping and Littering

**BMP Description:** Develop and distribute various public education materials that focus on illegal dumping.

**Summary of Results:**

The permittee uses a variety of methods to publicize the impact of illegal dumping and littering. Print, TV, as well as electronic media is used by the LADOTD to inform the public of the sources and effects of dumping and littering on area surface waters. The statewide circulation of the *After the Storm* brochure, the display of the Make Changes, Be the Solution! poster, the PSA developed for television broadcast, which also has been made available for online viewing, and the LADOTD developed website all include verbiage on both subjects. In addition, the permittee has taken the added step to have its catch basin covers cast with the following phrase:

*Dump No Waste                      Drains to Waterways*

Please refer to Appendix F to view a photograph of a catch basin cover currently in use by the department.

**BMP:** Public Education on Construction Activities and New Development Activities

**BMP Description:** Develop and distribute various public education materials that inform the public of the impact of construction on area waters.

**Summary of Results:**

The impact of construction activity on water quality and the steps an individual can take during construction to limit erosion and sedimentation is included in the *After the Storm* brochure. Refer to Appendix B for an example brochure used by the department.

**BMP:** Education of School Children on the Importance of Water Quality

**BMP Description:** Develop and distribute educational materials related to storm water at LADOTD rest areas.

**Summary of Results:**

In order to educate small children of the importance of keeping our water clean, the LADOTD has received permission from the Metropolitan North Georgia Water Planning District to print and distribute an activity booklet titled, "Be a Solution to Water Pollution". The activity booklet was distributed in a packet including crayons, stickers, and a book marker, Clean Water, Everybody's business. Packets were distributed at LADOTD rest areas and tourist centers statewide. Refer to Appendix D for an example of packet contents.



### MCM: Public Involvement/Participation

The permittee has developed five measurable goals corresponding to each BMP developed by the permittee to ensure compliance with the above MCM, public involvement/participation. The results, if any, of each BMP are presented below.

#### BMP: Adopt-a-Road Program

**BMP Description:** Inform the public of volunteer opportunities available through the LADOTD sponsored Adopt-a-Road Program.

#### **Summary of Results:**

Various organizations contract with the LADOTD to voluntarily collect litter and other debris from state and federal right-of-ways (ROWs). The permittee has established a website dedicated to the recruitment of volunteer organizations by providing general information as well as contact information for the Adopt-a-Road Program. A link to the Adopt-a-Road website has also been established on the permittee's storm water website. The Adopt-a-Road website can be found at the following address: [http://www.dotd.la.gov/programs\\_grants/adopt/home.aspx](http://www.dotd.la.gov/programs_grants/adopt/home.aspx).

The number of active groups that adopted highway segments within the permittee's urbanized areas or LDEQ-designated areas total 58 in 2013. This accounts for a total of 75.22 miles of adopted highway and 282.50 cubic yards of litter collected. Refer to the Measurable Goals Output table in Appendix A for area specifics.

#### BMP: Storm Water Management Program Document Review

**BMP Description:** Documents associated with the LADOTD's storm water management program will be made available on the department's storm water website for public review and comment.

#### **Summary of Results:**

The reports prepared annually for submission to the LDEQ are available for review and comment on the permittee's website. Every annual report can be found at the following address: <http://www.dotd.la.gov/highways/construction/lab/ms4/sitemap.asp>. In 2013, the permittee did not receive any comments on the annual reports submitted to the LDEQ.

#### BMP: Public Information Requests

**BMP Description:** Respond and provide the necessary documents when appropriate, for information requests from the public.

#### **Summary of Results:**

A pdf copy of the *Public Records Request* form is available on the LADOTD website. The form along with instructions for its completion is available at the following address:

<http://www.dotd.la.gov/downloads/publicrecords.pdf>. The permittee received no public records request in 2013. Refer to Appendix H, to view a *Public Records Request* form.

**BMP: Reporting System for Public**

**BMP Description:** Establish a system to foster communication between the LADOTD and the public.

**Summary of Results:**

The permittee has provided the public with a feedback mechanism via the LADOTD storm water website. Using the *Contact Us/Report an Illicit Discharge* page, an individual can ask questions, report suspected illicit discharges, inform the permittee of illegal dump sites, or provide comments on the storm water program to the permittee. Any questions or comments received are answered and if necessary investigated by the LADOTD-Environmental Evaluation Unit (EEU) personnel and then referred to the proper authority for action. The *Contact Us* page can be found at the following web address: [http://www.dotd.la.gov/highways/construction/lab/ms4/home.asp?page=contact\\$](http://www.dotd.la.gov/highways/construction/lab/ms4/home.asp?page=contact$). One (1) comment regarding drainage issues on Hwy. 343 and Ridge Road in Lafayette, LA was received on July 25, 2013. The information was given to Dean Abshire, District 03 Parish Superintendent. The area was put on a maintenance schedule to have the ditches and drains cleaned.

### **MCM: Illicit Discharge Detection and Elimination**

The permittee has developed three BMP's with a corresponding measurable goal to achieve compliance with the above MCM, illicit discharge detection and elimination. The results, if any, of each BMP are presented below.

#### **BMP: Maintain the MS4 and Outfall Inventory**

**BMP Description:** Update the MS4 outfall map as needed.

#### **Summary of Results:**

The permittee has completed a storm sewer map using GIS technology for 100% of LDEQ designated areas and urbanized areas showing outfall locations and receiving waters. During 2014, the EEU will continue to improve maps on as needed basis.

#### **BMP: MS4 Outfall Screening**

**BMP Description:** Conduct a visual inspection of MS4 outfalls annually to identify the presence of dry weather discharges.

#### **Summary of Results:**

Because the permittee has responsibilities in fifteen areas in the state, the implementation schedule developed by the LADOTD mandated that 20% of all MS4 outfalls be inspected annually. This would assure that every outfall was screened once at a minimum during each permit term. Screenings are done to identify outfalls with illicit discharges and investigate the source of those discharges. Due to personnel changes in 2012, the prescribed 20% screening was not obtained. However, our immediate plans for 2014 include ground-truthing and further use of GIS technology to include assessment of each outfall. This will better enable us to detect illicit discharge throughout the state and, thus allow us to complete the assessment within the permit term. A MS4 outfall survey and an Illicit Discharge Visual Screening form were developed to assist us in this effort. Refer to Appendix P, to view both documents. Finally, no illicit discharge was reported through the LADOTD public website, LADOTD personnel, or the LDEQ.

#### **BMP: Illicit Discharge Employee Training**

**BMP Description:** Educate personnel using the developed training aids for illicit discharge identification.

#### **Summary of Results:**

The LADOTD purchased training material from Excal Visual to assist with training our personnel in identifying illicit discharge. The training material consisted of video titled, "IDDE: A Grate Concern, employee quiz, a trainer's guide, and pocket references. The material has since been distributed to each LADOTD District Environmental Specialist for internal review and train-the trainee sessions. Future plans

will include educating other sections in LADOTD. Refer to Appendix G, for an example of the Acknowledgement of Training Form and Quiz.

### **MCM: Construction Site Storm Water Runoff Control**

The permittee has developed five BMPs with a corresponding measurable goal to achieve compliance with the above MCM, construction site storm water runoff control. The results, if any, of each BMP are presented below.

#### **BMP: Construction Inspection Procedures**

**BMP Description:** Develop written construction inspection procedures and forms.

#### **Summary of Results:**

Two inspection forms are in use by the permittee. The first is a one page LADOTD document, entitled *Inspection and Maintenance Report Form*. This form is used by the contractor during construction to satisfy the mandatory inspection schedule as required in the general storm water construction permits, LAR100000 and LAR200000 respectively. Used primarily to document structural BMP deficiencies, the form identifies the station number of areas of concern.

The second form, entitled *LADOTD Storm Water Construction Site Inspection Report*, is a three page document used by the certified storm water inspectors (CSIs) of the LADOTD-EEU. This form mirrors the forms used by regulatory agencies by documenting not only structural BMP deficiencies but also procedural insufficiencies, corrective action log errors, storm water pollution prevention plan (SWPPP) deficiencies, etc. Examples of both forms are provided in Appendix I.

A written field guide is currently in development. The purpose of the manual will be to provide written procedures for conducting a storm water inspection at linear construction sites. It will also provide the reader with guidance on BMP selection, installation, and maintenance and how to conduct a file review of storm water related documents. Once completed, the document will be distributed to appropriate personnel within the DOTD.

#### **BMP: Construction Storm Water Pollution Prevention (SWPPP) Review**

**BMP Description:** Develop procedures to require contractors to submit a site specific storm water pollution prevention plan for permittee review and approval.

#### **Summary of Results**

Contractors are required to develop a SWPPP with the initial review and approval being done by the project engineer (PE) assigned to the construction site. Additionally, SWPPPs are reviewed for permit compliance during the inspections conducted by the CSIs. During a SWPPP review, deficiencies are noted and recommendations provided to strengthen the document and therefore improve the permittee's ability to reduce sediment laden runoff from its construction sites. In 2013, a total of 39 SWPPPs were reviewed statewide.

#### **BMP: Construction Site Inspection**

**BMP Description:** Inspect LADOTD construction sites that disturb at a minimum of one acre of soil and can potentially discharge runoff to an MS4.

**Summary of Results:**

In 2013, the permittee identified 65 construction projects within the boundaries of the fifteen permitted areas that disturbed at a minimum of 1 acre of soil. A records review determined that each project was inspected pursuant to the requirements set forth in the LDEQ storm water construction permits. Inspection forms along with other pertinent construction documents are housed at the office of assigned project engineer.

**BMP: Construction Community Education**

**BMP Description:** Provide educational opportunities for departmental construction personnel.

**Summary of Results:**

As part of the permittee's continuing education program, in-house educational opportunities are held at the LADOTD-Louisiana Transportation Research Center (LTRC) on a variety of subjects for departmental personnel. The LADOTD-LTRC hosted one (1) course relative to storm water during 2013. The course was conducted by a private vendor. The dates and course taught is listed below.

- Meeting the New Permit Requirements for Small MS4s and the New Construction Rules  
September 30, 2013 – October 1, 2013

If available, the course description of the above classes is in Appendix J.

In addition, permittee representatives attended the Louisiana Solid Waste Association (LSWA) 33<sup>rd</sup> Annual Environmental Conference held in Lafayette, LA on March 20-22<sup>nd</sup>, 2013. Conference attendees included persons from federal, state, local, and private sectors. The Water/Waste Water Track included informational topics on New MS4 General Permits and New Construction Storm Water General Permits. The agenda for the conference can be found in Appendix K.

**BMP: Construction Related Public Reporting**

**BMP Description:** Provide the public with a mechanism to report concerns regarding the LADOTD construction sites.

**Summary of Results:**

As reported previously, the permittee has a feedback mechanism on its storm water website for public use. No comments were received by the permittee during the 2013 calendar year.

In maintaining compliance with LDEQ storm water construction permits, LAR 100000 and LAR200000, a notice is posted near the entrance of each of the LADOTD's construction sites. The notice provides interested parties with the information needed to comment on the construction project. Per permit

regulations, the notices contain the permit number, a brief project description, and the point of contact for the project.

## MCM: Post-Construction Storm Water Management in New Development and Re-development

The permittee has developed five BMPs with a corresponding measurable goal to achieve compliance with the above MCM, post construction storm water management in new development and development. The results, if any, of each BMP are presented below.

### **BMP: New Development and Re-development Plans Review**

**BMP Description:** Review construction plans to assess post-construction runoff.

#### **Summary of Results:**

All construction projects are subject to a formal review by several sections at various stages of the plan development process. Phase reviews are held at the 30%, 60%, 90% and plan in hand (95%) completion stages for preliminary plans. Final plans are reviewed at the 60% and 95% completion stages.

Among its many responsibilities, the LADOTD-Hydraulics section has been charged with the task of drainage design and erosion/sediment control plan development and review. In response, the permittee's Hydraulics section has developed manuals to address these functions. The *Hydraulics Manual* provides information on design criteria and procedures in various area types. Specifically, urban drainage design considerations are addressed in Chapter II *Urban Drainage Design* of the *Hydraulics Manual*. A copy of the manual is available on the permittee's website at the following address: [http://www.dotd.louisiana.gov/highways/project\\_devel/design/road\\_design/Hydraulics%20Manual/01%20La%20DOTD%20Hydraulics%20Manual%20\(full%20text\).pdf](http://www.dotd.louisiana.gov/highways/project_devel/design/road_design/Hydraulics%20Manual/01%20La%20DOTD%20Hydraulics%20Manual%20(full%20text).pdf).

Additionally, the LADOTD-Hydraulics section has developed a supplement to the *Hydraulics Manual* entitled *Plan Checking and Design Procedures for Erosion and Sediment Control*. This document provides guidance with regards to both preliminary and final design plan checks. A copy of the narrative portion of the *Hydraulics Manual* supplement, *Plan Checking and Design Procedures for Erosion and Sediment Control* has been provided in Appendix L. A complete copy of the manual can be found on the permittee's website at [http://www.dotd.louisiana.gov/highways/project\\_devel/design/road\\_design/Erosion%20Control%20Guidelines/00%20La%20DOTD%20Erosion%20Control%20Guidelines%20\(Full%20Text\).pdf](http://www.dotd.louisiana.gov/highways/project_devel/design/road_design/Erosion%20Control%20Guidelines/00%20La%20DOTD%20Erosion%20Control%20Guidelines%20(Full%20Text).pdf).

To ensure proper installation of erosion control devices, the Hydraulics section has developed standard plan, EC-01, Temporary Erosion Control Details. EC-01 provide installation information on the erosion control devices approved for use on LADOTD construction projects and is attached to all construction plans. EC-01 and an example of the erosion and sediment control symbology used on the permittee's construction plans is provided in Appendix M. The standard plan, EC-01 is also available at <http://www.dotd.la.gov/highways/standardplans/DirListing.aspx?txtPath=/highways/standardplans/StandardPlans/ErosionControlandBeddingMaterial>.

Construction plans are developed to indicate where specified erosion controls will be placed, how they are to be installed, and during which phase of construction. Because the permittee's construction plans are designed with the intent of future modification during subsequent reviews, plans may be altered



several times to minimize environmental impacts from erosion and sedimentation. During the plan in hand review, the LADOTD-Hydraulics section compares the plans with field conditions to assess existing or potential erosion problems and verify the future location of temporary and permanent erosion/sediment controls. A copy of the *Plan in Hand Memorandum Review* form can be found in Appendix N, as well on the permittee's website at the address provided below: [http://www.dotd.la.gov/highways/project\\_devel/design/road\\_design/Standard%20Forms/Plan%20In-Hand%20Review.pdf](http://www.dotd.la.gov/highways/project_devel/design/road_design/Standard%20Forms/Plan%20In-Hand%20Review.pdf).

**BMP: Development of Project Inspection Procedures**

**BMP Description:** Develop inspection procedures and forms to determine compliance with post construction guidelines.

**Summary of Results:**

The post construction storm water inspection form has been developed; see Appendix T. Formal procedures for post construction inspections will be developed during the 2014 calendar year.

**BMP: New Development and Re-development Project Inspection**

**BMP Description:** Implement inspection program of projects using procedures developed to ensure conformance with post construction guidelines.

**Summary of Results:**

The *Project Delivery Manual* addresses operational performance post construction. The manual details the six stages of a project and assigns responsibility for each stage. The final stage, Systems Operation and Performance, is put into action once the project has been completed. Project system performance is measured through data collection and evaluation to determine if design procedures need to be modified to improve maintenance and operation of future projects. Of the many tasks completed during this stage, one is to ensure post construction environmental commitments are in compliance. Examples of post construction environmental commitments include post construction erosion controls and water quality monitoring. The responsibility matrix and section entitled, *Compliance with Post Construction Environmental Commitments* from *Chapter 10: Stage 6 Standard Operating Procedure* of the *Project Delivery Manual* are provided in Appendix O for review. A copy of the *Project Delivery Manual* in its entirety is available on the permittee's website at the following address: <http://www.dotd.la.gov/doclist.asp?ID=6>.

**BMP: Protection of Sensitive and/or Impaired Water Bodies**

**BMP Description:** Implement appropriate post construction pollution control strategies for MS4 areas that discharge to LDEQ Section 303(d) List of Impaired Waters.

**Summary of Results:**

The EEU has once again teamed with the department's GIS section and has identified outfalls within each 303 (d) Impaired Water Body. We are currently in discussion with the LDEQ to determine the extent of information to be provided in text of each mapped outfall location.

Prior to plan development an environmental assessment (EA) is done for the proposed area of development. The EA provides the permittee with information regarding the topography, area structures, etc. If clearance is granted, the results of the EA are considered during plan development. As such all required environmental permits are obtained and strict adherence to permit regulations is followed. *Section 3.6 of Chapter 3 Design Controls of the Road Design Manual and Chapter 7 of the Bridge Design Manual*, both detail the environmental considerations to take in account while developing the construction plan with regard to post construction operation. Both manuals are available at the permittee's website at the following addresses:

*Road Design Manual*

[http://www.dotd.louisiana.gov/highways/project\\_devel/design/road\\_design/documents.aspx](http://www.dotd.louisiana.gov/highways/project_devel/design/road_design/documents.aspx)

*Chapter 7 of Bridge Design Manual*

[http://www.dotd.louisiana.gov/highways/project\\_devel/design/bridge\\_design/Bridge%20Design%20English%20Manual/10%20Chapter%207%20-%20Environmental%20Considerations%20and%20Permits.pdf](http://www.dotd.louisiana.gov/highways/project_devel/design/bridge_design/Bridge%20Design%20English%20Manual/10%20Chapter%207%20-%20Environmental%20Considerations%20and%20Permits.pdf)

**BMP: Participation in Local Watershed Planning and Modeling**

**BMP Description:** Participate in watershed meetings to stay abreast of current surface water quality issues and regulatory policy changes.

**Summary of Results:**

No watershed meetings were attended in 2013

## **MCM: Pollution Prevention/Good Housekeeping for Municipal Operations**

The Louisiana Department of Transportation and Development has created an Activity Guide for the Maintenance Division. The purpose of the manual is to provide personnel with a standard set of procedures for common practices used in the maintenance and preservation of highway surfaces, roadsides, structures, and traffic control devices. Each maintenance activity is assigned a five digit activity code. This code is then used to track the type of maintenance activity performed at specific locations to yield numerical accomplishments. The permittee uses the accomplishments from this system as the measurable goals for a number of the BMPs addressed in this section.

The permittee has developed fourteen BMPs with a corresponding measurable goal to achieve compliance with the above MCM, prevention/good housekeeping for municipal operations. The results, if any, of each BMP are presented below.

### **BMP: Street Sweeping**

**BMP Description:** Removal of sediment and other debris from MS4 roadways to reduce contaminant levels in street runoff to MS4s.

#### **Summary of Results:**

The mechanical cleaning of highway surfaces is listed in the LADOTD's Activity Guide as Sweeper Cleaning, 540-03. In 2013, 13,215.04 miles were swept within the regulated areas. For area specifics, refer to Appendix A.

### **BMP: Litter Collection**

**BMP Description:** Removal of litter and debris from MS4 right-of ways to reduce floatables in runoff discharge, improve aesthetics, and create safe mowing conditions for departmental personnel.

#### **Summary of Results:**

The accomplishments from the following five maintenance activities are used to obtain the measurable goals for the litter collection BMP:

- Litter Cleaning of Roadside, 440-02
- Servicing of Litter Barrels, 440-03
- Pick Up of Litter (Adopt-A-Road), 440-04
- Pick Up of Inmate Litter, 440-05
- Pick Up of Sheriff's Litter, 440-06

A total of 11,832.60 cubic yards of liter was collected from permitted areas and 1,122 litter barrels were serviced. For area specifics, refer to Appendix A.

### **BMP: Pesticide Application**

**BMP Description:** Ensure the application of pesticides is done in accordance to manufacturer specification by licensed applicators.

#### **Summary of Results:**

The spraying of undesirable vegetation that can cause damage to structures or obstruct drainage is performed by the 54 licensed herbicide applicators the permittee has on staff. Each herbicide applicator is licensed through the Louisiana Department of Agriculture and Forestry (LDAF). In addition to the LDAF requirements, the LADOTD necessitates that each licensed applicator obtain continuing education hours through the department annually.

The accomplishments from the following four maintenance activities are used to obtain the measurable goals for the pesticide application BMP:

- Fertilizer Application, 440-10
- Lime Application, 440-11
- Herbicide Application-Hand Method, 440-12
- Herbicide Application-Machine Method, 440-13

Herbicide application staff manually applied 123,033.60 gallons of herbicides and mechanically sprayed 32,161.20 acres in the LADOTD urbanized and regulated areas. For area specifics refer to Appendix A.

### **BMP: Roadside Drainage Maintenance**

**BMP Description:** Non-functioning drainage structures are cleaned, repaired or replaced to improve drainage thereby reducing sediment and floatable discharges and providing safe travel on roadways.

#### **Summary of Results:**

The accomplishments from the following six maintenance activities are used to obtain the measurable goals for the roadside drainage maintenance BMP:

- Clean and Maintain Drainage Structures, 450-01
- Drainage Structure Repair, 450-02
- Install Drainage Culverts, 450-03
- Clean & Reshape Ditches-Hand Method, 450-04
- Clean & Reshape Ditches-Machine Method, 450-05
- Install/Replace Inlets & Catch Basins, 450-06

In 2013, maintenance of drainage structures occurred at 8,990.35 locations, 131.70 drainage structures were repaired, 64.50 new drainage culverts were installed and 13 inlets & catch basins were installed/replaced. 334,299.88 linear feet of ditches were cleaned and reshaped to improve drainage. For area specifics, refer to Appendix A.

**BMP: Fleet Maintenance**

**BMP Description:** All equipment and vehicles will adhere to the maintenance schedule provided by the manufacturer to reduce fluid leaks.

**Summary of Results:**

The permittee assigns all equipment a number according to its class code for tracking purposes. To ensure that the required routine maintenance on all vehicles and equipment is done as prescribed by the manufacturer, the LADOTD-Maintenance Systems Management Section uses Agile Assets System Database to track equipment use. The Agile Assets System Database is used not only to track usage rates, fuel transactions, and repairs made but notify the permittee when scheduled maintenance is required. This database is for internal use only and is not made available on the permittee’s website; however screen shots of the databases have been made available in Appendix Q.

**BMP: Spill Prevention Plans**

**BMP Description:** To comply with federal and state regulations, the permittee will develop spill prevention and control (SPC) plans at its facilities with aboveground storage tanks (ASTs).

**Summary of Results:**

In 2010, the permittee drafted a questionnaire to survey its facilities statewide. The purpose being to identify facilities with ASTs, the contents of the AST, and the volume typically kept on hand. Using the information gathered from the questionnaire, the LADOTD recognized 39 facilities that would necessitate the development of a SPC plan. During 2013, 22 SPC plans were developed for facilities statewide. No new facilities have been identified as needing an SPC plan. Refer to Appendix R for example of SPC Questionnaire.

**BMP: Employee Training**

**BMP Description:** Develop and conduct employee training programs to educate maintenance personnel on a variety of storm water related topics. Training topics will include operation and maintenance (O&M) procedures for highways, structures, right-of-ways (ROW), equipment, recognizing illicit discharges, materials handling and storage, vegetation management, and pollution prevention BMPs.

**Summary of Results:**

Most trainings for maintenance personnel is provided in-house through the permittee’s LTRC section or the employee’s host district training office. Training topics and the number of trainings annually held vary greatly due to the permittee’s diverse operations and large workforce. For illustration purposes, listed below are a few of the numerous trainings held in 2013, in the permittee’s regulated areas.

Date	Course	Course Title	Regulated Area
------	--------	--------------	----------------

	Number		
Monthly	M5011C	Preventative Maintenance of DOTD Vehicles	Statewide
Monthly	M3009A	Cleaning of Bridges	Statewide
11/24/2013		MS4 Workshop on Construction Inspections	Statewide
08/21/2013		Certified Stormwater Inspector Training	Statewide
03/21/2013		New MS4 General Permit	Statewide
03-21-2013		New Construction Storm Water General Permit-LDEQ	Statewide
03-22-2013		BR MS4 and TMDLs	Statewide
02-20-2013		Road Inventory & Mapping	Statewide
02-19-2013		Location-Based Decision Support-GIS for Managers and Administration	Statewide
02-18-2013		Building the Digital Geodatabase of Louisiana	Statewide

Training records are maintained by the training coordinator assigned to the host district.

**BMP: Illegal Dumping**

**BMP Description:** Investigate illegal dumping activities at LADOTD properties to determine the source of materials, report results of investigation to proper authorities and to coordinate remediation efforts.

**Summary of Results:**

The accomplishment from the maintenance activity, Spill Clean Up, 425-01, is used to obtain the measureable goal for the illegal dumping BMP. In 2013, 268 locations were identified within the permitted UAs and LDEQ designated areas as containing illegally dumped materials. The responsible parties were not known nor could be determined; however the discarded materials were removed and properly disposed of by the permittee. For area specifics, refer to Appendix A.

**BMP: De-icing/Anti-icing Materials Management**

**BMP Description:** Ensure proper storage and if necessary installation of secondary containment for icing/anti-icing agents. Materials used for ice and snow control will be applied at the prescribed rates to prevent excess from entering neighboring waters.

**Summary of Results:**

The accomplishments from the following maintenance activities are used to obtain the measureable goals for de-icing/anti-icing materials management BMP.

- Snow & Ice Control, 540-07
- Snow & Ice Control Preparations, 540-08
- Snow & Ice Inspection/Reconnaissance, 540-09

A total of 803.99 hours were dedicated to the monitoring of road conditions, staging of materials and equipment, and the application of agents to improve travel conditions. For area specifics, refer to Appendix A.

To comply with WE-AO-10-01940, an Administrative Order issued by the LDEQ to the Louisiana Department of Transportation on December 8, 2010, and permit number LA0125563, the permittee presents the amount of de-icing/agents used throughout the state. During 2013, the permittee applied 108.81 cubic yards of lightweight aggregate and 1,043,820 pounds of salt statewide. For area specifics, refer to Appendix S. specific areas.

#### BMP: Bulk Materials Management

**BMP Description:** Stockpiles are to be stored in designated areas and inventoried regularly to determine loss of materials due to erosion.

#### **Summary of Results:**

The proper management of stockpiles can minimize environmental impacts and reduce replacement costs. This is accomplished through the use of designated areas for each type of material. Erosion controls are implemented near stockpiles that are prone to precipitation and wind erosion.

The accomplishment from the maintenance activity, Material Hauling, 630-03, is used to obtain the measureable goal for bulk materials management BMP. Maintenance personnel dedicated 1,637 hours to the loading, hauling, unloading, and inventory of bulk materials during the 2013 calendar year. For area specifics, refer to Appendix A.

#### BMP: Bridge and Structure Maintenance

**BMP Description:** The removal of debris from bridge structures to improve drainage and appearance.

#### **Summary of Results:**

The accomplishments from the following maintenance activities are used to obtain the measureable goals for the bridge and structure maintenance BMP.

- Clean Structural Members, 465-00
- Clean Deck & Drain, 465-01
- Remove Drift, 465-17

149,231.53 linear feet of drainage structures were cleaned by removing waste from deck drains and lines. The removal of debris from girders, caps, etc. so as to prevent corrosion was completed at 33

locations and trash was removed from 7,298 locations near bridge drainage structures and culverts in 2013. Refer to Appendix A to obtain area specifics.

**BMP: Debris Management**

**BMP Description:** To clear the highway or roadside of potential hazards and ensure the proper disposal of collected waste.

**Summary of Results:**

The accomplishments from the following maintenance activities are used to obtain the measurable goals for the debris management BMP.

- Debris Removal and Disposal, 440-08
- Clearing Roadways Travel Lane, 440-19
- Cleaning Roadways, 540-04
- Disposal of Roadway Debris, 630-09
- Pick Up of Roadway Debris by Road Runner, 630-10

7,282.173 cubic yards of accident or storm related waste was collected on Louisiana roadways and roadsides in 2013. Routine debris was removed and properly disposed of from 17,463.93 miles of highway and shoulder in 2013. Refer to Appendix A to obtain area specifics.

**BMP: Erosion and Sediment Control**

**BMP Description:** The removal of debris from bridge structures to improve drainage and appearance.

**Summary of Results:**

The accomplishments from the maintenance activity, Erosion Control and Repair, 440-00, is used to obtain the measureable goal for the erosion and sediment control BMP. Erosion and sediment control practices were implemented at 533 locations within the LADOTD permitted areas. These practices include the backfilling of minor washouts or cuts and the repair of slopes. Refer to Appendix A for area specifics.



### **Looking Ahead: Storm Water Activities for 2014**

This section will fulfill the below annual report requirement from the 2013 general permit.

*A summary of the storm water activities you plan to undertake during the next reporting cycle (including an implementation schedule).*

The LADOTD looks forward to the continued teamwork between its EEU and GIS sections, and the LDEQ storm water personnel during its 2014 calendar year. More specifically farther discussions and resolutions with the LDEQ regarding the most valued text information to be included on the outfall map in the areas of 303 (d) Impaired Water Bodies.

Additionally, LADOTD will increase its efforts in the area of Illicit Discharge. We will utilize the IDDE Training Material as a training tool statewide for the appropriate LADOTD employees.

The LADOTD also looks forward to its continued work with the LDEQ during the next few months, in developing a statewide general NOI for its qualified construction projects; such a permit will better enable the EEU in its role to insure regulation compliance.

### **Storm Water Management Program Changes**

The *Storm Water Management Program Changes* section will fulfill the below annual report requirement from the 2013 general permit.

*Proposed changes to your Storm Water Management Program, including changes to any BMPs or any identified measureable goals that apply to the program elements.*

The LADOD has made significant progress in the completion of a storm water system map for the urbanized and LDEQ designated areas. Future plans will be to make a schedule to reflect a 10% inventory of each LDEQ Designated Area for the next 2-3 years; modify the implementation schedule in the upcoming year with regard to the BMP, "Maintenance the MS4 and Outfall Inventory." The revised implementation schedule will be presented in next year's annual report.

### Sharing Responsibility

The section entitled *Sharing Responsibility* will fulfill the below annual report requirement from the 2013 general permit.

*Notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).*

Although, the LADOTD does not rely on any other government entity and wholly accepts the responsibility to satisfy its permit obligations entirely, we enjoy our work relationship with the LDEQ in changing, specific benchmarks and etc. This relationship better enables the LADOTD to achieve its permit requirements.



# Appendix A

Measurable Goals Output Tables I-XV

---

Table I

LDEQ- designated regulated area: Abbeville

BMP	Measurable Goal	Function Code	Unit of Measurement	Quantity
Illegal Dumping	Spill Clean-Up	425-01	Each	2
Drainage Maintenance	Erosion Control & Repair	440-00	Each	1
Litter Collection	Litter Cleaning of Roadside	440-02	Cubic Yards	0
	Servicing of Litter Barrels	440-03	Each	0
	Pick Up of Litter(Adopt-A-Road)	440-04	Cubic Yards	0
	Pick Up of Inmate Litter	440-05	Cubic Yards	0
	Pick Up of Sheriff's Litter	440-06	Cubic Yards	0
Pesticide Application	Fertilizer Application	440-10	Ton	0
	Lime Application	440-11	Ton	0
	Herbicide Application-Hand Method	440-12	Gallon	0
	Herbicide Application-Machine Method	440-13	Acre	240
	Number of Licensed Applicators		Each	1
	Number of Training Hours		Hours	12
Roadside Drainage Maintenance	Clean and Maintain Drainage Structures	450-01	Each	119
	Drainage Structure Repair	450-02	Each	0
	Install Drainage Culverts	450-03	Each	0
	Clean & Reshape Ditches-Hand Method	450-04	Linear Feet	0
	Clean & Reshape Ditches-Machine Method	450-05	Linear Feet	4,500
	Install/Replace Inlets & Catch Basins	450-06	Each	0
Bridge & Structure Maintenance	Clean Structural Members	465-00	Each	0
	Clean Deck & Drain	465-01	Linear Feet	0
	Remove Drift	465-17	Each	1
Street Sweeping	Sweeper Cleaning	540-03	Miles	0
De-icing/Anti-Icing Materials Management	Snow & Ice Control	540-07	Hours	0
	Snow & Ice Control Preparations	540-08	Hours	0
	Snow & Ice Inspection/Reconnaissance	540-09	Hours	0
Bulk Materials Management	Material Hauling	630-03	Hours	19.5
Debris Management	Debris Removal & Disposal	440-08	Cubic Yards	0
	<del>Clearing Roadways Travel Lanes</del>	<del>440-19</del>	<del>Miles</del>	<del>0</del>
	Manual Cleaning of Roads	540-04	Miles	0
	Disposal of Debris/Litter	630-09	Cubic Yards	0
	Pick Up of Debris/Litter	630-10	Cubic Yards	0

Table II

UA: Alexandria

BMP	Measurable Goal	Function Code	Unit of Measurement	Quantity
Illegal Dumping	Spill Clean-Up	425-01	Each	4
Drainage Maintenance	Erosion Control & Repair	440-00	Each	151
Litter Collection	Litter Cleaning of Roadside	440-02	Cubic Yards	14
	Servicing of Litter Barrels	440-03	Each	0
	Pick Up of Litter(Adopt-A-Road)	440-04	Cubic Yards	255
	Pick Up of Inmate Litter	440-05	Cubic Yards	0
	Pick Up of Sheriff's Litter	440-06	Cubic Yards	0
Pesticide Application	Fertilizer Application	440-10	Ton	0
	Lime Application	440-11	Ton	0
	Herbicide Application-Hand Method	440-12	Gallon	2,805
	Herbicide Application-Machine Method	440-13	Acre	1,595.10
	Number of Licensed Applicators		Each	2
	Number of Training Hours		Hours/Each	4
Roadside Drainage Maintenance	Clean and Maintain Drainage Structures	450-01	Each	278
	Drainage Structure Repair	450-02	Each	0
	Install Drainage Culverts	450-03	Each	0
	Clean & Reshape Ditches-Hand Method	450-04	Linear Feet	317
	Clean & Reshape Ditches-Machine Method	450-05	Linear Feet	23,494.20
	Install/Replace Inlets & Catch Basins	450-06	Each	0
Bridge & Structure Maintenance	Clean Structural Members	465-00	Each	2
	Clean Deck & Drain	465-01	Linear Feet	116
	Remove Drift	465-17	Each	2
Street Sweeping	Sweeper Cleaning	540-03	Miles	132.32
De-icing/Anti-Icing Materials Management	Snow & Ice Control	540-07	Hours	23.50
	Snow & Ice Control Preparations	540-08	Hours	1
	Snow & Ice Inspection/Reconnaissance	540-09	Hours	14.49
	Material Hauling	630-03	Hours	0
Bulk Materials Management				
Debris Management	Debris Removal & Disposal	440-08	Cubic Yards	143
	<del>Clearing Roadways Travel Lanes</del>	<del>440-19</del>	<del>Miles</del>	<del>0</del>
	Manual Cleaning of Roads	540-04	Miles	0
	Disposal of Debris/Litter	630-09	Cubic Yards	0
	Pick Up of Debris/Litter	630-10	Cubic Yards	99.48

Table III

LDEQ- designated regulated area: Bastrop

BMP	Measurable Goal	Function Code	Unit of Measurement	Quantity
Illegal Dumping	Spill Clean-Up	425-01	Each	0
Drainage Maintenance	Erosion Control & Repair	440-00	Each	0
Litter Collection	Litter Cleaning of Roadside	440-02	Cubic Yards	3
	Servicing of Litter Barrels	440-03	Each	0
	Pick Up of Litter(Adopt-A-Road)	440-04	Cubic Yards	0
	Pick Up of Inmate Litter	440-05	Cubic Yards	0
	Pick Up of Sheriff's Litter	440-06	Cubic Yards	0
Pesticide Application	Fertilizer Application	440-10	Ton	0
	Lime Application	440-11	Ton	0
	Herbicide Application-Hand Method	440-12	Gallon	0
	Herbicide Application-Machine Method	440-13	Acre	0
	Number of Licensed Applicators		Each	1
	Number of Training Hours		Hours	8
Roadside Drainage Maintenance	Clean and Maintain Drainage Structures	450-01	Each	74
	Drainage Structure Repair	450-02	Each	0
	Install Drainage Culverts	450-03	Each	0
	Clean & Reshape Ditches-Hand Method	450-04	Linear Feet	0
	Clean & Reshape Ditches-Machine Method	450-05	Linear Feet	3,325
	Install/Replace Inlets & Catch Basins	450-06	Each	0
Bridge & Structure Maintenance	Clean Structural Members	465-00	Each	0
	Clean Deck & Drain	465-01	Linear Feet	0
	Remove Drift	465-17	Each	0
Street Sweeping	Sweeper Cleaning	540-03	Miles	2
De-Icing/Anti-Icing Materials Management	Snow & Ice Control	540-07	Hours	4
	Snow & Ice Control Preparations	540-08	Hours	0
	Snow & Ice Inspection/Reconnaissance	540-09	Hours	12
Bulk Materials Management	Material Hauling	630-03	Hours	0
Debris Management	Debris Removal & Disposal	440-08	Cubic Yards	0
	<del>Clearing Roadways Travel Lanes</del>	<del>440-19</del>	<del>Miles</del>	<del>0</del>
	Manual Cleaning of Roads	540-04	Miles	0
	Disposal of Debris/Litter	630-09	Cubic Yards	0
	Pick Up of Debris/Litter	630-10	Cubic Yards	0



Table IV

UA: Baton Rouge

BMP	Measurable Goal	Function Code	Unit of Measurement	Quantity
Illegal Dumping	Spill Clean-Up	425-01	Each	59.5
Drainage Maintenance	Erosion Control & Repair	440-00	Each	34
Litter Collection	Litter Cleaning of Roadside	440-02	Cubic Yards	402.75
	Servicing of Litter Barrels	440-03	Each	0
	Pick Up of Litter(Adopt-A-Road)	440-04	Cubic Yards	16
	Pick Up of Inmate Litter	440-05	Cubic Yards	214.93
	Pick Up of Sheriff's Litter	440-06	Cubic Yards	80
Pesticide Application	Fertilizer Application	440-10	Ton	0
	Lime Application	440-11	Ton	0
	Herbicide Application-Hand Method	440-12	Gallon	2,452.5
	Herbicide Application-Machine Method	440-13	Acre	2,683
	Number of Licensed Applicators		Each	4
	Number of Training Hours		Hours/Each	8
Roadside Drainage Maintenance	Clean and Maintain Drainage Structures	450-01	Each	318.61
	Drainage Structure Repair	450-02	Each	29.70
	Install Drainage Culverts	450-03	Each	2
	Clean & Reshape Ditches-Hand Method	450-04	Linear Feet	582
	Clean & Reshape Ditches-Machine Method	450-05	Linear Feet	49,429.97
	Install/Replace Inlets & Catch Basins	450-06	Each	0
Bridge & Structure Maintenance	Clean Structural Members	465-00	Each	0
	Clean Deck & Drain	465-01	Linear Feet	12
	Remove Drift	465-17	Each	0
Street Sweeping	Sweeper Cleaning	540-03	Miles	367.63
De-Icing/Anti-Icing Materials Management	Snow & Ice Control	540-07	Hours	4
	Snow & Ice Control Preparations	540-08	Hours	12
	Snow & Ice Inspection/Reconnaissance	540-09	Hours	23
Bulk Materials Management	Material Hauling	630-03	Hours	119
Debris Management	Debris Removal & Disposal	440-08	Cubic Yards	208.82
	Clearing Roadways Travel Lanes	440-19	Miles	187.47
	Manual Cleaning of Roads	540-04	Miles	0
	Disposal of Debris/Litter	630-09	Cubic Yards	47.23
	Pick Up of Debris/Litter	630-10	Cubic Yards	70.50

Table V

LDEQ- designated regulated area : Hammond

BMP	Measurable Goal	Function Code	Unit of Measurement	Quantity
Illegal Dumping	Spill Clean-Up	425-01	Each	15
Drainage Maintenance	Erosion Control & Repair	440-00	Each	14
Litter Collection	Litter Cleaning of Roadside	440-02	Cubic Yards	156.25
	Servicing of Litter Barrels	440-03	Each	500
	Pick Up of Litter(Adopt-A-Road)	440-04	Cubic Yards	1
	Pick Up of Inmate Litter	440-05	Cubic Yards	165.40
	Pick Up of Sheriff's Litter	440-06	Cubic Yards	12
Pesticide Application	Fertilizer Application	440-10	Ton	0
	Lime Application	440-11	Ton	0
	Herbicide Application-Hand Method	440-12	Gallon	10,005
	Herbicide Application-Machine Method	440-13	Acre	1,779
	Number of Licensed Applicators		Each	8
	Number of Training Hours		Hours/Each	8
Roadside Drainage Maintenance	Clean and Maintain Drainage Structures	450-01	Each	64
	Drainage Structure Repair	450-02	Each	0
	Install Drainage Culverts	450-03	Each	0
	Clean & Reshape Ditches-Hand Method	450-04	Linear Feet	2.50
	Clean & Reshape Ditches-Machine Method	450-05	Linear Feet	26,087
	Install/Replace Inlets & Catch Basins	450-06	Each	0
Bridge & Structure Maintenance	Clean Structural Members	465-00	Each	0
	Clean Deck & Drain	465-01	Linear Feet	0
	Remove Drift	465-17	Each	28
Street Sweeping	Sweeper Cleaning	540-03	Miles	19.55
De-Icing/Anti-Icing Materials Management	Snow & Ice Control	540-07	Hours	0
	Snow & Ice Control Preparations	540-08	Hours	0
	Snow & Ice Inspection/Reconnaissance	540-09	Hours	0
Bulk Materials Management	Material Hauling	630-03	Hours	362
Debris Management	Debris Removal & Disposal	440-08	Cubic Yards	186.25
	<del>Clearing Roadways Travel Lanes</del>	<del>440-19</del>	<del>Miles</del>	<del>66.96</del>
	Manual Cleaning of Roads	540-04	Miles	1
	Disposal of Debris/Litter	630-09	Cubic Yards	138.25
	Pick Up of Debris/Litter	630-10	Cubic Yards	138

Table VI

UA: Houma

BMP	Measurable Goal	Function Code	Unit of Measurement	Quantity
Illegal Dumping	Spill Clean-Up	425-01	Each	34.50
Drainage Maintenance	Erosion Control & Repair	440-00	Each	24
Litter Collection	Litter Cleaning of Roadside	440-02	Cubic Yards	151
	Servicing of Litter Barrels	440-03	Each	0
	Pick Up of Litter(Adopt-A-Road)	440-04	Cubic Yards	0
	Pick Up of Inmate Litter	440-05	Cubic Yards	0
	Pick Up of Sheriff's Litter	440-06	Cubic Yards	16
	Pesticide Application	Fertilizer Application	440-10	Ton
Lime Application		440-11	Ton	0
Herbicide Application-Hand Method		440-12	Gallon	202.50
Herbicide Application-Machine Method		440-13	Acre	4,985.25
Number of Licensed Applicators			Each	3
Number of Training Hours			Hours/Each	8
Roadside Drainage Maintenance	Clean and Maintain Drainage Structures	450-01	Each	367.37
	Drainage Structure Repair	450-02	Each	5
	Install Drainage Culverts	450-03	Each	1
	Clean & Reshape Ditches-Hand Method	450-04	Linear Feet	10,369
	Clean & Reshape Ditches-Machine Method	450-05	Linear Feet	34,142.10
	Install/Replace Inlets & Catch Basins	450-06	Each	0
Bridge & Structure Maintenance	Clean Structural Members	465-00	Each	1
	Clean Deck & Drain	465-01	Linear Feet	0
	Remove Drift	465-17	Each	0
Street Sweeping	Sweeper Cleaning	540-03	Miles	16
De-Icing/Anti-Icing Materials Management	Snow & Ice Control	540-07	Hours	0
	Snow & Ice Control Preparations	540-08	Hours	0
	Snow & Ice Inspection/Reconnaissance	540-09	Hours	0
Bulk Materials Management	Material Hauling	630-03	Hours	204
Debris Management	Debris Removal & Disposal	440-08	Cubic Yards	259
	<del>Clearing Roadways-Travel Lanes</del>	<del>440-19</del>	<del>Miles</del>	<del>0.75</del>
	Manual Cleaning of Roads	540-04	Miles	8.12
	Disposal of Debris/Litter	630-09	Cubic Yards	0
	Pick Up of Debris/Litter	630-10	Cubic Yards	0

Table VII

UA: Lafayette

BMP	Measurable Goal	Function Code	Unit of Measurement	Quantity
Illegal Dumping	Spill Clean-Up	425-01	Each	21
Drainage Maintenance	Erosion Control & Repair	440-00	Each	18
Litter Collection	Litter Cleaning of Roadside	440-02	Cubic Yards	7
	Servicing of Litter Barrels	440-03	Each	0
	Pick Up of Litter(Adopt-A-Road)	440-04	Cubic Yards	0
	Pick Up of Inmate Litter	440-05	Cubic Yards	0
	Pick Up of Sheriff's Litter	440-06	Cubic Yards	0
Pesticide Application	Fertilizer Application	440-10	Ton	0
	Lime Application	440-11	Ton	0
	Herbicide Application-Hand Method	440-12	Gallon	5,080
	Herbicide Application-Machine Method	440-13	Acre	2,932
	Number of Licensed Applicators		Each	6
	Number of Training Hours		Hours/Each	12
Roadside Drainage Maintenance	Clean and Maintain Drainage Structures	450-01	Each	461
	Drainage Structure Repair	450-02	Each	5
	Install Drainage Culverts	450-03	Each	1
	Clean & Reshape Ditches-Hand Method	450-04	Linear Feet	0
	Clean & Reshape Ditches-Machine Method	450-05	Linear Feet	47,786
	Install/Replace Inlets & Catch Basins	450-06	Each	0
Bridge & Structure Maintenance	Clean Structural Members	465-00	Each	0
	Clean Deck & Drain	465-01	Linear Feet	200
	Remove Drift	465-17	Each	2
Street Sweeping	Sweeper Cleaning	540-03	Miles	0
De-icing/Anti-Icing Materials Management	Snow & Ice Control	540-07	Hours	21
	Snow & Ice Control Preparations	540-08	Hours	0
	Snow & Ice Inspection/Reconnaissance	540-09	Hours	21
Bulk Materials Management	Material Hauling	630-03	Hours	184
Debris Management	Debris Removal & Disposal	440-08	Cubic Yards	108.4010
	<del>Clearing Roadways-Travel Lanes</del>	<del>440-19</del>	<del>Miles</del>	<del>4.31</del>
	Manual Cleaning of Roads	540-04	Miles	0
	Disposal of Debris/Litter	630-09	Cubic Yards	52.1
	Pick Up of Debris/Litter	630-10	Cubic Yards	373.25

Table VIII

UA: Lake Charles

BMP	Measurable Goal	Function Code	Unit of Measurement	Quantity
Illegal Dumping	Spill Clean-Up	425-01	Each	17.50
Drainage Maintenance	Erosion Control & Repair	440-00	Each	46
Litter Collection	Litter Cleaning of Roadside	440-02	Cubic Yards	0
	Servicing of Litter Barrels	440-03	Each	0
	Pick Up of Litter(Adopt-A-Road)	440-04	Cubic Yards	0
	Pick Up of Inmate Litter	440-05	Cubic Yards	69.75
	Pick Up of Sheriff's Litter	440-06	Cubic Yards	0
Pesticide Application	Fertilizer Application	440-10	Ton	0
	Lime Application	440-11	Ton	0
	Herbicide Application-Hand Method	440-12	Gallon	6,498
	Herbicide Application-Machine Method	440-13	Acre	1,769.20
	Number of Licensed Applicators		Each	5
	Number of Training Hours		Hours/Each	12
Roadside Drainage Maintenance	Clean and Maintain Drainage Structures	450-01	Each	225
	Drainage Structure Repair	450-02	Each	45
	Install Drainage Culverts	450-03	Each	0
	Clean & Reshape Ditches-Hand Method	450-04	Linear Feet	0
	Clean & Reshape Ditches-Machine Method	450-05	Linear Feet	19,133
	Install/Replace Inlets & Catch Basins	450-06	Each	0
Bridge & Structure Maintenance	Clean Structural Members	465-00	Each	0
	Clean Deck & Drain	465-01	Linear Feet	69,714
	Remove Drift	465-17	Each	0
Street Sweeping	Sweeper Cleaning	540-03	Miles	266.01
De-Icing/Anti-Icing Materials Management	Snow & Ice Control	540-07	Hours	0
	Snow & Ice Control Preparations	540-08	Hours	0
	Snow & Ice Inspection/Reconnaissance	540-09	Hours	0
Bulk Materials Management	Material Hauling	630-03	Hours	48
Debris Management	Debris Removal & Disposal	440-08	Cubic Yards	116.50
	<del>Clearing Roadways-Travel Lanes</del>	<del>440-19</del>	<del>Miles</del>	<del>2</del>
	Manual Cleaning of Roads	540-04	Miles	0
	Disposal of Debris/Litter	630-09	Cubic Yards	89
	Pick Up of Debris/Litter	630-10	Cubic Yards	1,192

Table IX

UA: Mandeville-Covington

BMP	Measurable Goal	Function Code	Unit of Measurement	Quantity
Illegal Dumping	Spill Clean-Up	425-01	Each	2
Drainage Maintenance	Erosion Control & Repair	440-00	Each	17
Litter Collection	Litter Cleaning of Roadside	440-02	Cubic Yards	1
	Servicing of Litter Barrels	440-03	Each	0
	Pick Up of Litter(Adopt-A-Road)	440-04	Cubic Yards	0
	Pick Up of Inmate Litter	440-05	Cubic Yards	139.70
	Pick Up of Sheriff's Litter	440-06	Cubic Yards	0
	Pesticide Application	Fertilizer Application	440-10	Ton
Lime Application		440-11	Ton	0
Herbicide Application-Hand Method		440-12	Gallon	2,632.60
Herbicide Application-Machine Method		440-13	Acre	2,704.40
Number of Licensed Applicators			Each	8
Number of Training Hours			Hours/Each	8
Roadside Drainage Maintenance	Clean and Maintain Drainage Structures	450-01	Each	33
	Drainage Structure Repair	450-02	Each	27
	Install Drainage Culverts	450-03	Each	2
	Clean & Reshape Ditches-Hand Method	450-04	Linear Feet	0
	Clean & Reshape Ditches-Machine Method	450-05	Linear Feet	19,500.80
	Install/Replace Inlets & Catch Basins	450-06	Each	0
Bridge & Structure Maintenance	Clean Structural Members	465-00	Each	0
	Clean Deck & Drain	465-01	Linear Feet	8.52
	Remove Drift	465-17	Each	0
Street Sweeping	Sweeper Cleaning	540-03	Miles	15.20
De-icing/Anti-Icing Materials Management	Snow & Ice Control	540-07	Hours	0
	Snow & Ice Control Preparations	540-08	Hours	0
	Snow & Ice Inspection/Reconnaissance	540-09	Hours	0
	Bulk Materials Management	Material Hauling	630-03	Hours
Debris Management		Debris Removal & Disposal	440-08	Cubic Yards
	<del>Clearing Roadways Travel Lanes</del>	<del>440-19</del>	<del>Miles</del>	<del>0</del>
	Manual Cleaning of Roads	540-04	Miles	0
	Disposal of Debris/Litter	630-09	Cubic Yards	0
	Pick Up of Debris/Litter	630-10	Cubic Yards	0

Table X

UA: Monroe

BMP	Measurable Goal	Function Code	Unit of Measurement	Quantity
Illegal Dumping	Spill Clean-Up	425-01	Each	0
Drainage Maintenance	Erosion Control & Repair	440-00	Each	0
Litter Collection	Litter Cleaning of Roadside	440-02	Cubic Yards	0
	Servicing of Litter Barrels	440-03	Each	0
	Pick Up of Litter(Adopt-A-Road)	440-04	Cubic Yards	0
	Pick Up of Inmate Litter	440-05	Cubic Yards	0
	Pick Up of Sheriff's Litter	440-06	Cubic Yards	0
Pesticide Application	Fertilizer Application	440-10	Ton	0
	Lime Application	440-11	Ton	0
	Herbicide Application-Hand Method	440-12	Gallon	0
	Herbicide Application-Machine Method	440-13	Acre	0
	Number of Licensed Applicators		Each	1
	Number of Training Hours		Hours	8
Roadside Drainage Maintenance	Clean and Maintain Drainage Structures	450-01	Each	11
	Drainage Structure Repair	450-02	Each	0
	Install Drainage Culverts	450-03	Each	0
	Clean & Reshape Ditches-Hand Method	450-04	Linear Feet	0
	Clean & Reshape Ditches-Machine Method	450-05	Linear Feet	41,184
	Install/Replace Inlets & Catch Basins	450-06	Each	0
Bridge & Structure Maintenance	Clean Structural Members	465-00	Each	0
	Clean Deck & Drain	465-01	Linear Feet	0
	Remove Drift	465-17	Each	0
Street Sweeping	Sweeper Cleaning	540-03	Miles	191
De-icing/Anti-Icing Materials Management	Snow & Ice Control	540-07	Hours	66.5
	Snow & Ice Control Preparations	540-08	Hours	0
	Snow & Ice Inspection/Reconnaissance	540-09	Hours	0
Bulk Materials Management	Material Hauling	630-03	Hours	0
Debris Management	Debris Removal & Disposal	440-08	Cubic Yards	23
	<del>Cleaning Roadways-Travel Lanes</del>	<del>440-19</del>	<del>Miles</del>	<del>0</del>
	Manual Cleaning of Roads	540-04	Miles	0
	Disposal of Debris/Litter	630-09	Cubic Yards	0
	Pick Up of Debris/Litter	630-10	Cubic Yards	0

Table XI

LDEQ- designated regulated area: Morgan City

BMP	Measurable Goal	Function Code	Unit of Measurement	Quantity
Illegal Dumping	Spill Clean-Up	425-01	Each	3
Drainage Maintenance	Erosion Control & Repair	440-00	Each	10
Litter Collection	Litter Cleaning of Roadside	440-02	Cubic Yards	95
	Servicing of Litter Barrels	440-03	Each	0
	Pick Up of Litter(Adopt-A-Road)	440-04	Cubic Yards	0
	Pick Up of Inmate Litter	440-05	Cubic Yards	0
	Pick Up of Sheriff's Litter	440-06	Cubic Yards	0
Pesticide Application	Fertilizer Application	440-10	Ton	0
	Lime Application	440-11	Ton	0
	Herbicide Application-Hand Method	440-12	Gallon	0
	Herbicide Application-Machine Method	440-13	Acre	288
	Number of Licensed Applicators		Each	1
	Number of Training Hours		Hours	12
Roadside Drainage Maintenance	Clean and Maintain Drainage Structures	450-01	Each	279
	Drainage Structure Repair	450-02	Each	0
	Install Drainage Culverts	450-03	Each	0
	Clean & Reshape Ditches-Hand Method	450-04	Linear Feet	0
	Clean & Reshape Ditches-Machine Method	450-05	Linear Feet	18,058.5
	Install/Replace Inlets & Catch Basins	450-06	Each	0
Bridge & Structure Maintenance	Clean Structural Members	465-00	Each	0
	Clean Deck & Drain	465-01	Linear Feet	69,456
	Remove Drift	465-17	Each	0
Street Sweeping	Sweeper Cleaning	540-03	Miles	0
De-Icing/Anti-Icing Materials Management	Snow & Ice Control	540-07	Hours	0
	Snow & Ice Control Preparations	540-08	Hours	0
	Snow & Ice Inspection/Reconnaissance	540-09	Hours	0
Bulk Materials Management	Material Hauling	630-03	Hours	0
Debris Management	Debris Removal & Disposal	440-08	Cubic Yards	10
	<del>Clearing Roadways Travel Lanes</del>	<del>440-19</del>	<del>Miles</del>	<del>0</del>
	Manual Cleaning of Roads	540-04	Miles	0
	Disposal of Debris/Litter	630-09	Cubic Yards	9.1
	Pick Up of Debris/Litter	630-10	Cubic Yards	83



Table XII

LDEQ- designated regulated area: Natchitoches

BMP	Measurable Goal	Function Code	Unit of Measurement	Quantity
Illegal Dumping	Spill Clean-Up	425-01	Each	0
Drainage Maintenance	Erosion Control & Repair	440-00	Each	2
Litter Collection	Litter Cleaning of Roadside	440-02	Cubic Yards	0
	Servicing of Litter Barrels	440-03	Each	0
	Pick Up of Litter(Adopt-A-Road)	440-04	Cubic Yards	0
	Pick Up of Inmate Litter	440-05	Cubic Yards	0
Pesticide Application	Pick Up of Sheriff's Litter	440-06	Cubic Yards	0
	Fertilizer Application	440-10	Ton	0
	Lime Application	440-11	Ton	0
	Herbicide Application-Hand Method	440-12	Gallon	0
	Herbicide Application-Machine Method	440-13	Acre	374
	Number of Licensed Applicators		Each	1
	Number of Training Hours		Hours	4
Roadside Drainage Maintenance	Clean and Maintain Drainage Structures	450-01	Each	5
	Drainage Structure Repair	450-02	Each	0
	Install Drainage Culverts	450-03	Each	0
	Clean & Reshape Ditches-Hand Method	450-04	Linear Feet	0
	Clean & Reshape Ditches-Machine Method	450-05	Linear Feet	435.0554
	Install/Replace Inlets & Catch Basins	450-06	Each	0
Bridge & Structure Maintenance	Clean Structural Members	465-00	Each	0
	Clean Deck & Drain	465-01	Linear Feet	4,624
	Remove Drift	465-17	Each	0
Street Sweeping	Sweeper Cleaning	540-03	Miles	17.28
De-Icing/Anti-Icing Materials Management	Snow & Ice Control	540-07	Hours	0
	Snow & Ice Control Preparations	540-08	Hours	0
	Snow & Ice Inspection/Reconnaissance	540-09	Hours	10
	Bulk Materials Management	Material Hauling	630-03	Hours
Debris Management	Debris Removal & Disposal	440-08	Cubic Yards	0
	<del>Clearing Roadways-Travel Lanes</del>	<del>440-19</del>	<del>Miles</del>	<del>0</del>
	Manual Cleaning of Roads	540-04	Miles	0
	Disposal of Debris/Litter	630-09	Cubic Yards	0
	Pick Up of Debris/Litter	630-10	Cubic Yards	0

Table XIII

UA: New Orleans

BMP	Measurable Goal	Function Code	Unit of Measurement	Quantity
Illegal Dumping	Spill Clean-Up	425-01	Each	76.7670
Drainage Maintenance	Erosion Control & Repair	440-00	Each	188
Litter Collection	Litter Cleaning of Roadside	440-02	Cubic Yards	9,469.03
	Servicing of Litter Barrels	440-03	Each	622
	Pick Up of Litter(Adopt-A-Road)	440-04	Cubic Yards	0
	Pick Up of Inmate Litter	440-05	Cubic Yards	0
	Pick Up of Sheriff's Litter	440-06	Cubic Yards	0
	Pesticide Application	Fertilizer Application	440-10	Ton
Lime Application		440-11	Ton	0
Herbicide Application-Hand Method		440-12	Gallon	78,258
Herbicide Application-Machine Method		440-13	Acre	10,817.50
Number of Licensed Applicators			Each	12
Number of Training Hours			Hours/Each	8
Roadside Drainage Maintenance	Clean and Maintain Drainage Structures	450-01	Each	5,383.37
	Drainage Structure Repair	450-02	Each	17
	Install Drainage Culverts	450-03	Each	49
	Clean & Reshape Ditches-Hand Method	450-04	Linear Feet	6,590
	Clean & Reshape Ditches-Machine Method	450-05	Linear Feet	25,250.16
	Install/Replace Inlets & Catch Basins	450-06	Each	10
Bridge & Structure Maintenance	Clean Structural Members	465-00	Each	7,304
	Clean Deck & Drain	465-01	Linear Feet	5,090.01
	Remove Drift	465-17	Each	0
Street Sweeping	Sweeper Cleaning	540-03	Miles	12,096.45
De-Icing/Anti-Icing Materials Management	Snow & Ice Control	540-07	Hours	0
	Snow & Ice Control Preparations	540-08	Hours	0
	Snow & Ice Inspection/Reconnaissance	540-09	Hours	0
Bulk Materials Management	Material Hauling	630-03	Hours	334
<del>Debris Management</del>	<del>Debris Removal &amp; Disposal</del>	<del>440-08</del>	<del>Cubic Yards</del>	<del>1,526.91</del>
	Clearing Roadways Travel Lanes	440-19	Miles	560.99
	Manual Cleaning of Roads	540-04	Miles	8,998.50
	Disposal of Debris/Litter	630-09	Cubic Yards	263.20
	Pick Up of Debris/Litter	630-10	Cubic Yards	1,539.0810

Table XIV

UA: Shreveport

BMP	Measurable Goal	Function Code	Unit of Measurement	Quantity
Illegal Dumping	Spill Clean-Up	425-01	Each	29
Drainage Maintenance	Erosion Control & Repair	440-00	Each	25
Litter Collection	Litter Cleaning of Roadside	440-02	Cubic Yards	0
	Servicing of Litter Barrels	440-03	Each	0
	Pick Up of Litter(Adopt-A-Road)	440-04	Cubic Yards	10.5
	Pick Up of Inmate Litter	440-05	Cubic Yards	0
	Pick Up of Sheriff's Litter	440-06	Cubic Yards	71.26
Pesticide Application	Fertilizer Application	440-10	Ton	0
	Lime Application	440-11	Ton	0
	Herbicide Application-Hand Method	440-12	Gallon	9,750
	Herbicide Application-Machine Method	440-13	Acre	526.75
	Number of Licensed Applicators		Each	1
	Number of Training Hours		Hours/Each	8
Roadside Drainage Maintenance	Clean and Maintain Drainage Structures	450-01	Each	1,370
	Drainage Structure Repair	450-02	Each	3
	Install Drainage Culverts	450-03	Each	9.5
	Clean & Reshape Ditches-Hand Method	450-04	Linear Feet	950
	Clean & Reshape Ditches-Machine Method	450-05	Linear Feet	50
	Install/Replace Inlets & Catch Basins	450-06	Each	0
Bridge & Structure Maintenance	Clean Structural Members	465-00	Each	1
	Clean Deck & Drain	465-01	Linear Feet	1
	Remove Drift	465-17	Each	0
Street Sweeping	Sweeper Cleaning	540-03	Miles	63.5
De-Icing/Anti-Icing Materials Management	Snow & Ice Control	540-07	Hours	313.5
	Snow & Ice Control Preparations	540-08	Hours	202
	Snow & Ice Inspection/Reconnaissance	540-09	Hours	119.5
Bulk Materials Management	Material Hauling	630-03	Hours	356.5
Debris Management	Debris Removal & Disposal	440-08	Cubic Yards	138.85
	Roadway Clearing	440-19	Miles	0
	Manual Cleaning of Roads	540-04	Miles	6,661
	Disposal of Debris/Litter	630-09	Cubic Yards	0
	Pick Up of Debris/Litter	630-10	Cubic Yards	442.25

Table XV

UA: Slidell

BMP	Measurable Goal	Function Code	Unit of Measurement	Quantity
Illegal Dumping	Spill Clean-Up	425-01	Each	4
Drainage Maintenance	Erosion Control & Repair	440-00	Each	3
Litter Collection	Litter Cleaning of Roadside	440-02	Cubic Yards	445.53
	Servicing of Litter Barrels	440-03	Each	0
	Pick Up of Litter(Adopt-A-Road)	440-04	Cubic Yards	0
	Pick Up of Inmate Litter	440-05	Cubic Yards	36.50
	Pick Up of Sheriff's Litter	440-06	Cubic Yards	0
	Pesticide Application	Fertilizer Application	440-10	Ton
Lime Application		440-11	Ton	0
Herbicide Application-Hand Method		440-12	Gallon	5,350
Herbicide Application-Machine Method		440-13	Acre	1,467
Number of Licensed Applicators			Each	8
Number of Training Hours			Hours/Each	8
Roadside Drainage Maintenance	Clean and Maintain Drainage Structures	450-01	Each	2
	Drainage Structure Repair	450-02	Each	0
	Install Drainage Culverts	450-03	Each	0
	Clean & Reshape Ditches-Hand Method	450-04	Linear Feet	0
	Clean & Reshape Ditches-Machine Method	450-05	Linear Feet	3,113.60
	Install/Replace Inlets & Catch Basins	450-06	Each	3
Bridge & Structure Maintenance	Clean Structural Members	465-00	Each	0
	Clean Deck & Drain	465-01	Linear Feet	0
	Remove Drift	465-17	Each	
Street Sweeping	Sweeper Cleaning	540-03	Miles	28.10
De-Icing/Anti-Icing Materials Management	Snow & Ice Control	540-07	Hours	0
	Snow & Ice Control Preparations	540-08	Hours	0
	Snow & Ice Inspection/Reconnaissance	540-09	Hours	0
	Bulk Materials Management	Material Hauling	630-03	Hours
Debris Management	Debris Removal & Disposal	440-08	Cubic Yards	0
	<del>Clearing Roadways Travel Lanes</del>	<del>440-19</del>	<del>Miles</del>	<del>14.56</del>
	Manual Cleaning of Roads	540-04	Miles	289.32
	Disposal of Debris/Litter	630-09	Cubic Yards	12
	Pick Up of Debris/Litter	630-10	Cubic Yards	13

# Appendix B

*After the Storm* Brochure

&

Understanding Water Brochure

---

♦ Polluted stormwater often affects drinking water sources. This, in turn, can affect human health and increase drinking water treatment costs.



♦ Polluted stormwater runoff can have many adverse effects on plants, fish, animals, and people.

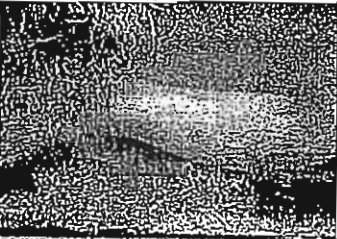
♦ Sediment can cloud the water and make it difficult or impossible for aquatic plants to grow. Sediment also can destroy aquatic habitats.

♦ Excess nutrients can cause algae blooms. When algae die, they sink to the bottom and decompose in a process that removes oxygen from the water. Fish and other aquatic organisms can't exist in water with low dissolved oxygen levels.

♦ Bacteria and other pathogens can wash into swimming areas and create health hazards, often making beach closures necessary.

♦ Debris—plastic bags, six-pack rings, bottles, and cigarette butts—washed into waterbodies can choke, suffocate, or disable aquatic life like ducks, fish, turtles, and birds.

♦ Household hazardous wastes like insecticides, pesticides, paint, solvents, used motor oil, and other auto fluids can poison aquatic life. Land animals and people can become sick or die from eating diseased fish and shellfish or ingesting polluted water.



♦ Stormwater can pick up debris, chemicals, dirt, and other pollutants and flow into a storm sewer system or directly to a lake, stream, river, wetland, or coastal water. Anything that enters a storm sewer system is discharged untreated into the waterbodies we use for swimming, fishing, and providing drinking water.



♦ Stormwater runoff occurs when precipitation from rain or snowmelt flows over the ground, sidewalks, driveways, and streets prevent stormwater from naturally soaking into the ground.

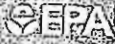


# After the Storm



For more information contact:

or visit  
[www.epa.gov/nps/stormwater](http://www.epa.gov/nps/stormwater)  
[www.epa.gov/nps](http://www.epa.gov/nps)



800-368-5848



A Citizen's Guide to Understanding Stormwater



Approved for printing on 100% recycled paper with 10% post consumer waste. All content is for informational purposes only. EPA is not responsible for any errors or omissions. Printed in the USA. Recycled Paper. © 2001 EPA.

## Get Involved

Volunteers are encouraged to adopt sections of state or federal highways to keep clean. All supplies are provided by the department. Contact the LA DOT's customer service to be connected with an Adopt-A-Road coordinator in your area.



You see someone sweeping yard waste into a storm drain, dumping debris in a vacant lot, or a storm water pipe or ditch discharging during dry weather. What should you do? Report it! These activities are not only harmful to the environment but illegal. Call customer service or report the incident online at

[www.dotd.la.gov/highways/construction/lab/ms4/home.asp](http://www.dotd.la.gov/highways/construction/lab/ms4/home.asp)  
page=contact\$

And finally, educate others of the effect of storm water pollution.



LOUISIANA DEPARTMENT OF  
TRANSPORTATION & DEVELOPMENT

## FOR ADDITIONAL INFO CONTACT



Louisiana Department of  
Transportation & Development's  
Materials and Testing Section

5080 Florida Blvd.  
Baton Rouge, LA 70806  
Phone: 225-248-4141

# Understanding

# Stormwater

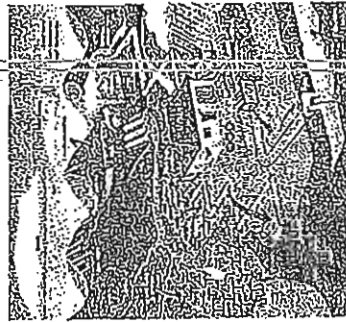
Louisiana's on the move  
DOTD builds the way





## So what exactly is stormwater runoff?

Runoff occurs when precipitation does not infiltrate into the ground. As precipitation travels across impervious surfaces numerous pollutants such as oil, sediment, bacteria and paper are accumulated by this runoff. The polluted runoff is then collected and transported via a storm sewer system and discharged into nearby surface waters.



And this is a problem because.....

Stormwater runoff is NOT TREATED! Unlike other process waters such as wastewater, stormwater runoff has no treatment process prior to discharge.

## Pollution Prevention Tips

On the road.....

- Paper and cigarette butts are a public nuisance common to the road. Roadside litter is not only unsightly, but lead to drainage problems. Put trash in its place and properly discard it in a garbage can.
- Hitting the open road with your travel trailer in tow is a great way to see the country, however when the trip ends remember to dispose of sewage at an approved dumping site. Improperly discharged sewage contain excess nutrients, harmful bacteria and viruses which are carried into waterways.
- While taking your pet on a drive can be fun, you will eventually stop to let your dog "go." Just remember to scoop the poop! Pet waste should be bagged and properly discarded in the trash.
- Ensure that your vehicle is properly maintained. Leaks should be immediately repaired and all fluids recycled at designated locations.

While at home.....

- Hazardous materials such as paint or petroleum products should never be poured into a storm drain or roadside ditch. Items such as these should be disposed of at area collection centers.
- Common household items are often found in stormwater discharges. Chemical yard

treatments such as fertilizers and pesticides should be used sparingly and according to manufacturer's specifications.

- Leaves and grass clippings left in the street discarded into storm drains is a major contributor to polluted runoff. Sweep and collect yard debris for curbside disposable consider composting.

Salt vs. Fresh?

Both pool types can have a detrimental impact to area water bodies. Often homeowners drain the pools by discharging the water in a nearby storm drain. However, do not underestimate the impact draining your pool can have downstream.

Elevated levels of chlorine or the introduction of salt water into a fresh water system can damage plant and wildlife. If draining because necessary

then ensure prior to discharge the concentration levels fall below normal to reduce the risk of impact.



Because when it rains, it drains!



# Appendix C

Make Changes, Be the Solution! Poster

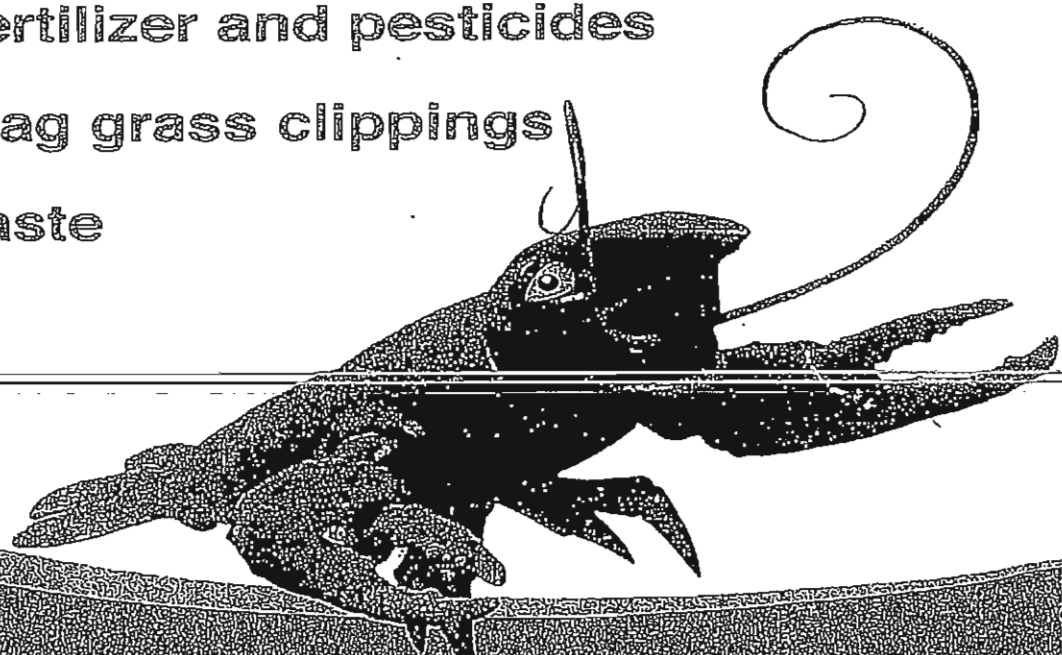
---



# MAKE CHANGES! BE THE SOLUTION!

Everything you blow, spray, pour or throw on the ground can get washed down the storm drain – polluting Louisiana’s waters

- 💧 Recycle oil
- 💧 Use less fertilizer and pesticides
- 💧 Mulch or bag grass clippings
- 💧 Bag pet waste
- 💧 Don’t litter



Find out more at: [WWW.DEQ.LOUISIANA.GOV](http://WWW.DEQ.LOUISIANA.GOV)

# Appendix D

Educational Materials Packets

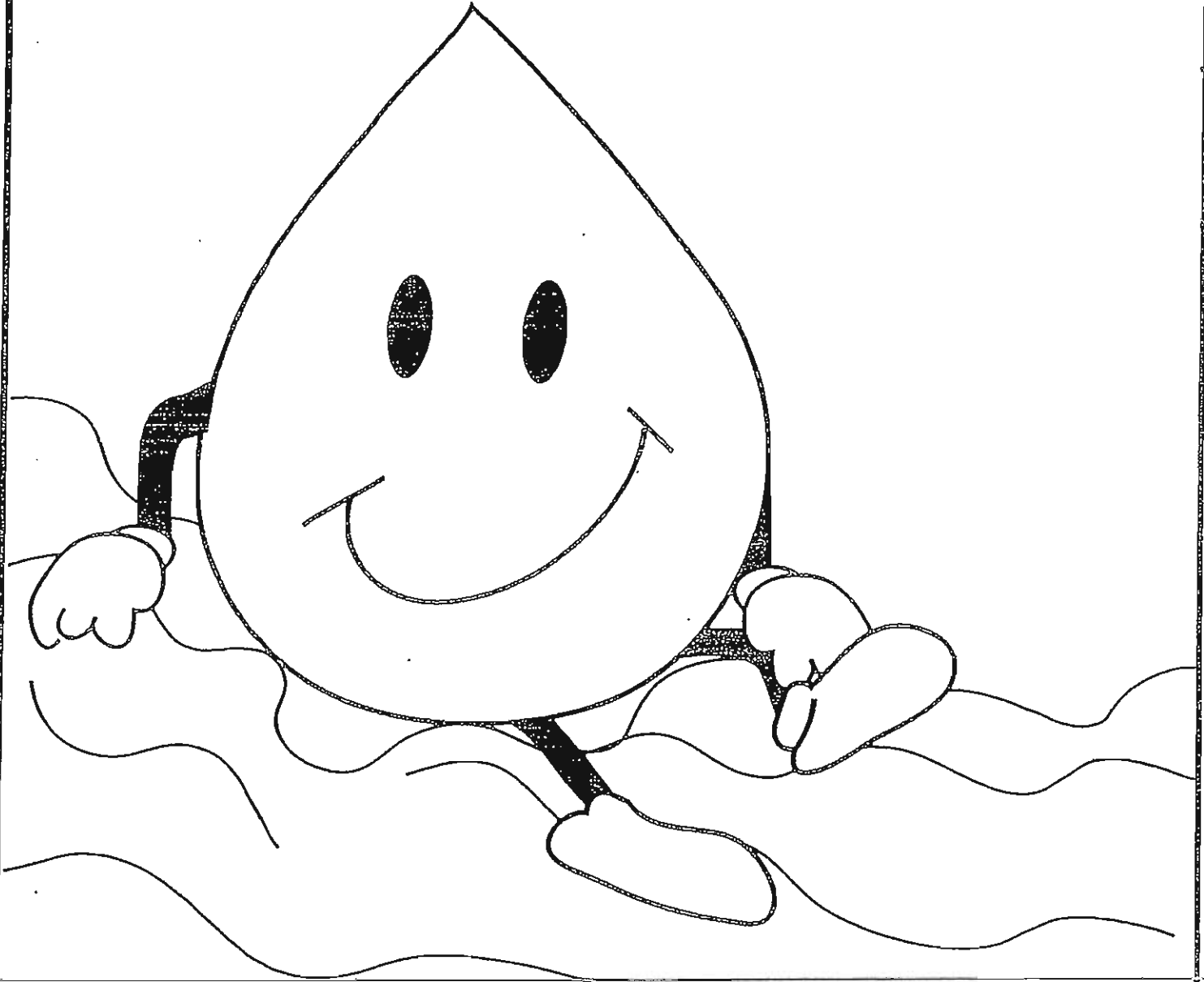
---

# ACTIVITY BOOKLET

---

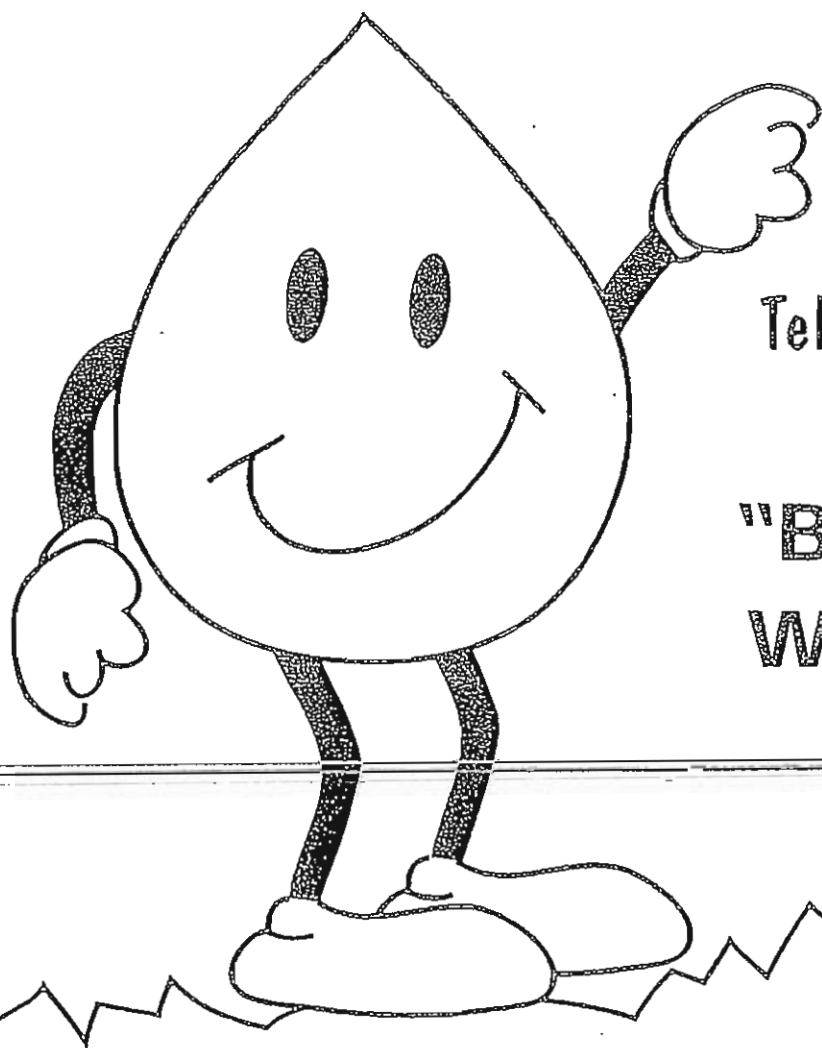
# Be a Solution to Water Pollution

## ACTIVITY BOOK



--	--

Have you ever walked next to a stream and seen trash floating in the water? Do you know how it gets there? Every time it rains, the water runs off the land and picks up pollutants such as dirt, oil, pet waste, litter, trash, pesticides and fertilizers. This polluted water flows into street drains and ditches that eventually drain to waterways. Never dump anything that you would not want to drink or swim in on the ground, in the street or down a storm drain. It will go into a river, lake or stream.

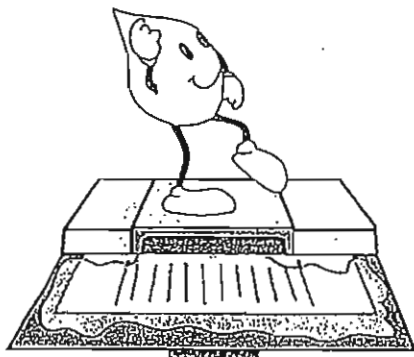


Tell your friends and family  
how they can...  
**"Be a Solution to  
Water Pollution"**

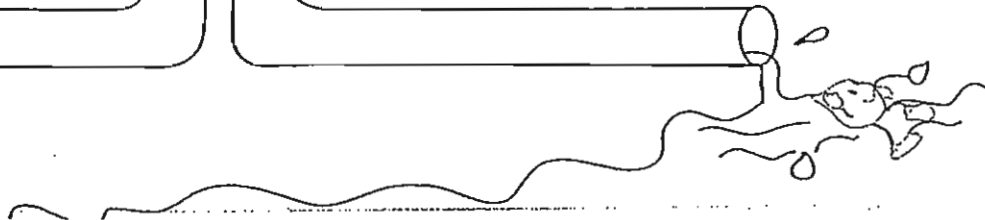
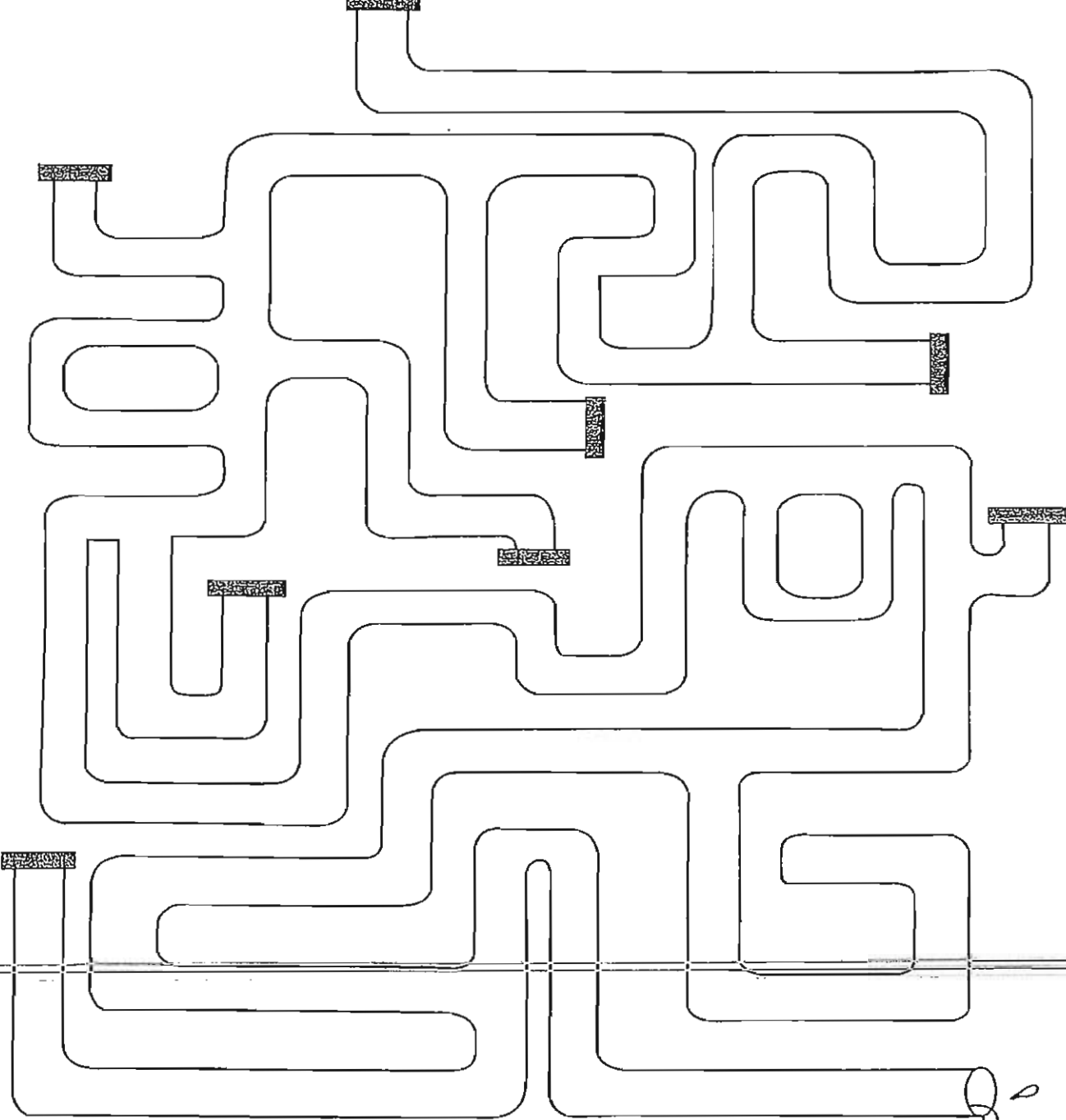
Can you find all of the things in the creek that do not belong?



Waterdrops go through an amazing journey to get to streams and creeks.

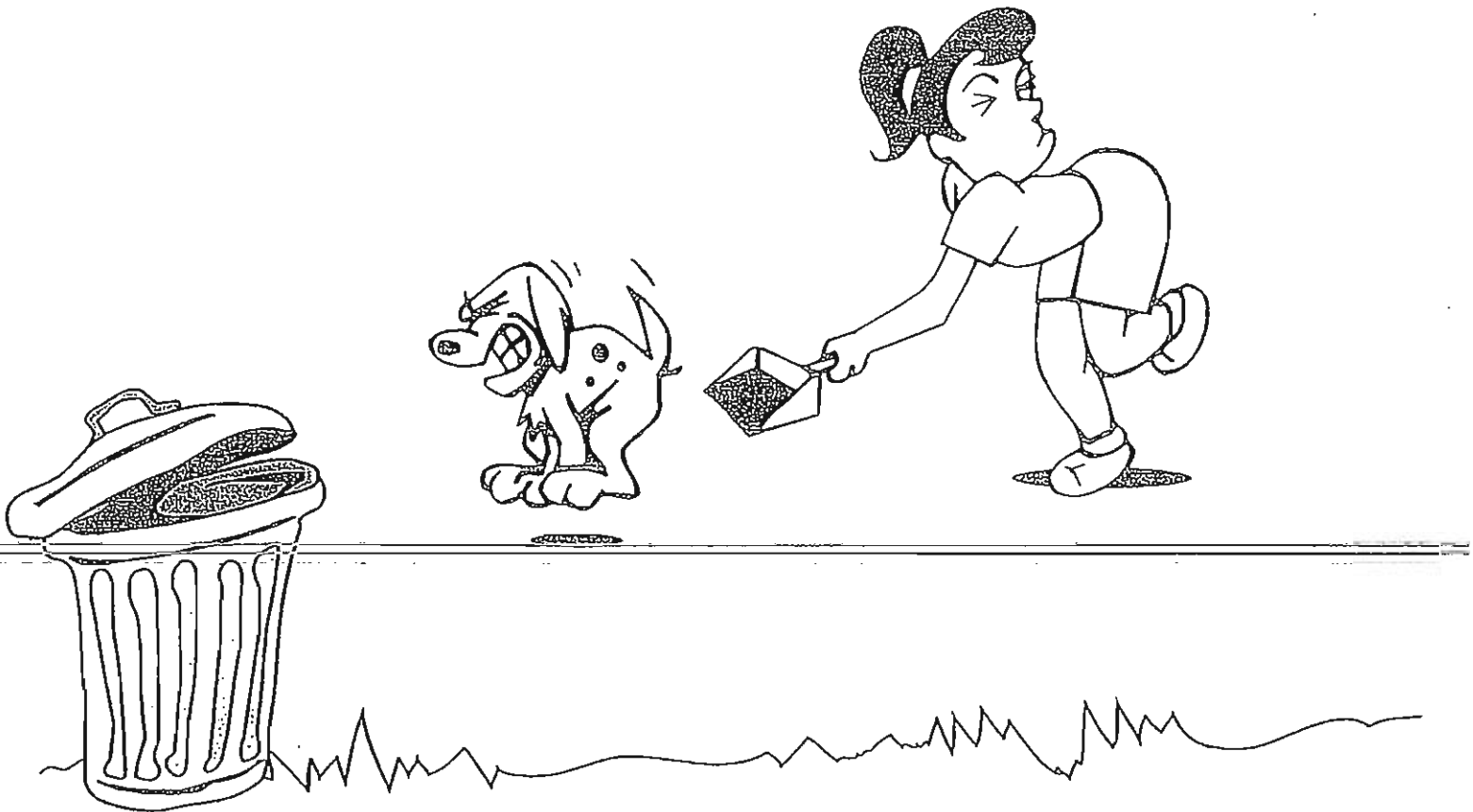
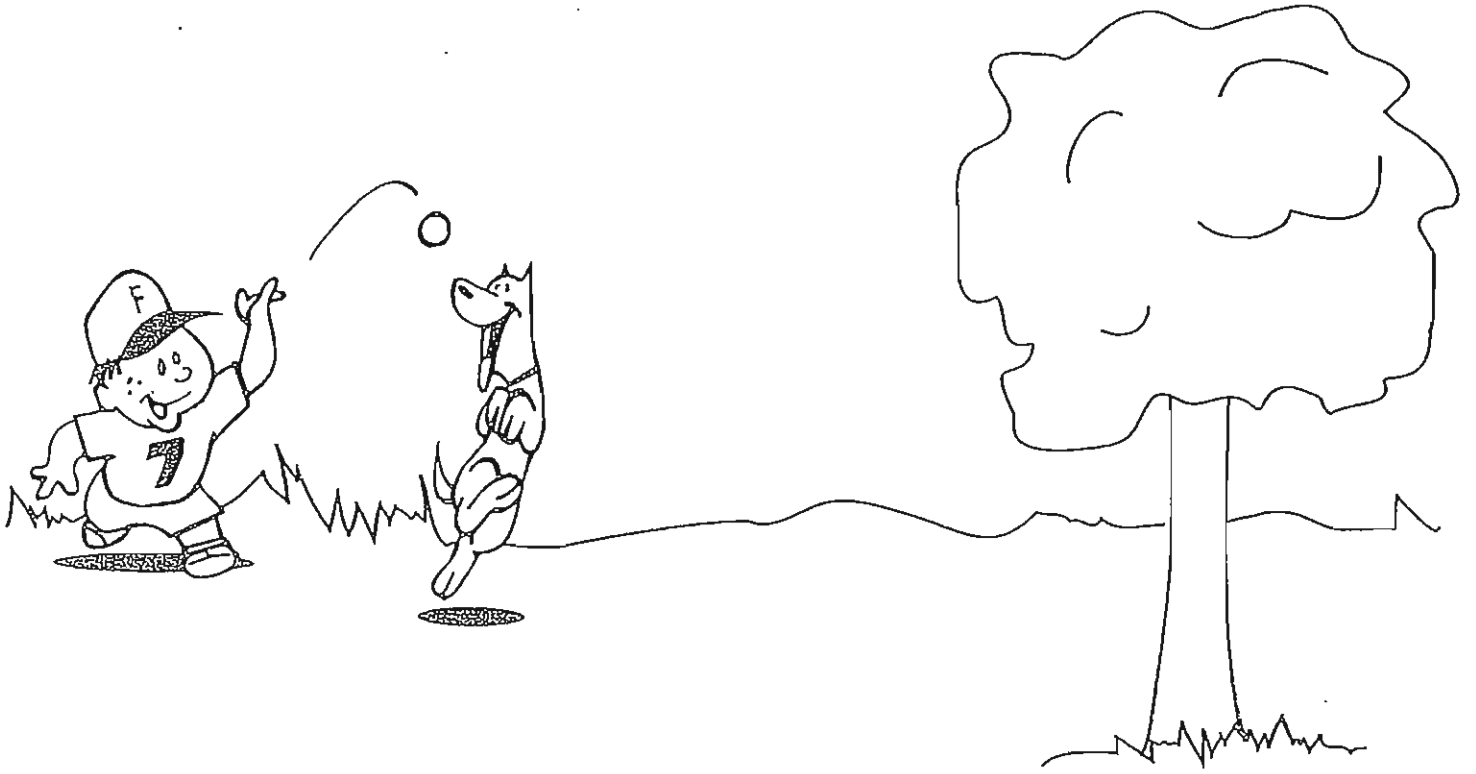


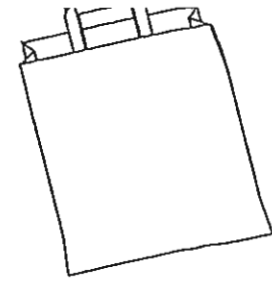
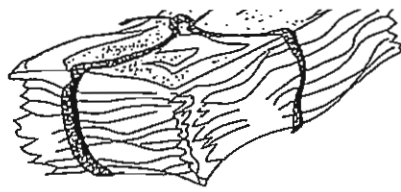
Please help this raindrop to find his way home through the drain and into the nearest river.





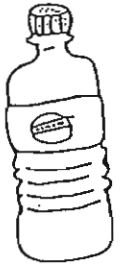
It is important to cleanup after your dog. Every time it rains, poop is collected by rainwater and dumped into a nearby storm drain or into a river, lake or stream. Carry a plastic or paper bag with you to pick-up after dogs and throw it in the trash.





We can "Be a Solution to Water Pollution" by recycling cans, bottles, milk jugs, plastic bags and newspapers at home or in school.

Below is a list of scrambled words, which stands for items that can be recycled.



1. wspeprane \_\_\_\_\_

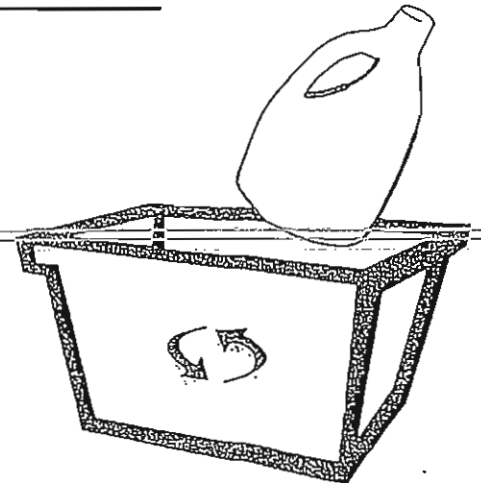
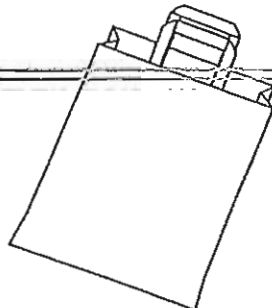
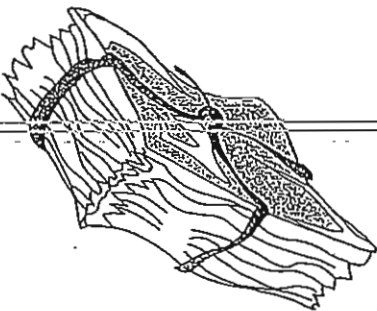
2. lsgas \_\_\_\_\_

3. ttlesob \_\_\_\_\_

4. slaptic \_\_\_\_\_

5. likm sugj \_\_\_\_\_

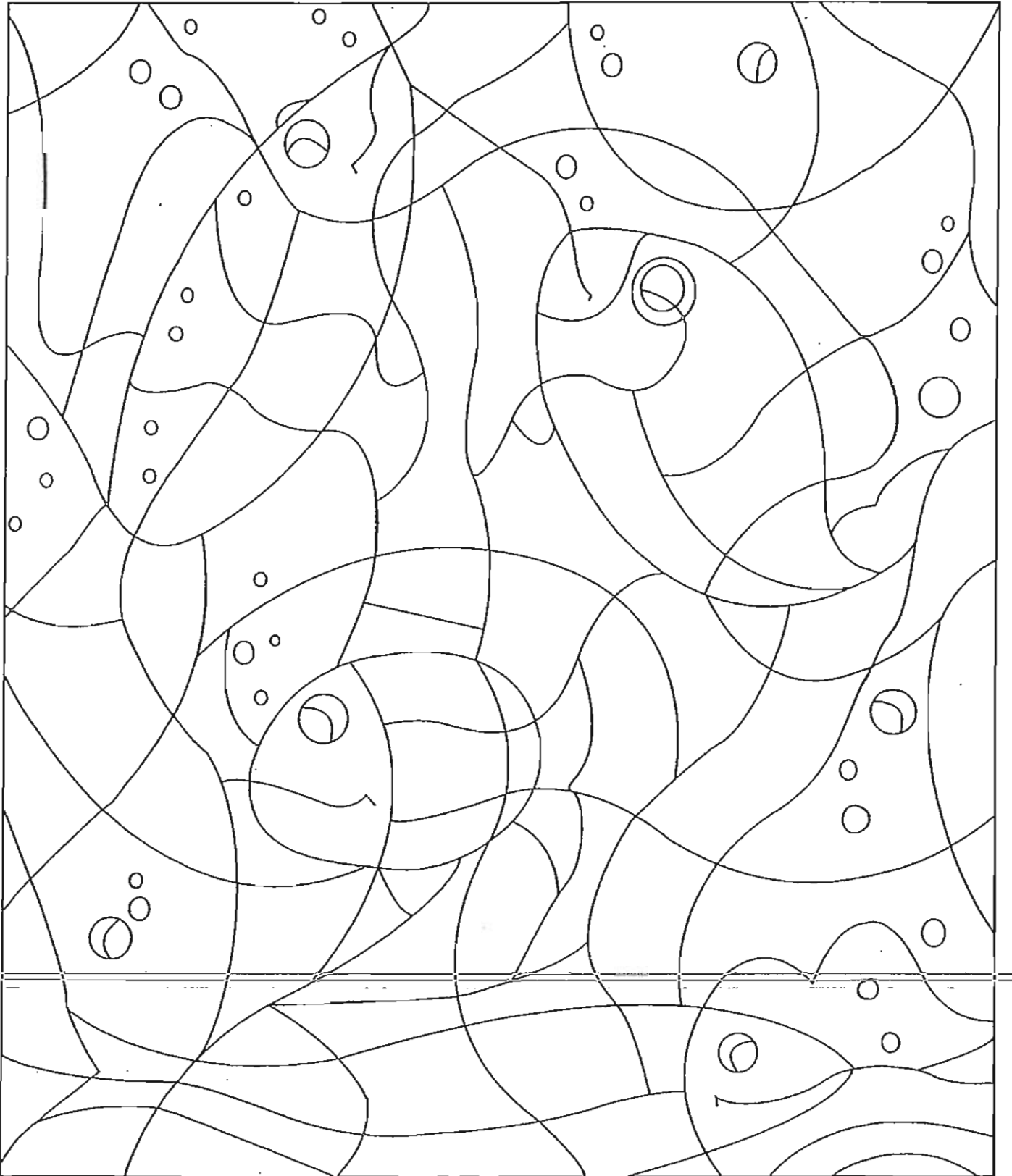
6. ulamniunm acns \_\_\_\_\_



Answers: 1. newspaper, 2. glass, 3. bottles, 4. plastic, 5. milk jugs, 6. aluminum cans

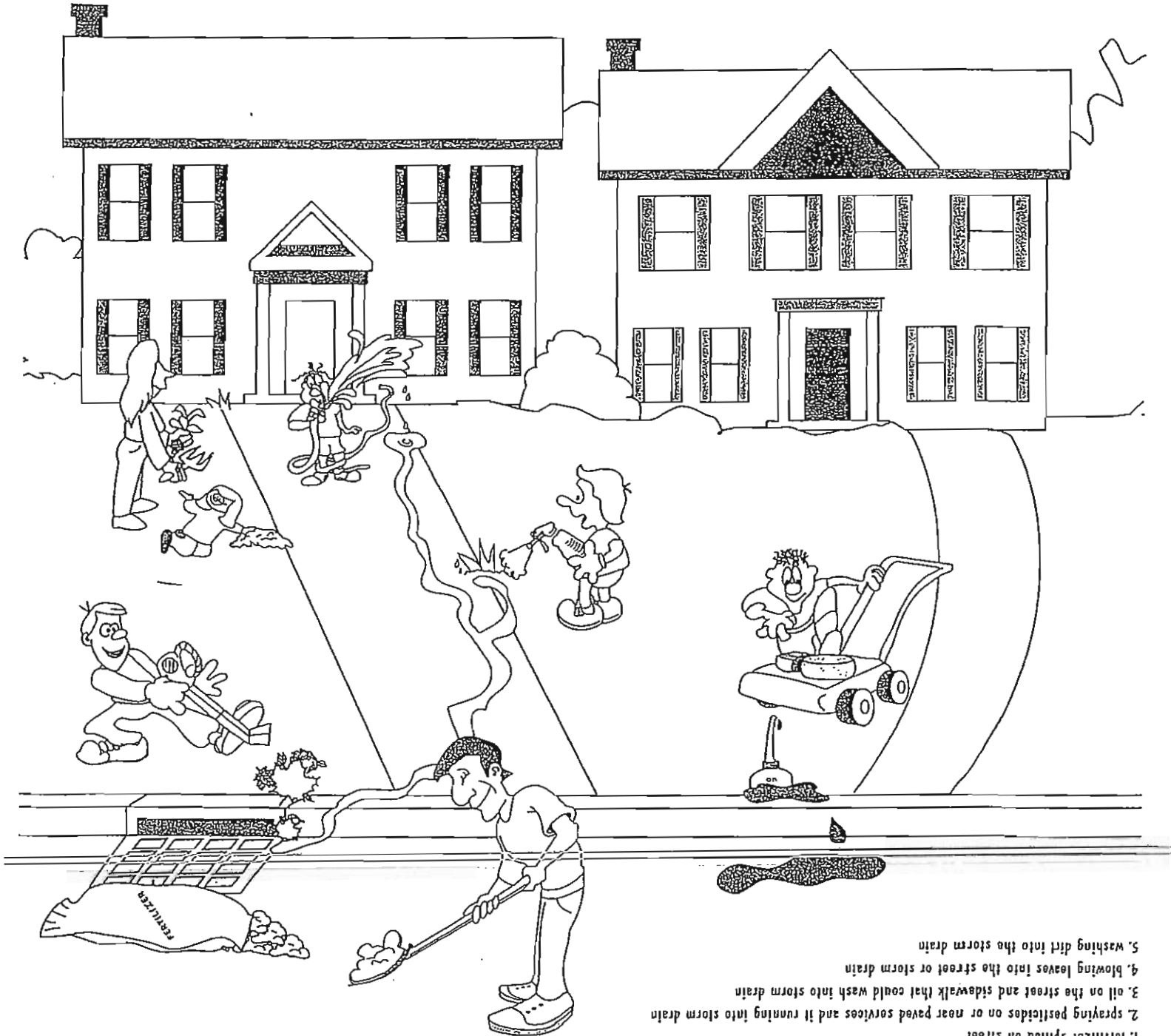
... and other aquatic life rely on clean water. Pesticides, fertilizers, other chemicals and other pollutants cause harm to fish.

Find the fish and color them in.



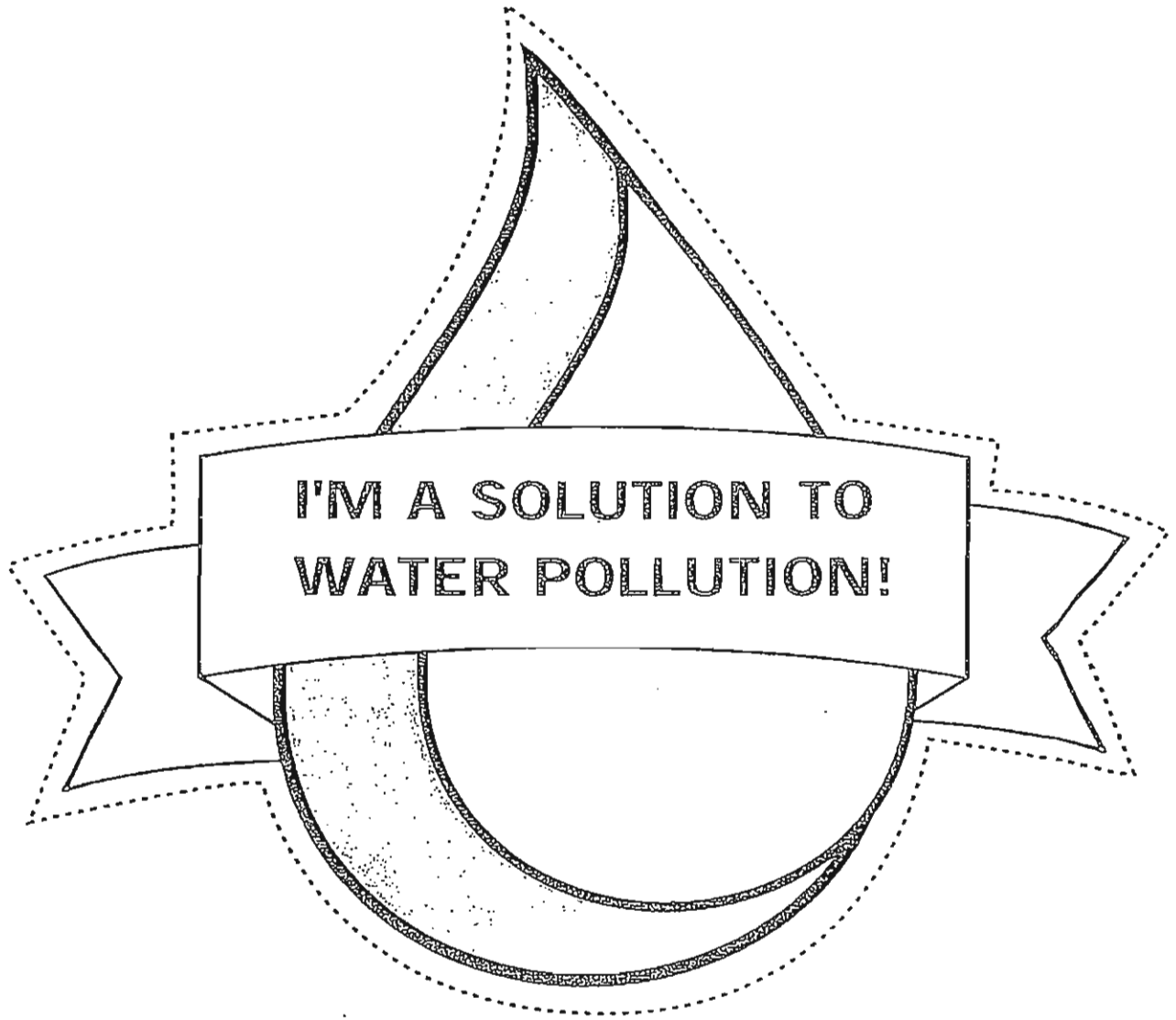
Working in the garden or on a lawn is a fun activity to do with grown-ups. When helping to clean a yard, remember not to dump anything down a storm drain or in the street. Can you find what is wrong with this picture?

Circle the mistakes that the people in this drawing are making.



- Answers:
1. fertilizer spilled on street
  2. spraying pesticides on or near paved surfaces and if running into storm drain
  3. oil on the street and sidewalk that could wash into storm drain
  4. blowing leaves into the street or storm drain
  5. washing dirt into the storm drain

Good job! Ask your parent, teacher or troup leader to help you cut out your badge.



**I'M A SOLUTION TO  
WATER POLLUTION!**



LOUISIANA DEPARTMENT OF  
TRANSPORTATION & DEVELOPMENT

For additional information please visit our website at

<http://www.dotd.la.gov/highways/construction/lab/ms4/home.asp>

or contact

Louisiana Department of Transportation & Development

Materials and Testing Section

5080 Florida Blvd.

Baton Rouge, LA 70806

Phone: 225-248-4141

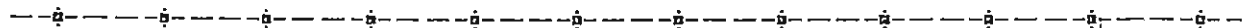
*You too can help!* Please visit

DOTD Adopt-A-Road Program:

[http://www.dotd.la.gov/programs\\_grants/adopt/home.aspx](http://www.dotd.la.gov/programs_grants/adopt/home.aspx)

Keep Louisiana Beautiful:

<http://keeplouisianabeautiful.org/>



The Be a Solution to Water Pollution Activity Book was reproduced with permission from the

Clean Water Campaign

40 Courtland Street, NE

Atlanta, GA 30303

Email: [info@cleanwatercampaign.com](mailto:info@cleanwatercampaign.com)

Website: <http://www.cleanwatercampaign.com/html/index.htm>

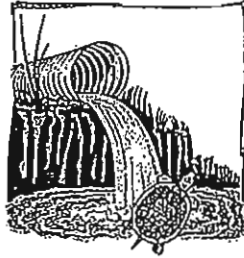
# STICKERS

---



**GIVE  
WATER  
A HAND**

**DIRT IN THE DRAIN**



**TURTLES COMPLAIN**

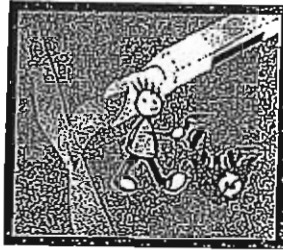


*Clean Water*



*I Can Help!*

**MAKE A SPLASH**



**CLEAN UP YOUR TRASH**



**WHEN IT RAINS  
IT RAINS**

**Muck! Yuck!**



**Sad Duck**



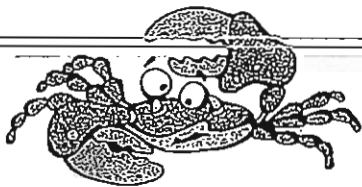
**I'm a**

**CLEAN WATER  
ACTION HERO**

**Leaves don't  
belong in the  
stormdrain**

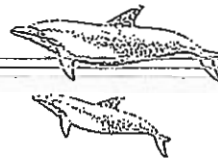


**Junk from the Gutter**



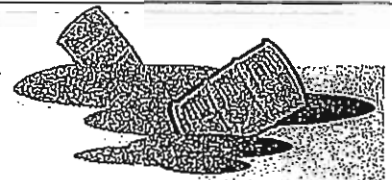
**Makes us Sputter**

**Please Don't Pour**



**That's Our  
Front Door**

**Oil & Water**



**Please Don't Mix!**



# BOOKMARK

---



Everybody's  
Business

## 10 Things you Can Do to Prevent Stormwater Runoff Pollution

- 1. Use fertilizers sparingly and sweep up driveways, sidewalks, and gutters.
- 2. Never dump anything down storm drains or in streams.
- 3. Vegetate bare spots in your yard.
- 4. Compost your yard waste.
- 5. Use least-toxic pesticides, follow labels, and learn how to prevent pest problems.
- 6. Direct downspouts away from paved surfaces; consider a rain garden to capture runoff.
- 7. Take your car to the car wash. Instead of washing it in the driveway.
- 8. Check your car for leaks and recycle your motor oil.
- 9. Pick up after your pet.
- 10. Have your septic tank pumped and system inspected regularly.



For more information, visit  
[www.epa.gov/nps](http://www.epa.gov/nps) or  
[www.epa.gov/nps/stormwater](http://www.epa.gov/nps/stormwater)

# Appendix E

LPB Contracts, Broadcast Schedule and  
LPB Article

---



UNDERWRITING AGREEMENT:  
Louisiana Public Broadcasting  
7733 Perkins Road, Baton Rouge, LA 70810-1199  
(225) 767-4466  
(225) 767-4421 (FAX)  
Jeanne S. Smith, Underwriting Director  
jsmith@lpb.org

**Louisiana Department of Transportation & Development: FELPB general support during prime time 2013-2014 (Page 1 of 2)**

<u>Louisiana Dept. of Transportation and Development</u>	<u>Janave Tate, Materials &amp; Testing Section</u>
<b>Sponsoring Company Name:</b>	<b>Contact Name and Title:</b>
<u>5080 Florida Boulevard</u>	<u>Baton Rouge, LA 70806</u>
<b>Address:</b>	<b>City, State and Zip:</b>
<u>(225) 248-4156</u>	<u>janave.tate@la.gov</u>
<b>Phone Number:</b>	<b>Fax Number/email:</b>

This document will serve to verify and specify the conditions relating to an agreement between the Foundation for Excellence in Louisiana Public Broadcasting (FELPB) and the Louisiana Department of Transportation & Development Materials and Testing Section for providing general support to programming broadcast on Louisiana Public Broadcasting, (LPB):

**General-support announcements**

**Schedule timeframe: May 30, 2013-May 29, 2014**

**Promotional Considerations:**

Louisiana Department of Transportation & Development Materials and Testing Section will receive the following promotional considerations:

- Twenty, 20, (:30 second) messages supporting DOTD's Storm Water Campaign. Messages will air Sunday through Saturday during prime-time and How-to programming, May 30, 2013 through May 29, 2014.
- Twenty, 20, (:30 second) BONUS messages supporting DOTD's Storm Water Campaign, also airing Sunday through Saturday during prime-time and How-to programming, May 30, 2013 through May 29, 2014.
- Messages should air, four 3-4 per month, over the year-long schedule.
- One (1) "In Good Company" feature article in LPB Visions magazine.
- Acknowledgement in the underwriter's section of Visions as a general support underwriter.
- Acknowledgement in the underwriter's section of LPB.org.
- Louisiana Department of Transportation & Development website will be linked to LPB.org.

**Preemptions:**

Due to LPB's commitment to serve the community, dates and times of programs, repeats and underwriter acknowledgments are subject to change or cancellation without notice. When reasonably possible, LPB will reschedule the underwritten program to include applicable underwriter credits.

**Cancellation Option:**

The underwriter has the option to cancel this agreement after a minimum of 90 days from the date of the first airing, by providing a minimum of 30 days prior written notice of cancellation. During the 30 day period, LPB may continue to air the credits and the underwriter will be obligated for the contract amounts through the date of termination.

**Contract Amount / Payment:**

The Louisiana Department of Transportation & Development Materials and Testing Section agrees to pay the sponsorship rate of \$1,500 NET for sponsorship package listed on page one of this agreement. Sponsorship will be billed in one payment as follows: \$1,500.00 NET in May 2014. The sponsor agrees to remit invoice(s) within 30 days of invoiced date(s).

TOTAL AMOUNT: \$1,500.00 NET-May 2014

**Default:**

If the underwriter fails to make any payment when due, FELPB may, in addition to other remedies, discontinue airing any or all credits.

**No Warranties:**

The underwriter is solely responsible for selecting the program(s) it wishes to underwrite, and FELPB makes no warranties, implied or express, regarding such program(s).

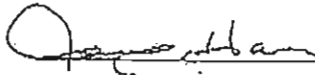
By the signatures below, the sponsor and FELPB agree to perform the mutual obligations as outlined above in accordance with all terms and conditions of this sponsorship agreement.

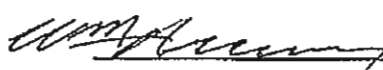
Effective Date: April 26, 2013

End Date: May 29, 2014

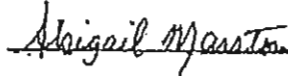
Sponsor approval by:

Foundation for Excellence in LPB approval by:

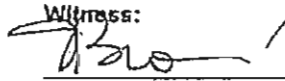
 Date: 4/29/13

 Date: 06-03-13

Witness:

 Date: 4/29/13

Witness:

 Date: 6-3-13



UNDERWRITING AGREEMENT:  
Louisiana Public Broadcasting  
7733 Perkins Road, Baton Rouge, LA 70810-1199  
(225) 767-4466  
(225) 767-4421 (FAX)  
Jeanne S. Smith, Underwriting Director  
jsmith@lpb.org

**Louisiana Department of Transportation & Development: FELPB general support during prime time 2012-2013 (Page 1 of 2)**

<u>Louisiana Dept. of Transportation and Development</u>	<u>Alberetta R. Batiste, Environmental Impact Spec.</u>
Sponsoring Company Name:	Contact Name and Title:
<u>5080 Florida Boulevard</u>	<u>Baton Rouge, LA 70806</u>
Address:	City, State and Zip:
<u>(225) 248-4178</u>	<u>(225) 248-4204/Alberetta.batiste@la.gov</u>
Phone Number:	Fax Number/Email:

This document will serve to verify and specify the conditions relating to an agreement between the Foundation for Excellence in Louisiana Public Broadcasting (FELPB) and the Louisiana Department of Transportation & Development Materials and Testing Section for providing general support to programming broadcast on Louisiana Public Broadcasting, (LPB):

General-support announcements

Agreement period: May 30, 2012-May 29, 2013

**Promotional Considerations:**

Louisiana Department of Transportation & Development Materials and Testing Section will receive the following promotional considerations:

- Twenty, 20, (:30 second) messages supporting DOTD's Storm Water Campaign. Messages will air Sunday through Saturday during prime-time and How-to programming, May 30, 2012 through May 29, 2013.
- Twenty, 20, (:30 second) BONUS messages supporting DOTD's Storm Water Campaign, also airing Sunday through Saturday during prime-time and How-to programming, May 30, 2012 through May 29, 2013.
- Messages should air, four 3-4 per month, over the year-long schedule.
- One (1) "In Good Company" feature article in LPB Visions magazine.
- Acknowledgement in the underwriter's section of Visions as a general support underwriter.
- Acknowledgement in the underwriter's section of LPB.org.
- Louisiana Department of Transportation & Development website will be linked to LPB.org.

**Preemptions:**

---

Due to LPB's commitment to serve the community, dates and times of programs, repeats and underwriter acknowledgments are subject to change or cancellation without notice. When reasonably possible, LPB will reschedule the underwritten program to include applicable underwriter credits.

Louisiana Department of Transportation & Development/FELPB Agreement 2012-2013 cont'd (Page 2 of 2)

**Cancellation Option:**

The underwriter has the option to cancel this agreement after a minimum of 90 days from the date of the first airing, by providing a minimum of 30 days prior written notice of cancellation. During the 30 day period, LPB may continue to air the credits and the underwriter will be obligated for the contract amounts through the date of termination.

**Contract Amount / Payment:**

The Louisiana Department of Transportation & Development Materials and Testing Section agrees to pay the sponsorship rate of \$1,500 NET for sponsorship package listed on page one of this agreement. Sponsorship will be billed in one payment as follows: \$1,500.00 NET in May 2012. The sponsor agrees to remit invoice(s) within 30 days of invoiced date(s).

\$1,500.00 NET-May 2013

Total Amount: \$1,500.00 NET

**Default:**

If the underwriter fails to make any payment when due, FELPB may, in addition to other remedies, discontinue airing any or all credits.

**No Warranties:**

The underwriter is solely responsible for selecting the program(s) it wishes to underwrite, and FELPB makes no warranties, implied or express, regarding such program(s).

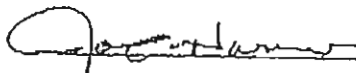
By the signatures below, the sponsor and FELPB agree to perform the mutual obligations as outlined above in accordance with all terms and conditions of this sponsorship agreement.

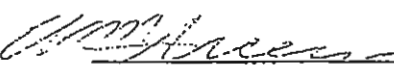
Effective Date: May 14, 2012

End Date: May 29, 2013

Sponsor approval by:

Foundation for Excellence In LPB approval by:

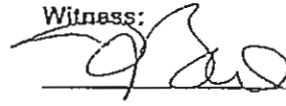
 Date: 5/16/12

 Date: 6-13-12

Witness:

 Date: 5/16/2012

Witness:

 Date: 6-13-12

# VISIONS

Published monthly by  
Friends of Louisiana  
Public Broadcasting

# LFPB ART ROCKS

Friday, September 20, 2013  
5:30 - 8:30PM  
Louisiana Public Broadcasting  
7733 Perkins Road, Baton Rouge, LA 70810  
*FREE evening of art, music and more!*

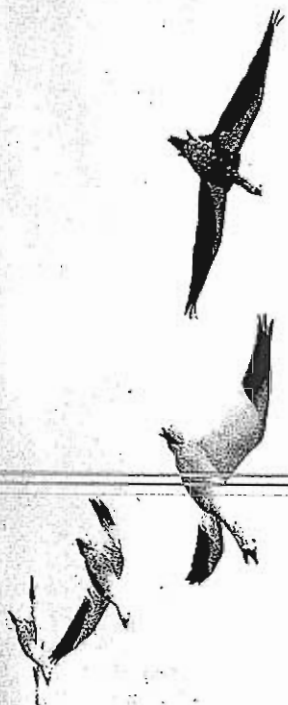
Bid online at [lpb.org/auction](http://lpb.org/auction)  
starting September 20<sup>th</sup>.

2013 LFPB Art & Travel Auction  
will air LIVE on LFPB  
Thursday, October 24<sup>th</sup> at 7PM



# VISIONS

FOR FRIENDS OF LFPB • SEPT. 2013  
VOLUME 37, ISSUE 9



MORE

Earthflight: A NATURE Special Presentation

Last Tango in Halifax

Details  
on page 3.





**IN GOOD COMPANY**

**STORMWATER: A TEAM EFFORT**

Stormwater run-off is a very active contributor to the pollution of our state water bodies. As stormwater collects in catch basins and ditches, it picks up all pollutants it encounters along the way. This includes oils, grease, solvents, trash and debris. It does not take a large quantity of pollutant to become a problem (as little as one gallon of oil will contaminate one million gallons of water). Therefore, it is of utmost importance that we reduce the amount of pollutants available to stormwater run-off.

DOTD is working actively with the LDEQ and U.S. EPA to help clean the waters of the state. The goal of the Clean Water Act is to make all our rivers, lakes, and streams clean enough for swimming and fishing. To aid in this, DOTD has implemented a Stormwater Program that includes permitting of all our qualified industrial facilities and construction sites, the implementation of Best Management Practices at all sites, and a schedule of regular inspections to insure compliance with all stormwater regulations.

DOTD realizes that while industry is a major contributor to polluted stormwater

run-off, run-off from public and private properties also have a great impact upon the health of our state water bodies. With this in mind, DOTD has expanded their stormwater program to help educate the citizens and visitors of Louisiana on what they can do to help reduce the amount of pollutants discharged into state waters. To aid in this educational facet of the program, brochures and informational packets have been placed at rest areas and welcome centers operated by DOTD throughout the state.

With stormwater not undergoing any type of treatment before discharging into water bodies, it is important that DOTD and the public work together to try and reduce the amount of pollutants entering into stormwater run-off. While working together, we can reduce the negative impact of stormwater run-off and hopefully reach the goal of having all our state waters open to the public for all types of recreational activities. For more information on what you can do to help, please visit <http://www.dotd.la.gov/highways/construction/lab/ms4>.



**MEETINGS**

**FRIENDS OF EPB**  
Tuesday, September 3 at 11:30AM

**LOUISIANA EDUCATIONAL TELEVISION AUTHORITY**  
Finance & Executive Committees  
Thursday, September 12 at Noon.

Report date: 01/17/2014  
 Report time: 07:28:43  
 Search Criteria: VIDEO SOURCE: LGS12-15\*

Louisiana Public Broadcasting  
 From: 01/01/2013 To: 12/31/2013

Log Performance Report (DEV)  
 Page: 1

Video Source	CART	Tape/Cut	Type	Title	Sub-Title	Length	Available	Notes
LGS12-15			GS	GSA: DOTD-LA DEPT OF TRANSP & DEV		00:30:04	06/22/08 SMTWTFSS	LUC DV 2006-2007
LGS12-15		0012/15					05/29/14 YYYYYYY	
Sat 01/05/2013	at 11:29:29:26		for 00:00:30:04	0	ATTACHED TO:	ROUGH CUT - WOODWORKING WITH TOMMY MAC #309H		
Sun 01/06/2013	at 18:59:29:26		for 00:00:30:04	0	ATTACHED TO:	SECRETS OF HIGHCLERE CASTLE #000#		
Thu 01/10/2013	at 18:59:29:26		for 00:00:30:04	0	ATTACHED TO:	ANTIQUES ROADSHOW (UK VERSION) #32214		
Sat 01/12/2013	at 10:59:29:26		for 00:00:30:04	0	ATTACHED TO:	WOODSMITH SHOP #612H		
Thu 01/17/2013	at 18:59:29:26		for 00:00:30:04	0	ATTACHED TO:	ANTIQUES ROADSHOW (UK VERSION) #32215		
Sat 01/19/2013	at 11:29:29:26		for 00:00:30:04	0	ATTACHED TO:	ROUGH CUT - WOODWORKING WITH TOMMY MAC #311H		
Sat 01/26/2013	at 14:59:29:26		for 00:00:30:04	0	ATTACHED TO:	AMERICA'S TEST KITCHEN FROM COOK'S ILLUSTRATED #1		
Sun 02/02/2013	at 21:59:29:26		for 00:00:30:04	0	ATTACHED TO:	INSPECTOR GEORGE GENTLY #204H		
Sat 02/07/2013	at 14:29:29:26		for 00:00:30:04	0	ATTACHED TO:	COOK'S COUNTRY FROM AMERICA'S TEST KITCHEN #401H		
Thu 02/09/2013	at 13:29:29:26		for 00:00:30:04	0	ATTACHED TO:	LARK RISE TO CANDLEFORD #117H		
Thu 02/14/2013	at 18:59:29:26		for 00:00:30:04	0	ATTACHED TO:	BRINGING IT HOME WITH LAURA MCINTOSH #102H		
Sat 02/16/2013	at 11:29:29:26		for 00:00:30:04	0	ATTACHED TO:	ANTIQUES ROADSHOW (UK VERSION) #3219		
Tue 02/19/2013	at 21:59:29:26		for 00:00:30:04	0	ATTACHED TO:	ROUGH CUT - WOODWORKING WITH TOMMY MAC #301H		
Thu 02/21/2013	at 20:59:29:26		for 00:00:30:04	0	ATTACHED TO:	REAGAN PRESIDENCY #103H		
Sat 02/23/2013	at 09:59:29:26		for 00:00:30:04	0	ATTACHED TO:	LARK RISE TO CANDLEFORD #119H		
Sat 03/02/2013	at 14:29:29:26		for 00:00:30:04	0	ATTACHED TO:	ANTIQUES ROADSHOW (UK VERSION) #3220		
Tue 03/05/2013	at 21:29:29:26		for 00:00:30:04	0	ATTACHED TO:	SUPER BRAIN WITH DR. RUDY TANZI #000\$		
Sat 03/09/2013	at 08:59:14:21		for 00:00:30:04	0	ATTACHED TO:	PLANO GUYS: LIVE AT RED BUTTE GARDEN #000\$		
Tue 03/12/2013	at 21:59:29:26		for 00:00:30:04	0	ATTACHED TO:	IS IT ME OR MY HORMONES? WITH MARCELLE PICK #000\$		
Sat 03/16/2013	at 15:29:29:26		for 00:00:30:04	0	ATTACHED TO:	UNLEASH THE POWER OF THE FEMALE BRAIN WITH DR. DA		
Sun 03/17/2013	at 20:59:29:26		for 00:00:30:04	0	ATTACHED TO:	ED SLOTT'S RETIREMENT RESOLVE FOR 2013! #000\$		
Thu 03/21/2013	at 20:59:29:26		for 00:00:30:04	0	ATTACHED TO:	OSCAR HAMMERSTEIN II - OUT OF MY DREAMS #000\$		
Sat 03/23/2013	at 10:59:29:26		for 00:00:30:04	0	ATTACHED TO:	DANIEL O'DONNELL FROM THE HEARTLAND #000\$		
Sun 03/24/2013	at 21:29:29:26		for 00:00:30:04	0	ATTACHED TO:	P. ALLEN SMITH'S GARDEN HOME #1203H		
Sat 03/30/2013	at 13:59:14:26		for 00:00:30:04	0	ATTACHED TO:	MASTERPIECE CONTEMPORARY #4032Z		
Sat 03/30/2013	at 15:59:29:26		for 00:00:30:04	0	ATTACHED TO:	GO COAST LOUISIANA #106		
Sat 03/31/2013	at 21:59:14:22		for 00:00:30:04	0	ATTACHED TO:	BREAKFAST SPECIAL 2: REVENGE OF THE OMELETS #000H		
Sat 04/06/2013	at 15:29:29:26		for 00:00:30:04	0	ATTACHED TO:	AMERICAN MASTERS #2603H		
Tue 04/09/2013	at 20:29:29:26		for 00:00:30:04	0	ATTACHED TO:	AMERICA'S TEST KITCHEN FROM COOK'S ILLUSTRATED #1		
Sat 04/13/2013	at 09:59:29:26		for 00:00:30:04	0	ATTACHED TO:	PIONEERS OF TELEVISION #305#		
Sat 04/20/2013	at 09:59:29:26		for 00:00:30:04	0	ATTACHED TO:	ANTIQUES ROADSHOW (UK VERSION) #3224		
Tue 04/23/2013	at 21:59:29:26		for 00:00:30:04	0	ATTACHED TO:	ANTIQUES ROADSHOW (UK VERSION) #3225		
Sat 04/27/2013	at 09:59:29:26		for 00:00:30:04	0	ATTACHED TO:	INDEPENDENT LENS #1412H		
Sun 04/28/2013	at 18:59:29:26		for 00:00:30:04	0	ATTACHED TO:	ANTIQUES ROADSHOW (UK VERSION) #3226		
Sat 05/04/2013	at 15:59:29:26		for 00:00:30:04	0	ATTACHED TO:	CALL THE MIDWIFE #205#		
Thu 05/09/2013	at 20:59:29:26		for 00:00:30:04	0	ATTACHED TO:	MARTHA STEWART'S COOKING SCHOOL #205H		
Sat 05/11/2013	at 16:29:29:26		for 00:00:30:04	0	ATTACHED TO:	LARK RISE TO CANDLEFORD #1127H		
Sat 05/11/2013	at 16:29:29:26		for 00:00:30:04	0	ATTACHED TO:	MARTHA BAKES #106H		

Report date: 01/17/2014  
Report time: 07:28:43  
Search Criteria: VIDEO SOURCE: LGS12-15\*

Louisiana Public Broadcasting

From: 01/01/2013 To: 12/31/2013

Log Performance Report (DEV)  
Page: 2

Date	Time	Duration	Source	Program	Category
Tue 05/14/2013	at 20:59:29:26	for 00:00:30:04	0	ATTACHED TO: FRONTLINE #3109H	
Sat 05/18/2013	at 09:59:29:26	for 00:00:30:04	0	ATTACHED TO: ANTIQUES ROADSHOW (UK VERSION) #3229	
Tue 05/21/2013	at 19:59:29:26	for 00:00:30:04	0	ATTACHED TO: CONSTITUTION USA WITH PETER SAGAL #103#	
Sat 05/25/2013	at 15:59:29:26	for 00:00:30:04	0	ATTACHED TO: MARTHA STEWART'S COOKING SCHOOL #208H	
Sun 05/26/2013	at 20:29:29:26	for 00:00:30:04	0	ATTACHED TO: NATIONAL MEMORIAL DAY CONCERT #2013H	
Sat 06/01/2013	at 16:29:29:26	for 00:00:30:04	0	ATTACHED TO: MARTHA BAKES #109H	
Sun 06/02/2013	at 18:59:29:26	for 00:00:30:04	0	ATTACHED TO: CAROLE KING: THE LIBRARY OF CONGRESS GERSHWIN PR	
Sat 06/08/2013	at 16:29:29:26	for 00:00:30:04	0	ATTACHED TO: MARTHA BAKES #110H	
Thu 06/13/2013	at 19:59:29:26	for 00:00:30:04	0	ATTACHED TO: MIDSOMER MURDERS #606Z	
Sat 06/15/2013	at 11:29:30:07	for 00:00:30:04	0	ATTACHED TO: MYSTERY CARS #101H	
Thu 06/20/2013	at 19:59:31:03	for 00:00:30:04	0	ATTACHED TO: MIDSOMER MURDERS #607Z	
Sat 06/22/2013	at 13:59:29:26	for 00:00:30:04	0	ATTACHED TO: CHEF JOHN BESH'S FAMILY TABLE #112H	
Tue 06/25/2013	at 21:59:29:26	for 00:00:30:04	0	ATTACHED TO: POV #2601H	
Sat 06/29/2013	at 12:59:29:26	for 00:00:30:04	0	ATTACHED TO: AFTER THE HUNT WITH CHEF JOHN FOLSE #103H	
Sun 06/30/2013	at 18:59:29:26	for 00:00:30:04	0	ATTACHED TO: SECRETS OF HENRY VIII'S PALACE #000#	
Sat 07/06/2013	at 14:29:29:26	for 00:00:30:04	0	ATTACHED TO: COOKING WITH NICK STELLINO #101H	
Sun 07/07/2013	at 19:59:29:26	for 00:00:30:04	0	ATTACHED TO: MASTERPIECE MYSTERY! #4319#	
Sat 07/13/2013	at 15:59:29:26	for 00:00:30:04	0	ATTACHED TO: SECRETS OF ALTHORP - THE SPENCERS #000H	
Fri 07/19/2013	at 19:59:29:26	for 00:00:30:04	0	ATTACHED TO: MCLAUGHLIN GROUP #3130	
Sat 07/20/2013	at 12:59:30:02	for 00:00:30:04	0	ATTACHED TO: AFTER THE HUNT WITH CHEF JOHN FOLSE #106H	
Sun 07/21/2013	at 19:59:29:26	for 00:00:30:04	0	ATTACHED TO: MASTERPIECE MYSTERY! #4321#	
Sat 07/27/2013	at 14:29:29:26	for 00:00:30:04	0	ATTACHED TO: COOKING WITH NICK STELLINO #104H	
Sun 07/28/2013	at 21:29:29:26	for 00:00:30:04	0	ATTACHED TO: MASTERPIECE CLASSIC #4229H	
Tue 07/30/2013	at 22:59:29:26	for 00:00:30:04	0	ATTACHED TO: CHARLIE ROSE #19157H	
Sun 08/04/2013	at 21:29:29:26	for 00:00:30:04	0	ATTACHED TO: BURT BACHARACH'S BEST (MY MUSIC PRESENTS) #000	
Sat 08/10/2013	at 15:59:29:26	for 00:00:30:04	0	ATTACHED TO: OSCAR HAMMERSTEIN II - OUT OF MY DREAMS #000\$	
Sat 08/17/2013	at 08:59:29:26	for 00:00:30:04	0	ATTACHED TO: JOEL HARPER'S FIRMIN' AFTER 50 #000\$	
Thu 08/22/2013	at 21:59:29:26	for 00:00:30:04	0	ATTACHED TO: FOYLE'S WAR #107Z	
Sat 08/24/2013	at 12:59:29:26	for 00:00:30:04	0	ATTACHED TO: AFTER THE HUNT WITH CHEF JOHN FOLSE #108H	
Thu 08/29/2013	at 18:59:29:26	for 00:00:30:04	0	ATTACHED TO: ANTIQUES ROADSHOW (UK VERSION) #3210	
Sat 08/31/2013	at 15:29:29:26	for 00:00:30:04	0	ATTACHED TO: AMERICA'S TEST KITCHEN FROM COOK'S ILLUSTRATED #1	
Thu 09/05/2013	at 21:04:29:26	for 00:00:30:04	0	ATTACHED TO: NATIONAL PARKS: AMERICA'S BEST IDEA #104H	
Sat 09/07/2013	at 13:59:29:26	for 00:00:30:04	0	ATTACHED TO: CHEF JOHN BESH'S FAMILY TABLE #120H	
Tue 09/10/2013	at 18:59:14:24	for 00:00:30:04	0	ATTACHED TO: AMERICAN MASTERS #2604H	
Sat 09/14/2013	at 14:59:29:26	for 00:00:30:04	0	ATTACHED TO: COOK'S COUNTRY FROM AMERICA'S TEST KITCHEN #511H	
Tue 09/17/2013	at 21:59:29:26	for 00:00:30:04	0	ATTACHED TO: POV #2610H	
Sat 09/21/2013	at 11:29:29:26	for 00:00:30:04	0	ATTACHED TO: MYSTERY CARS #112H	
Tue 09/24/2013	at 18:59:29:26	for 00:00:30:04	0	ATTACHED TO: LATINO AMERICANS #103	
Sat 09/28/2013	at 15:59:12:26	for 00:00:30:04	0	ATTACHED TO: ANTIQUES ROADSHOW #1315H	
Thu 10/03/2013	at 18:59:29:26	for 00:00:30:04	0	ATTACHED TO: BRITISH ANTIQUES ROADSHOW #3305Z	
Sat 10/05/2013	at 13:29:29:26	for 00:00:30:04	0	ATTACHED TO: AFTER THE HUNT WITH CHEF JOHN FOLSE #114H	
Sat 10/12/2013	at 09:59:29:26	for 00:00:30:04	0	ATTACHED TO: ANTIQUES ROADSHOW (UK VERSION) #3217	
Sun 10/13/2013	at 21:59:29:26	for 00:00:30:04	0	ATTACHED TO: FATHER BROWN #102H	
Sat 10/19/2013	at 15:29:29:26	for 00:00:30:04	0	ATTACHED TO: ROUGH CUT - WOODWORKING WITH TOMMY MAC #402H	

Report date: 01/17/2014  
 Report time: 07:28:43  
 Search Criteria: VIDEO SOURCE: LGS12-15\*

Louisiana Public Broadcasting  
 From: 01/01/2013 To: 12/31/2013

Log Performance Report (DEV)  
 Page: 3

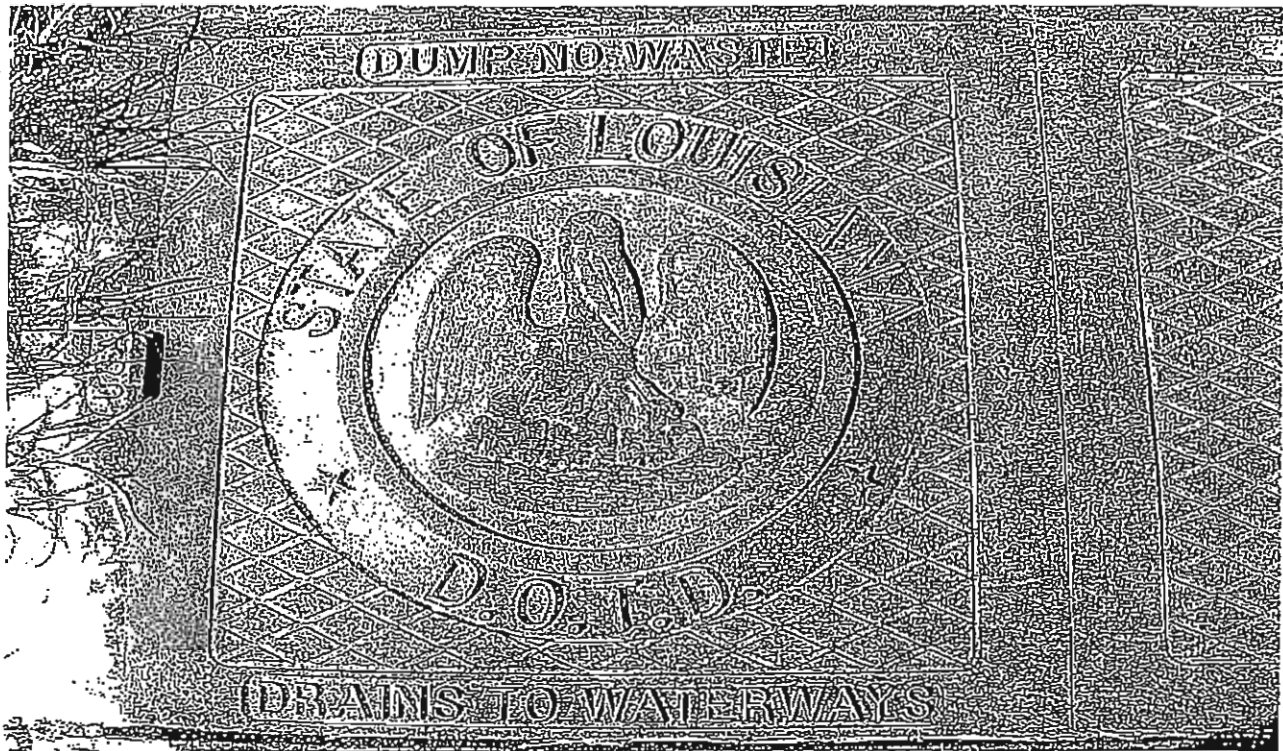
Date	Time	Duration	Source	Program	Spots	Comments
Fri	10/25/2013	at 18:59:29:26	for 00:00:30:04	0	ATTACHED TO: LOUISIANA: THE STATE WE'RE IN #3707	
Sat	10/26/2013	at 09:59:29:26	for 00:00:30:04	0	ATTACHED TO: ANTIQUES ROADSHOW (UK VERSION) #3219	
Thu	10/31/2013	at 22:01:00:05	for 00:00:30:04	0	ATTACHED TO: HAUNTING OF LOUISIANA #000H	
Sat	11/02/2013	at 14:59:29:26	for 00:00:30:04	0	ATTACHED TO: CHEF'S LIFE #105H	
Tue	11/05/2013	at 21:59:29:26	for 00:00:30:04	0	ATTACHED TO: INDEPENDENT LENS #1502H	
Sat	11/09/2013	at 13:29:29:26	for 00:00:30:04	0	ATTACHED TO: AFTER THE HUNT WITH CHEF JOHN FOLSE #119H	
Sun	11/10/2013	at 21:59:29:26	for 00:00:30:04	0	ATTACHED TO: FATHER BROWN #106H	
Sat	11/16/2013	at 09:59:29:26	for 00:00:30:04	0	ATTACHED TO: ANTIQUES ROADSHOW (UK VERSION) #3222	
Sun	11/17/2013	at 21:59:29:26	for 00:00:30:04	0	ATTACHED TO: FATHER BROWN #107H	
Sun	11/23/2013	at 15:29:29:26	for 00:00:30:04	0	ATTACHED TO: ROUGH CUT - WOODWORKING WITH TOMMY MAC #406H	
Sun	11/24/2013	at 21:59:29:26	for 00:00:30:04	0	ATTACHED TO: FATHER BROWN #108H	
Sun	12/01/2013	at 16:59:29:26	for 00:00:30:04	0	ATTACHED TO: GREAT PERFORMANCES #3812\$	
Sat	12/07/2013	at 12:29:29:26	for 00:00:30:04	0	ATTACHED TO: HEAL YOURSELF: MIND OVER MEDICINE WITH LISSA RANK	
Tue	12/17/2013	at 18:59:29:26	for 00:00:30:04	0	ATTACHED TO: RED METAL: THE COPPER COUNTRY STRIKE OF 1913 #000	
Sat	12/21/2013	at 12:29:29:26	for 00:00:30:04	0	ATTACHED TO: KEVIN DUNDON'S MODERN IRISH FOOD #104H	
Tue	12/24/2013	at 18:59:29:26	for 00:00:30:04	0	ATTACHED TO: NATIONAL CHRISTMAS TREE LIGHTING 2013 #000H	
Sat	12/28/2013	at 15:29:29:26	for 00:00:30:04	0	ATTACHED TO: ROUGH CUT - WOODWORKING WITH TOMMY MAC #408H	

This item appeared 99 times between 01/01/2013 and 12/31/2013.

# Appendix F

Catch Basin Cover Photograph

---



# Appendix G

*Illicit Discharge Detection and  
Elimination Training Form & Employee  
Quiz*

---







# IDDE

## a grate concern

Name \_\_\_\_\_

Dept. \_\_\_\_\_ Date \_\_\_\_\_

The following questions all have multiple choice answers. Please circle the best answer for each question.

1. Pure stormwater run-off...
  - a. is cloudy.
  - b. is foamy.
  - c. is clear and bright.
  - d. has a rainbow sheen.
  - e. all of the above
2. What information about a suspected illicit discharge would not be useful to collect and report?
  - a. weather conditions
  - b. date and time
  - c. location
  - d. description of the discharge
3. How long after the last significant rainfall should flow in a stormwater outfall make you suspicious?
  - a. 1 hour
  - b. 8 hours
  - c. 1 day
  - d. 2-3 days
4. Municipal separate storm sewer systems are designed to perform only the following function:
  - a. clean-up stormwater run-off
  - b. control and divert stormwater run-off
  - c. treat stormwater run-off
  - d. treat sanitary wastes
5. Which of the following materials are common illicit discharges?
  - a. pet wastes
  - b. grass clippings
  - c. paint wastes
  - d. trash
  - e. all of the above
6. Which of the following materials should never be disposed in a non-leak tight outdoor dumpster or trash can?
  - a. paper and plastic
  - b. any liquids
  - c. floatables
  - d. broken concrete
- ~~7. Which of the following would be suspicious if observed at a stormwater outfall?~~
  - a. vapors or fumes
  - b. dead or dying vegetation
  - c. discolored water
  - d. all of the above

- b. waste paint
  - c. gasoline
  - d. sewage contamination
9. Which of the following types of operations can be a source of illicit discharges?
- a. private homes
  - b. industrial facilities
  - c. restaurants
  - d. municipal facilities
  - e. all of the above
10. A stained storm drain inlet is probably a sign of...
- a. recent MS4 maintenance work.
  - b. a marking to indicate it needs repair.
  - c. past illicit discharges.
  - d. dye testing.
11. Everything that enters an MS4 eventually winds up in...
- a. a sanitary sewer treatment works.
  - b. an underground aquifer.
  - c. a drinking water treatment plant.
  - d. a stream, river, lake or bay.
12. Which of the following are allowed in municipal separate storm sewer systems (MS4s)?
- a. rainwater run-off
  - b. sanitary wastes from hospitals and long-term care facilities
  - c. milk
  - d. floor mat rinse water
13. What is the most likely illicit discharge from a construction site?
- a. silt and sediments
  - b. waste oil
  - c. floatables
  - d. pet wastes
  - e. waste pesticides
14. A suspected illicit discharge from which of the following types of operations would not need to be reported?
- a. apartment complex
  - b. retail shopping center
  - c. service station
  - d. public park
  - e. report all of them
15. What could cause a strong odor at a stormwater outfall?
- a. sanitary sewage
  - b. garbage
  - c. gasoline
  - d. any of the above

# Appendix H

Public Records Request Form

---



# Louisiana Department of Transportation and Development PUBLIC RECORDS REQUEST FORM

<http://www.dotd.la.gov>

Date: \_\_\_/\_\_\_/\_\_\_

- STEP 1:** COMPLETE all information in the fields provided. Please TYPE or PRINT. If you have questions, please call the Customer Information Line, toll-free at (866) 590-0065 or locally at (225) 242-4609.
- STEP 2:** SUBMIT completed form by either U.S. First Class Mail to DOTD Custodian of Records, HQ – EW 3<sup>rd</sup> Floor, P.O. BOX 94245, Baton Rouge, LA 70804-9245, by fax to (225) 242-4690 or by emailing your request to: [dotdpublicrecords@la.gov](mailto:dotdpublicrecords@la.gov). **DO NOT ATTACH PAYMENT WITH THIS FORM.**
- STEP 3:** WAIT to receive a notice of estimated costs. Once received, send payment (Check or money order ONLY). Copies will be mailed upon receipt of payment or copies can be picked-up with payment. If 10 (ten) working days pass after notice is sent and payment is not received, it will be necessary to initiate a new request.

NAME: \_\_\_\_\_

COMPANY/FIRM: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE NO.: (\_\_\_\_) \_\_\_\_ - \_\_\_\_ FX.: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

ROUTE/HWY (No street names): \_\_\_\_\_

PROJECT- LEGACY- R/O/W NO.: \_\_\_\_\_

DOTD CONTACT NAME: \_\_\_\_\_

### Payment Method & Authorization

CHECK OR MONEY ORDER ONLY

### Duplication Fees

Regular rate:	\$0.25 per page (8½X11 & 8½X14)
Spec Sheets:	\$0.50 per page (11X17)
Plan sheets:	\$1.10 per page (24X36)
CDs or Disks:	\$5 per disk + \$25 per Hr. data processing fee

\*Research may require additional fees

### Requestor Information (Please Type or Print)

To expedite your request, be as specific as possible. Attach additional pages to the form as necessary. Include street address of the facility, the document dates, and other details about the type of record of interest to you. Official R/O/W maps are located at the Parish District Court. \*\* Due to the large volume of some state project records, it may be necessary for the custodian to take additional time to accumulate the info from all sections. In this case, it is required that the requestor review the records to be duplicated.

# Appendix I

Construction Inspection Forms

---

To be completed every 7 days and within 24 hours of a rainfall event of 0.5 inches or more

Inspector \_\_\_\_\_ Date \_\_\_\_\_

S.P. No. \_\_\_\_\_ FAP No. \_\_\_\_\_

Contractor \_\_\_\_\_ Route \_\_\_\_\_

Days Since Last Rainfall: \_\_\_\_\_ Amount of Last Rainfall \_\_\_\_\_ inches

Station No.	LI./RI.	Type	Does Silt Need Removal ?	Is Erosion Item Stable ?	Is There Evidence Of Washout or Over-Topping ?	Condition & Comments on Effectiveness

Maintenance required for Erosion Control Measures:

To be performed by: \_\_\_\_\_ On or Before: \_\_\_\_\_

Types of Measures:

- Silt Fence
- Hay/Straw Bales
- Hay Check Dam
- Stone Check Dam
- E - Sediment Basin
- F - Slope Drain
- G- Temporary Seeding
- H - None, But Stabilization Measure Required
- I - Matting
- J - Other



**Louisiana Department of Transportation and Development  
Storm water Construction Site Inspection Report**

General Information			
Project Name			
Permit Number		Location	
Date of Inspection		Start/End Time	
Inspector's Name			
Inspector's Title			
Inspector's Contact Information			
Describe present phase of construction			
Type of Inspection	<input type="checkbox"/> Regular <input type="checkbox"/> Pre-storm event <input type="checkbox"/> During storm event <input type="checkbox"/> Post-storm event <input type="checkbox"/> Other		
Weather at time of inspection?			
Records			
NOI available, if applicable?	Permit available?	Current SWPPP?	Current site map?
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are the self inspections current?	Date of last self inspection:		
<input type="checkbox"/> Yes <input type="checkbox"/> No			
Corrective action log available?			
<input type="checkbox"/> Yes <input type="checkbox"/> No			

Site Specific BMPs			
#	BMP Description	BMP Installed & Operating Properly?	Corrective Action Needed Proposed date for corrective action & responsible person
1		<input type="checkbox"/> Yes <input type="checkbox"/> No	
2		<input type="checkbox"/> Yes <input type="checkbox"/> No	
3		<input type="checkbox"/> Yes <input type="checkbox"/> No	
4		<input type="checkbox"/> Yes <input type="checkbox"/> No	
5		<input type="checkbox"/> Yes <input type="checkbox"/> No	
6		<input type="checkbox"/> Yes <input type="checkbox"/> No	
7		<input type="checkbox"/> Yes <input type="checkbox"/> No	
8		<input type="checkbox"/> Yes <input type="checkbox"/> No	
9		<input type="checkbox"/> Yes <input type="checkbox"/> No	
10		<input type="checkbox"/> Yes <input type="checkbox"/> No	
11		<input type="checkbox"/> Yes <input type="checkbox"/> No	
12		<input type="checkbox"/> Yes <input type="checkbox"/> No	
13		<input type="checkbox"/> Yes <input type="checkbox"/> No	

	BMP/activity	Implemented?	Maintained?	Needed	action & responsible person
1	Are all slopes & disturbed areas not actively being worked properly stabilized?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
2	Are natural resource areas (e.g., streams, wetlands, mature trees, etc.) protected with barriers or similar BMPs?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
3	Are perimeter controls & sediment barriers adequately installed and maintained?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
4	Are discharge points and receiving waters free of sediment deposits?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
5	Are storm drain inlets properly protected?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
6	Is there evidence of sediment being tracked into the street?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
7	Is trash/litter from work areas collected and placed in covered dumpsters?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
8	Are washout facilities (e.g., paint, stucco, concrete) available, clearly marked, and maintained?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
9	Are vehicle & equipment fueling, cleaning, and maintenance areas free of spills, leaks, or any other deleterious material?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
10	Are materials that are potential stormwater contaminants stored inside or under cover?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
11	Are non-stormwater discharges (e.g., wash water, dewatering) properly controlled?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
12	Are there any discharges at time of inspection?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
13		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
14		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		
15		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No		





# Appendix J

Course Descriptions

---

# Agenda K

LSWA Conference Agenda

---



**Save the Date**

**2013.**

Louisiana Solid Waste Association's

**Louisiana  
Environmental  
Lagniappe**

**“Environmental Solutions  
& A Little Something Extra”**

**March 20-22, 2013**

**Cajundome Convention Center**

**Lafayette, Louisiana**

**[www.lswa.us](http://www.lswa.us)**

**Wednesday, March 20, 2013**

Golf Tournament	Golf Tournament: 9:30 am Registration, 11:00 am Tee Off
1:00 PM	Solid Waste Operator Certification Test (Cajundome Convention Center)
2:30-5:30 PM	Exhibitor Set-Up and Early Registration (Pre-Registered Attendees)
6:00-9:00 PM	Hospitality Room (Hilton Garden Inn)

**Thursday, March 21, 2013**

7:30-8:30	Registration/Breakfast (Exhibitor Visitation)
8:30-9:00	Peggy Hatch, LDEQ
9:00-9:30	Alex Appealing, LDEQ
9:30-10:30	2013 Ethics Training-Brent Durham, Louisiana Board of Ethics
10:30-11:00	Steve Chustz, Secretary-Louisiana Department of Natural Resources
11:00-11:30	Exhibitor Visitation
11:30-1:00	Luncheon & Guest Speaker

**Breakout Sessions.**

Track Titles	Solid Waste & Industrial	Air	UST	Water/Waste Water	
1:00-1:30	Solid Waste Regulations Phase II Rewrite Geology/Hydrology Update-Estuardo Silva, LDEQ	Slope Stabilization-Don Adams, Environmental Services Company, LLC	Statewide Air Quality Update by DEQ-Mike Vince, LDEQ	Release Detection/Spill and Overflow-Kevin Henderson	Water Management at Landfills - A. Killen, Providence
1:30-2:00	Groundwater Assessment Monitoring Foundation and Benefits-Estuardo Silva, LDEQ	Compressibility of Waste Landfills-Dr. Ricardo de Abreu, Solo Environmental Consultants, LLC	Louisiana Flare Guidance-Robert Berg, LDEQ	Top 10 Violations-Roselle Foote	Floating Islands, Case Study - T. Martin
2:00-2:30	Alternate Source Demonstrations Methods and Procedures-Dru Trahan/Tim Sellers, LDEQ	Coal Combustion Product Containment-Zia Tammami, CK Associates	DEQ Release Reduction Initiative and Industry Survey Results-Sam Phillips, LDEQ & Brian Robson, Ultra Consultants	Maintaining UST Compliance-Johnny Mayeaux	New MS4 General Permit - LDEQ
2:30-3:00	Panel Discussion-Estuardo Silva, Dru Trahan & Tim Sailer, LDEQ, Joey Hebert, Georgia Pacific	Oil and Gas Legislative Changes-John Adams, LDNR	Landfill Methane Abatement-Arcadis Consultant	Motor Fuels Underground Storage Tank Trust Fund (MFUSTF) Cost Control Guidance Document (CCGD) Unit Costs-Jeff Baker	New Construction Storm Water General Permit - LDEQ
3:00-4:00	Exhibitor Visitation				

Track Titles					
4:00-4:30	Phytoremediation of Landfill Leachate-Mike Daigle	Evaluation of Requests for Early Termination of Post-Closure-Jason Meyers, LDEQ	Impact of EPA Rules on Power Generation-Speaker to be Announced	Owner/Operator Certifications-DEQ Panel	Complying with SPC and SPCC Rules - EPA or EPA Contractor
4:30-5:00	Improving GCL Chemical Compatibility-Chris Athanassopoulos-CETCO	Emerging Technology in the Collection System-Susan Robinson, Waste Management	Lafayette CNG Project-City of Lafayette & Apache Energy	Safety Concerns with Installations and Closures-Todd Perry	
6:00 - 9:00 pm	Hospitality Event-Acadian Village				

**Friday, March 22, 2013**

Track Titles					
8:00-8:30	Exhibitor Visitation				
8:30-9:00	E-Waste Management An Update-Lina Seale, LDEQ	Alternate Fuels Landfill Gas-Katry Martin, St Landry Parish	Pay for Performance-Durwood Franklin		Landfill Self Auditing-LDEQ
9:00-9:30	Annual Certification for Solid Waste Facilities-Evika Legard, LDEQ	Alternate Fuels CNG Usage-Harold Moise, PEC	Common Misconceptions with Installations and Closures-DEQ Panel		
9:30-10:00	Exhibitor Visitation				
10:00-10:30	Hurricane Isaac Debris	Alternative Fuels Panel Discussion-Katy Murray, St. Landry Parish & Harold Moise, PEC	Biofuels-Barry Dickerson		BR MS4 and TMDLs-Speaker to be Announced
10:30-11:00	Advantages to Having Pre-Designated Storm Debris Sites-Scott Guilliams/Traci Green, LDEQ	Best Business Practices to Improve the Bottom Line-Rene Faucheux, Waste Management	Federal Regulatory Update-DEQ Panel		
11:00-12:00	The Bayou Corne Sinkhole DEQ Response and Update Tom Killen, LDEQ		Petroleum Brownfields-Roger Gingles & Duane Wilson		Landfill Water Questions and Issues-LDEQ Panel TBD
12:00	PRIZE DRAWINGS-MUST BE PRESENT TO WIN!				

The LDEQ Satellite Office - LDEQ Staff will have an "Office" established in the Lobby of the Cajundome Convention Center from 1:30 pm to 3:30 pm on Thursday and from 8:30 am to 10:30 am on Friday. Stop by the "Office" and have questions answered regarding geology, engineering, permitting, and

# Save the Date

## 2013

### Louisiana Environmental Lagniappe

**“Environmental Solutions  
& A Little Something Extra”**



**March 20-22, 2013  
Cajundome Convention Center  
Lafayette, Louisiana**



**Online Registration Forms Available  
[www.lswa.us](http://www.lswa.us)**

---

---

# Appendix L

Hydraulics Manual Supplement

---



ROAD  
DESIGN



HYDRAULICS  
UNIT

*EROSION CONTROL GUIDELINES*

PLAN CHECKING AND DESIGN PROCEDURES  
FOR EROSION & SEDIMENT CONTROL

SUPPLEMENT TO HYDRAULICS MANUAL





IN REPLY REFER TO  
FILE NO

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

INTRADEPARTMENTAL CORRESPONDENCE

REFERRED TO

- \_\_\_\_\_ REFERRED FOR ACTION
- \_\_\_\_\_ ANSWER FOR MY SIGNATURE
- \_\_\_\_\_ FOR FILE
- \_\_\_\_\_ FOR YOUR INFORMATION
- \_\_\_\_\_ FOR SIGNATURE
- \_\_\_\_\_ RETURN TO ME
- \_\_\_\_\_ PLEASE SEE ME
- \_\_\_\_\_ PLEASE TELEPHONE ME
- \_\_\_\_\_ FOR APPROVAL
- \_\_\_\_\_ PLEASE ADVISE ME

HYDRAULICS OFFICE  
(225)379-1306

MEMORANDUM

TO: ROAD DESIGN SECTION  
 BRIDGE DESIGN SECTION  
 CONSTRUCTION SECTION  
 DISTRICT ADMINISTRATORS  
 DISTRICT DESIGN OFFICES  
 ENVIRONMENTAL SECTION  
 PROJECT MANAGEMENT SECTION

FROM: Steve Lee, P. E.  
 Hydraulics Engineer Administrator

DATE: November 1, 2007

SUBJECT: DESIGN POLICY ON EROSION CONTROL

The attached documents are a re-issuance of LADOTD's Design Policy on Erosion Control with minor changes. An additional example has been added to the documentation. Also, the section entitled "Plan Checking & Design Procedures for Erosion and Sediment Control on LADOTD N/PLPDES Permitted Project" was to be included in the Hydraulics Manual, and it is labeled as such; however, this information will not be included in the Hydraulics Manual as the Design Policy on Erosion Control is being updated periodically to correspond with changes in EPA and DEQ policy.

Further information can be obtained by contacting Sarah Golz in the Hydraulics Section at (225) 379-1430.

BY \_\_\_\_\_ DATE \_\_\_\_\_  
 BY \_\_\_\_\_ DATE \_\_\_\_\_  
 BY \_\_\_\_\_ DATE \_\_\_\_\_

RECOMMENDED FOR APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_

RECOMMENDED FOR APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED \_\_\_\_\_ DATE \_\_\_\_\_

AN EQUAL OPPORTUNITY EMPLOYER  
A DRUG FREE WORKPLACE

PLAN CHECKING & DESIGN PROCEDURES  
FOR  
EROSION & SEDIMENT CONTROL  
ON  
LA DOTD N/LPDES PERMITTED PROJECTS

This document pertains to those projects which fall under Phase I and Phase II of Louisiana's Pollutant Discharge Elimination System permitting program. The program applies to all construction projects disturbing one acre or greater of land as of March 2003.

Plan checking and design procedures on the use of erosion and sediment controls are to be followed according to the *Roadway Design Procedures and Details Manual (RDM)* with few exceptions as shown herein. A reference is made to section 4.5.2 of this manual and Standard Plan EC-01. Temporary erosion controls should be shown on the plan and construction sequence sheets, or on separate sheets altogether. This is a revision to section 8.2.5(h) of the RDM. Where many controls are required such that they would clutter the plans, the controls should instead, be listed in tables on summary sheets. Temporary erosion control symbols should be included as part of a plan symbol legend. Structural controls should have details for their installation included within the plans. Examples of structural (i. e., sediment) controls are silt fencing, sediment basins, check dams, etc. See Standard Plan EC-01. New products are continuously being developed to aid in erosion and sediment control. Products equivalent to the traditional ones mentioned in this document are acceptable as approved by the LADOTD.

Plan preparation procedures for separate, temporary erosion control sheets are also included. They should follow similar procedures to those discussed below for showing controls within the traditional plan set. The guidelines and procedures listed below are used to supplement, and may supersede, the RDM and Standard Plan EC-01.

#### PRELIMINARY DESIGN/PLAN CHECK

Roadside, median, and temporary ditches should have hay/straw or stone (or equivalent material) check dams placed in them. There are many options for the temporary stabilization of ditches. Construction personnel are allowed to make adjustments for field conditions. As a guideline, check dams should only be used in channels with a contributing drainage area of 10 acres or less. Additionally, they should only be placed in channels having a 10% grade or less, and where the depth of flow is not expected to exceed one (1) foot. Use hay or straw baled check dams where the maximum contributing drainage area is 2 acres. Use stone check dams where the drainage area is between 2 and 10 acres. (It will not be necessary to show such drainage areas on the Design Drainage Map.)

---

The maximum spacing between dams should be such that the toe of the upstream dam is at the same elevation as the top of the downstream dam.

Check dams range from 1½ ft. to 3 ft. in height, depending on the channel cross-section or depth of flow. The height should be equal to the top of the lower channel bank or to the depth of anticipated flow, whichever is lower, with a minimum of 1½ ft. The center of the dam should be at least 6 inches lower than the height (outer edges). The bottom length should be three times the height (3 x h).

On bridge construction and replacement jobs, silt fencing (or an equivalent product) should be specified near the toe of the banks, parallel to the waterway and between the right-of-way limits on either side of the bridge. Roadside channels on either side of the bridge should have either check dams or bridge/erosion drain pipes (*ditch blocks*) to help slow channel velocity from any runoff during the time of construction, when the bridge embankment is vulnerable to erosion. Silt fencing and check dams used here can be shown on either the plan or bridge general plan sheets. (Refer to section 5.2.4 of the RDM and Chapter I of the Hydraulics Manual for design details pertaining to ditch blocks.)

Existing catch basins (both curb & open-top inlet types) that are to remain on a project should have some form of silt protection. Traditionally, this has been accomplished with either silt fence or hay/straw bales and thus, accounted for in a (204) pay item. Rock or stone barriers are also acceptable as long as they are properly installed. Because drainage work is performed early in the construction period, proposed catch basins should also have inlet protection.

Permanent erosion control at the outlets of cross drain structures should be noted on the preliminary plans (section 8.2.5(5.b) of the RDM).

*(This paragraph reserved for future design guidelines pertaining to detention/sediment basins.)*

## FINAL DESIGN/PLAN CHECK

Standard Plan EC-01 should be included in the final plan set.

Silt fencing is used to minimize the amount of sediment leaving the construction site and/or entering water ways. It is also used to decrease the velocity of sheet flows. Silt fencing should be shown on the plans along areas of disturbance sloping away from the project site or towards adjacent, naturally existing water ways. It should not cross entrance and drainage ways. Disturbed areas typically extend fifteen (15) feet outside the limits of construction or to the limits of right-of-way, whichever is less. A look at the existing cross-sections will indicate slopes during clearing and grubbing operations. On urban projects where fore slopes are toward the roadway and inlet protection is specified, silt fence will likely not be necessary. The estimated quantity for silt fencing should take these and other situations into consideration. Silt fencing that coincides with the right-of-way should be indicated with an arrow and note at least once per plan sheet. At other locations, silt fencing should be indicated with the appropriate symbol at least once per plan sheet. Summary tables are now not required for silt fencing, since the plans can better indicate locations.

Show temporary slope (embankment) drains on the plans to carry storm water from the work area down unprotected long (greater than 100 ft.) and/or steep (greater than 2:1) slopes. Slope drains are typically only necessary on large, embankment moving projects. Earthen berms directing water into the pipe inlets should also be shown on the plans (see Std. Plan EC-01) unless the slope drains are included in a summary table(s).

Permanent erosion controls (i. e., seeding, mulching, rip-rap, erosion control systems, etc.), if not indicated on plan or profile sheets, should be tabulated in summary tables. This is a slight modification of Section 8.2.5(h) of the RDM. Locations (i. e., to and from stationing, and Lt., Rt., or Med. of roadway) and type (i. e., vegetative mulch, Type A covering, 30-lb rip-rap class, etc.) should be clearly indicated. (Refer to the Hydraulics office for design procedures pertaining to channel protection and rip-rap sizing/placement.) Erosion control coverings should be shown on either the profile sheets or listed in a summary table(s). They are used for either slope or channel protection, and should be labeled as such. Temporary check dams should still be placed in channels requiring covering until vegetation is established and the dams can be removed. The quantity for temporary seeding in these areas will be computed as specified in the appendix of the Road Design Manual under Miscellaneous Design Aids, *Rules Associated with Pay Items*. Rip-rap used at bridge abutments should be indicated on the bridge general plan sheets.

Pay items for temporary erosion controls should be included on the *Summary of Estimated Quantities* sheets. These include such items as temporary silt fencing and temporary slope drains (204-). Though not necessarily shown within the plans, at least two (2) items for temporary stone construction entrances should also be included on the *Summary of Estimated Quantities* sheets. Design aids for estimating temporary erosion control quantities are provided in the appendix of the Road Design Manual under Miscellaneous Design Aids, *Rules Associated with Pay Items*.

Pay items for permanent erosion controls should be included on the *Summary of Estimated Quantities* sheets. These include such items as fertilizing (718-01) and seeding (717-01), landscaping (719-), erosion control systems (720-), riprap used as outlet protection for cross drains and at bridge abutments (711), and others in the 700-no. category. Fertilizing and seeding limits are usually indicated on the typical section sheets (section 8.2.3(6) of the RDM). Permanent erosion controls can be used in place of temporary controls if placed early enough, and may share pay item numbers. Design aids for estimating permanent erosion control quantities are provided in the appendix of the Road Design Manual under Miscellaneous Design Aids, *Rules Associated with Pay Items*.

## SEQUENCE OF CONSTRUCTION

Temporary erosion and sediment controls are usually installed during the first phase of construction, before the land is disturbed. In fact, storm water permit coverage starts from the commencement of construction activities until final project stabilization. Temporary structural controls must be removed whenever they are no longer necessary in serving their purpose, or when the protected area has been stabilized through the use of seeding and mulching, erosion control blankets, rip-rap, or other means. The installation and removal of controls and practices used to control erosion (BMPs) should be indicated on construction sequencing sheets. Below are guidelines for the sequencing of erosion controls and BMPs on LA DOTD state projects:

Silt fencing should be installed before clearing and grubbing operations begin, except when clearing involves installing the fence. Typically, this would be performed in the first stage of phase one of construction. It should be removed once the upslope area being protected has been stabilized. On bridge construction jobs over water ways, silt fencing should be installed before ground-breaking activities begin. On bridge replacement jobs over water ways, it should be installed prior to existing bridge removal and detour bridge construction (if applicable). In the case of both bridge construction and replacement jobs, it can be removed once the bridges and abutment protection are in place.

Slope drains and their temporary earth berms should be installed after clearing and grubbing and grading of the embankment slope has occurred. It should be removed only when the disturbed slope upon which it rests has been stabilized. This should be before roadway base work begins.

Check dams should be installed immediately after the channel is brought to grade, and should be removed only after the upslope channel for which they serve has been stabilized. Check dams in roadside channels near bridges should be placed before ground-breaking activities begin, or after ditch grading (if applicable). They should be removed after the installation of any bridge/erosion drain pipes (*ditch blocks*), or after the upslope channel for which they serve has been stabilized. Check dams should be tabulated in summary sheets indicating their locations by stationing. Where only a few dams are required, they can instead, be indicated on the sequence of construction sheets with a symbol, at a minimum scale of 1:1000 or 1" = 80'.

Protection for existing drainage inlets remaining onsite should be fully installed before clearing and grubbing operations begin in the area. Protection for proposed drainage inlets should be installed immediately after the new inlets are in place. In both cases, they should not be removed until the upslope area for which they serve has been stabilized. Inlet protections should typically be the last erosion controls removed from a site. They can be indicated on the sequence of construction sheets with a symbol, at a minimum scale of 1:1000 or 1" = 80'. Protection for many catch basins as part of subsurface drainage systems should instead, be listed in a summary table(s).

---

---

Temporary seeding, if necessary prior to permanent seeding, occurs after clearing, grubbing and grading operations. The limits are the same as that indicated on the typical section sheets for permanent seeding, and need not be shown elsewhere. A note on the sequence of construction sheets will suffice.

Erosion controls shown on the plan sheets reflect their initial placement. During construction, some controls may need to change location based upon grade changes required to form the typical sections and based upon the location of detour roads. No additional payment will be made for the moving of erosion control devices at different sequences of construction. The former statement should be included in the notes of the construction sequence sheets.

Below is a reference table summarizing where erosion and sediment controls should be incorporated into the plan set.

E & S Control	Location in plan set	Include in summary tables?
Silt fence	plan, bridge general plan sheets	Not required
Slope drains	plan sheets	Yes, if not on plan sheets
Check dams	construction sequence sheets	Yes, if not on construction sequence sheets
Inlet protection	construction sequence sheets	Yes, if not on construction sequence sheets
Stone construction entrances	construction sequence sheets, if location known	No
Seeding, fertilizing, mulching & sodding (temporary & permanent)	typical section sheets	No
Erosion control systems	profile sheets	Yes, if not on profile sheets
Rip-rap (permanent)	plan, bridge general plan sheets	Yes, if used for channel lining

## TEMPORARY EROSION AND SEDIMENT CONTROL SHEETS

The designer has the option of placing temporary erosion and sediment control measures on separate sheets. These should consist of layout sheets (similar to a construction sequence sheet) at a minimum scale of 1:000 or 1"= 80'. Layout sheets should indicate drainage patterns and, like the construction sequence sheets, a description of the phasing in of practices and controls. Temporary erosion control symbols should be included as part of a plan symbol legend on these sheets, and may include part or all of the construction legend to illustrate sequencing with roadway construction.

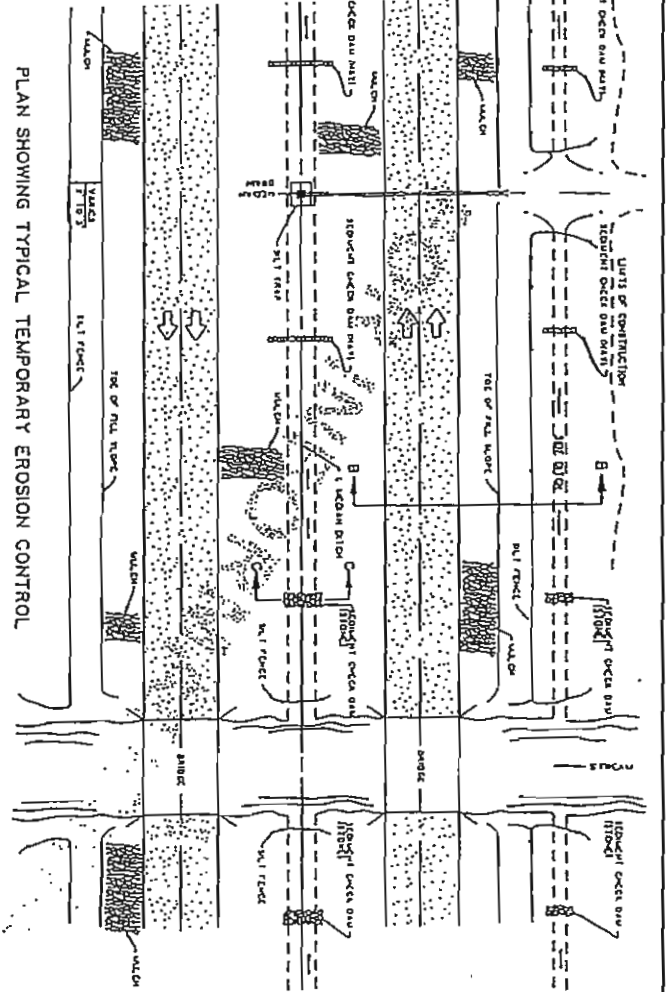
Where many controls are required such that they may clutter these sheets, the controls should instead, be listed in tables on summary sheets, as mentioned previously. Permanent erosion controls should be shown on the appropriate sheets within the traditional plan set. They should be placed as soon as practical after clearing, grubbing, grading operations and if appropriate, after drainage installations.

# Appendix M

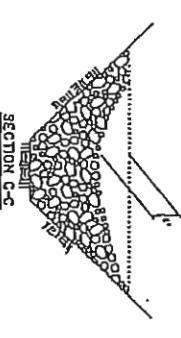
Standard Plan EC-O1, Temporary Erosion  
Control Details

---





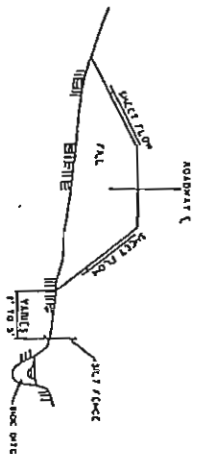
- NOTES:**
1. The installation of units at multiple sites in the fall requires the placement of a minimum of 1000 lbs. of rock per unit. The units shall be placed in a staggered pattern along the length of the dam. The units shall be placed in a staggered pattern along the length of the dam. The units shall be placed in a staggered pattern along the length of the dam.
  2. The units shall be placed in a staggered pattern along the length of the dam.
  3. The units shall be placed in a staggered pattern along the length of the dam.



**SECTION C-C**  
ORARY SEDIMENT CHECK DAM (STONE)

**NOTES:**

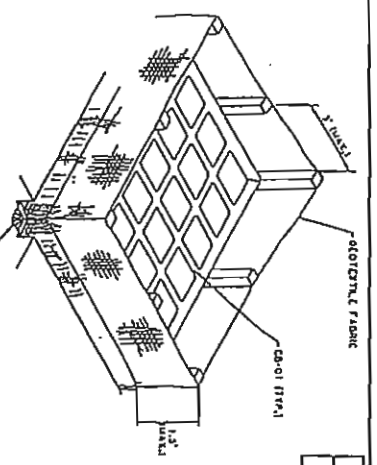
1. The units shall be placed in a staggered pattern along the length of the dam.
2. The units shall be placed in a staggered pattern along the length of the dam.
3. The units shall be placed in a staggered pattern along the length of the dam.



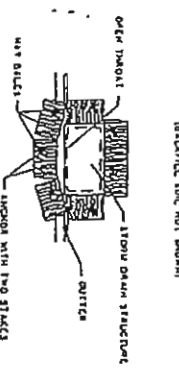
**SECTION B-B**  
TEMPORARY SILT FENCE APPLICATION

**NOTES:**

1. The units shall be placed in a staggered pattern along the length of the dam.
2. The units shall be placed in a staggered pattern along the length of the dam.
3. The units shall be placed in a staggered pattern along the length of the dam.



**ISOMETRIC VIEW SHOWING GEOTEXTILE FABRIC**

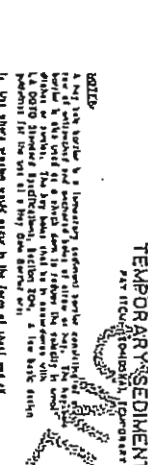


**PLAN SHOWING HAY BALES**

**TEMPORARY INLET SILT TRAP**



**TEMPORARY SEDIMENT CHECK DAM (HAY)**

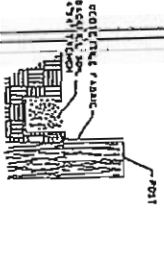


**SECTION A-A**

**NOTES:**

1. The units shall be placed in a staggered pattern along the length of the dam.
2. The units shall be placed in a staggered pattern along the length of the dam.
3. The units shall be placed in a staggered pattern along the length of the dam.

DATE	REVISION	BY	CHKD BY



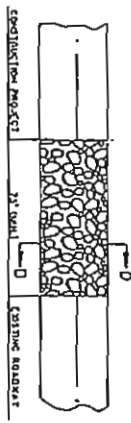
**SECTION TRAP TRENCH SHOWING GEOTEXTILE FABRIC**

**NOTES:**

1. The units shall be placed in a staggered pattern along the length of the dam.
2. The units shall be placed in a staggered pattern along the length of the dam.
3. The units shall be placed in a staggered pattern along the length of the dam.
4. The units shall be placed in a staggered pattern along the length of the dam.

DATE	REVISION	BY	CHKD BY

**TEMPORARY EROSION CONTROL DETAILS**



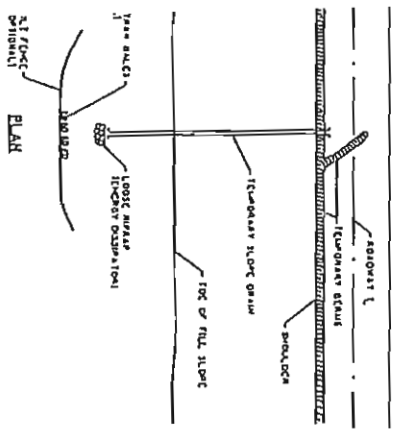
PLAN



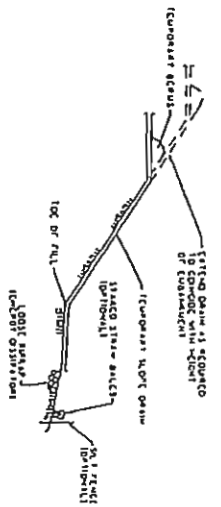
SECTION D-D

### TEMPORARY STONE CONSTRUCTION ENTRANCE

- NOTES:**
1. The stone base must be at least 8 inches thick.
  2. The stone base must be at least 3 inches thick.
  3. The stone base must be at least 2 inches thick.
  4. A portable steel structure is allowed.
  5. The stone base must be at least 1 inch thick.



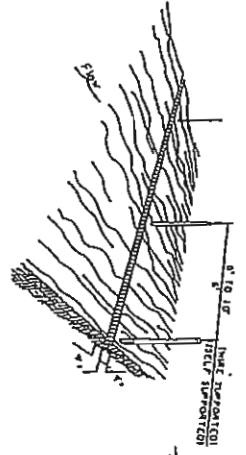
TEMPORARY SLOPE DRAIN



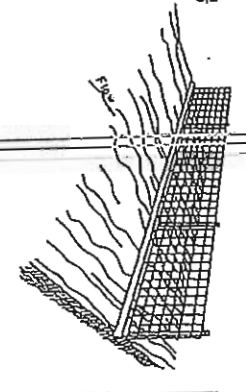
ELEVATION

- NOTES:**
1. The stone base must be at least 8 inches thick.
  2. The stone base must be at least 3 inches thick.
  3. The stone base must be at least 2 inches thick.
  4. A portable steel structure is allowed.
  5. The stone base must be at least 1 inch thick.

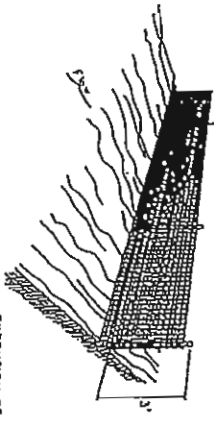
1. SET POSTS AND EXCAVATE A 4' X 4' TRENCH UPSLOPE ALONG THE LINE OF POSTS.



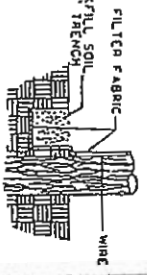
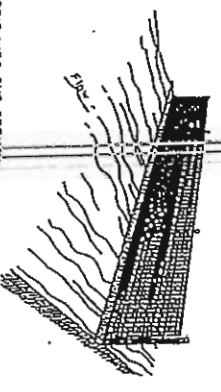
2. STAPLE WIRE FENCING TO THE POSTS.



3. ATTACH THE FILTER FABRIC TO THE WIRE FENCE AND EXTEND IT INTO THE TRENCH.



4. BACKFILL AND COMPACT EXCAVATED SOIL.



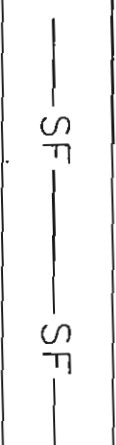
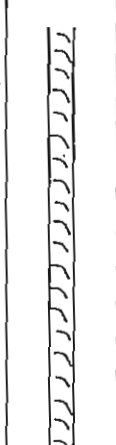
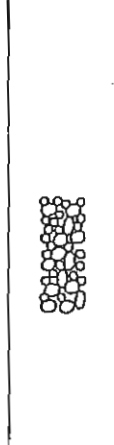
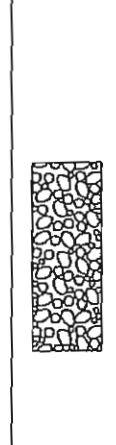
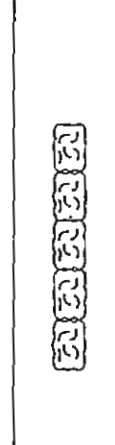
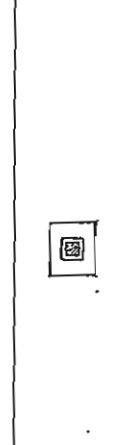
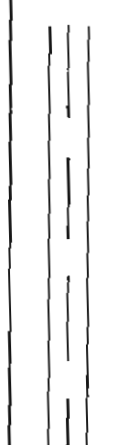
### CONSTRUCTION OF TEMPORARY SILT FENCING

- NOTES:**
1. The stone base must be at least 8 inches thick.
  2. The stone base must be at least 3 inches thick.
  3. The stone base must be at least 2 inches thick.
  4. A portable steel structure is allowed.
  5. The stone base must be at least 1 inch thick.

NO.	DESCRIPTION	DATE	BY	CHECKED
1	TEMPORARY SILT FENCING			
2	TEMPORARY SILT FENCING			
3	TEMPORARY SILT FENCING			
4	TEMPORARY SILT FENCING			
5	TEMPORARY SILT FENCING			

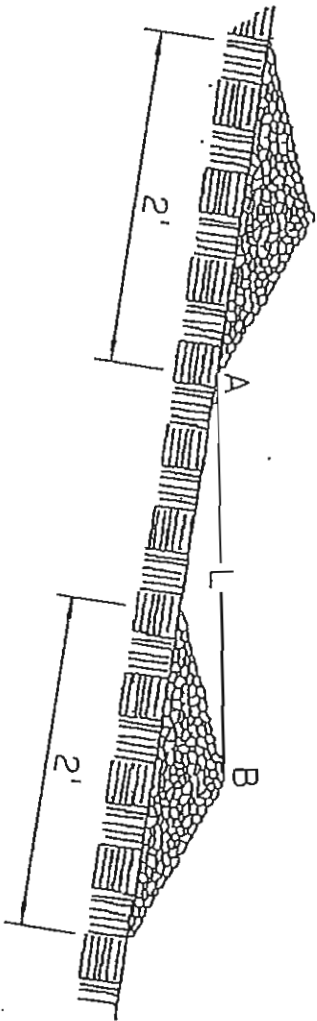
PROJECT NO.	EG-01
DATE	1 of 2
DESCRIPTION	TEMPORARY EROSION CONTROL DETAILS
SCALE	
DATE	
BY	
CHECKED	
APPROVED	

# TEMPORARY EROSION & SEDIMENT CONTROL SYMBOLLOGY

SILT FENCE	
TEMPORARY BERM	
SEDIMENT CHECK DAM (STONE)	
STABILIZED CONSTRUCTION ENTRANCE	
HAY BALES OR SEDIMENT CHECK DAM (HAY)	
INLET PROTECTION	
TEMPORARY SLOPE DRAIN	

# SPACING BETWEEN CHECK DAMS

L = THE DISTANCE SUCH THAT POINTS  
A AND B ARE OF EQUAL ELEVATION



# Appendix N

Plan in Hand Memorandum Review  
Form

---



PLAN-IN-HAND  
INSPECTION REPORT

YES NO COMMENTS

**TYPICAL SECTION SHEETS:**

1. Is the District in agreement with the proposed pavement types?			
---	--	--	--

**SUMMARY SHEET:**

1. Will an item for cleaning of existing ditches be required?			
2. What types of temporary erosion control items will be required?			
3. How many construction entrances will be required?			
4. Is the method of payment for removal of pavement satisfactory?			
5. Will temporary maintenance aggregate be required? If so, how much?			
6. Will granular material be required for backfill?			
7. Is the method of payment for earthwork satisfactory?			
8. Are special erosion control items necessary?			
9. Will an item for muck excavation be required?			

PLAN PROFILE SHEETS:

1.	Is adequate right-of-way provided for relocation of utilities?			
2.	Will any right-of-entry agreements be required? Is this satisfactory? Who will secure it?			
3.	Will construction be impacted by existing horizontal or vertical clearance?			
4.	Is adequate outfall information shown?			
5.	Has sufficient drainage excavation and/or cleaning of outfall laterals necessary for adequate drainage been shown?			
6.	Will cleaning be required for existing drainage structures?			
7.	Will special ditch protection items be required?			
8.	Will any underdrains be required?			
9.	If retaining walls are necessary, will they be cast in place or mechanically stabilized?			
10.	Are there any oil or gas wells on the project that do not show up on the plans?			



YES NO COMMENTS

11. Are there any noticeable encroachments on the right-of-way? Are existing improvements within 50' of required right-of-way shown on the plans?			
12. Any potential hazardous waste site/ust?			
13. Will construction or drainage servitude be required?			

GEOMETRIC DETAILS:

1. Are there any areas where improvements can be made to the alignment?			
---	--	--	--

SEQUENCE OF CONSTRUCTION:

1. Is through traffic to be maintained?			
2. For local traffic only, will school buses, mail carriers, or other local traffic require special maintenance of traffic provisions?			
3. If temporary sheeting is required to maintain traffic, is the method of payment satisfactory?			
4. Does the detour limits exceed the limits of roadway improvements?			
5. Can detours be built due to grade difference between new and existing roadways?			

YES NO COMMENTS

6.	Check for conflicts between new roadway and existing roadway being used to maintain traffic.			
7.	Method of payment for detour (if required).			
8.	Can drainage be maintained during construction?			

GENERAL:

1.	If sub-surface drainage is being used, is there any evidence of effluent sewerage entering existing roadside ditches?			
2.	Are all utilities shown? Pipelines shown in profiles, if applicable?			
3.	Have 60% comments been received from the District?			
4.	Are there any major utility conflicts?			
5.	Are there any major right-of-way conflicts?			
6.	Will sawed joints be required for limits of pavement removals (including walks, drives, cross-overs etc.)? If yes, is the method of payment satisfactory?			
7.	Will any materials be salvaged? If so, where should this material be hauled?			

YES NO COMENTS

	YES	NO	COMENTS
8. Is there any extra-ordinary maintenance problems or procedures anticipated as a result of the proposed project?			
9. Is a clearing and grubbing project recommended?			
10. Will surcharging the embankment be required?			
11. Are there any proposed permit requests that will affect this project? (404, NW, )			
12. Are the drainage and construction servitude large enough for equipment mobilization?			
13. If this project creates any additional mileage for our system has Planning been notified for potential exchange with cooperating agency?			
14. Do any recommended changes exceed the original scope of the project?			
15. Does the limit/scope of the project match those in the environmental document?			
16. Are there any mitigation items that need to be addressed in plan development?			

17. List below any comments or recommendations concerning the roadway.

---



---



---

BRIDGE PLANS

1.	Is stationing of beginning and end of existing bridge shown?			
2.	Is description of existing bridge shown?			
3.	Is high water elevation shown?			
4.	Is drainage area shown?			
5.	Is required area of opening shown?			
6.	Is stream navigable either by law or local usage?			
7.	Is a U.S.G.S. report recommended?			
8.	Have recommended channel changes been shown?			
9.	Is the stream meander shown within right of way and/or beyond where necessary?			
10.	Is sufficient right of way shown at each structure?			
11.	Is detour required? If yes, (A) has the location, type, length, width, area of opening, surfacing, and other details been shown?			

		YES	NO	COMMENTS
12.	Is stream subject to drift?			
13.	Is stream subject to scour?			
14.	Will revetments be required? If yes, has the type, location and other details been shown?			
15.	Is drainage excavation required?			
16.	Are pile design loads and type shown?			
17.	Have the borings been reviewed and approved?			
18.	Have location of test pile(s) been marked on the P/H prints?			
19.	Is the use of drilled shafts indicated?			
20.	Are there any utility lines that will interfere with pile driving operations and have they been shown on the P/H prints?			
21.	Are all utilities that may affect the construction accurately located and details on the P/H prints?			
22.	Is there a need for vibration monitoring and site surveys?			

		YES	NO	COMMENTS
23.	Are the location of expansion and fixed ends shown and are they satisfactory?			
24.	Are controlling vertical and horizontal dimensions shown?			
25.	Is the superstructure cross section satisfactory?			

26. The length of permanent piles is to be determined by:  
 Borings: \_\_\_\_\_  
 Test Piles: \_\_\_\_\_  
 Record of Existing Structure: \_\_\_\_\_

27. List below any comments or recommendations concerning this structure.

---



---



---



---



---

28. List below any special considerations or agreements recommended for negotiations by the Right-of-Way Section:

---



---



---



---



---











# Appendix O

Project Delivery Manual Excerpts

---

On occasion, a permit will be issued for a section of highway for which an improvement project is planned. In such cases, the Project Manager should be consulted and kept fully informed to ensure proper coordination. The process for documenting the addition of utilities within state highway right-of-way is illustrated in figure 10.2. Reference is made to EDSM Number IV.2.1.3: "Policy for District Issuance of Right-of-Way Permits and Requiring Guarantee Deposit."

#### Compliance with Post-Construction Environmental Commitments

In some instances, the Department will agree to post-construction environmental actions or monitoring for a limited period as a condition of a regulatory agency permit or commitment to a community. Examples of such agreements include post-construction erosion control, maintaining vegetation installed for mitigation purposes, monitoring water quality in an adjacent stream, or monitoring traffic following construction to determine if a particular traffic control device, such as a signal, is warranted.

In many instances the District Maintenance Engineer will be the official charged with ensuring compliance with post-construction environmental commitments. However, in some instances, it may be the District Traffic Engineer or the Environmental Section. The Project Engineer is responsible for notifying the appropriate official(s) when construction has been completed and explaining the nature of post-construction environmental commitments, should they exist.

At the conclusion of the commitment, the official charged with compliance should notify the Environmental Section that the commitment has been fulfilled. The Environmental Section will in turn notify the appropriate regulatory agency or community officials.

#### Materials Durability and Performance Monitoring

The Department maintains an approved products list from which a contractor may select materials for use on state highway construction projects. Following construction, field monitoring of the durability and performance of these materials would obviously benefit the Department. The Materials and Testing Section should be advised of any materials that do not appear to perform well. The Material and Testing Section may in turn refer the matter to the New Products Evaluation Committee for consideration of removal of the product from the approved products list. Reference is made to EDSM Number V.4.1.1: "New Products Evaluation Committee."

### 10.3 Responsibility Matrix

STAGE 6 – SYSTEM OPERATIONS AND PERFORMANCE RESPONSIBILITY MATRIX	
FUNCTION	RESPONSIBLE
Disposal of excess right-of-way	District Maintenance Section, District Design Section, Real Estate Section
Documentation of additional utilities permitted on the right-of-way	District Utilities Unit
Compliance with post-construction environmental commitments	District Maintenance Section, District Traffic Engineering Section, Environmental Section (depends on nature of commitment)
Materials durability and performance monitoring	District Maintenance Section, District Traffic Engineering Section
Identification of design features that complicate maintenance activities	District Maintenance Section
Identification of design features that impede efficient traffic operations	District Traffic Engineering Section

# Appendix P

MS4 Outfall Survey & Illicit Discharge  
Visual Screening Form

---



MS4 Outfall Survey

GENERAL DATA

Date: \_\_\_\_\_

Investigator: \_\_\_\_\_

Parish: \_\_\_\_\_

Municipality: \_\_\_\_\_

Basin: \_\_\_\_\_

Sub-segment: \_\_\_\_\_

Route: \_\_\_\_\_

Control Section: \_\_\_\_\_

FIELD DATA

Outfall ID: \_\_\_\_\_

GPS Outfall ID: \_\_\_\_\_

Location/Address: \_\_\_\_\_

Latitude: \_\_\_\_\_

Longitude: \_\_\_\_\_

Receiving Water: \_\_\_\_\_

Impaired:  Yes  No

PIPE		DITCH	
Material Type			
Pipe Height			
Pipe Width			

NOTES

Large empty rectangular box for notes.

Photo:  Yes  No Photo number: \_\_\_\_\_



Illicit Discharge Visual Screening

Date: \_\_\_\_\_

Investigator: \_\_\_\_\_

Municipality: \_\_\_\_\_

Outfall ID: \_\_\_\_\_

Location: \_\_\_\_\_

Discharge at time of inspection: Yes No

Photo taken: Yes No

Photo #: \_\_\_\_\_

If YES, complete section A. If NO, skip section A and complete section B.

Section A-Discharge Present

Odor	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Foam	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Color	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Sheen	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Turbid	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Floatables	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Vegetation	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Smoke/Vapor	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Source of Illicit Discharge: \_\_\_\_\_

Address: \_\_\_\_\_

Section B-No Discharge Present

Is there any evidence of previous illicit discharge? Yes No

If YES, please describe below.

Empty rectangular box for describing previous discharge evidence.

Potential Source of Illicit Discharge: \_\_\_\_\_

Address: \_\_\_\_\_

Section C

Comments

Large empty rectangular box for comments.



# Appendix Q

Agile Assets System

---

# LaGov Linear Assets (Agile) Users Guide



LaDOTD  
Maintenance System Management  
Section 42

May 2011

TABLE OF CONTENTS

LOGGING IN TO AGILE .....1

HELP .....2

ADD / REMOVE QUICKLINKS .....3

SHORTLIST .....4

WORK REQUEST

    Creating Work Request ..... 5-8

    Linking Work Request to another Work Request.....9

    Removing Link from Work Request .....10

    Show Work Request Report .....11

    Delete a Work Request .....12

CREW

    Creating Crews ..... 13-14

    Edit / Delete Crew .....15

WORK ORDERS

    Creating a Work Order ..... 16-19

    Assigning Resources to Work Orders..... 20-22

    Cost+Acc+Contracts Tab .....23

    Inventory Items Tab ..... 24-26

    Making Daycards ..... 27-29

    Editing Account Codes (WBS) ..... 30-33

    Editing Work Orders.....34

    Approving Daycards ..... 35-36

    Disapproving Daycards .....37

    Deleting Work Orders .....38

---

---

## ATTACHMENTS

Working with Attachments .....	39
To Insert a File .....	40
To Move Up or Move Down Files .....	41
To Edit or Update an Attachment .....	42
To Delete an Attachment .....	43
Completing Work Orders .....	44-46
IDEAL MIX .....	47
DAILY LOG .....	48-50
SCHEDULING .....	51-56
TIMESHEETS .....	57-60
PDA	
Logging on PDA .....	61
Downloading Work Orders to PDA .....	62-64
Creating a Work Order from the PDA .....	65-68
Updating an Existing Work Order on the PDA .....	69-73
Uploading Work Orders from PDA .....	74
REPORTS	
Creating Reports .....	75-82
Putting Reports on Dashboard .....	83-84
Sharing Reports .....	85-87
Stop Sharing a Report .....	88
Make a Report Private .....	89
Make a Private Report Public .....	90-91
Delete Private Reports .....	92
Copy a Report .....	93

---

---

## INTRODUCTION

This guide provides step by step processes on using the menus and windows to access, manage and retrieve the asset data. This system comprises of 4 main modules and contains an extensive collection of asset data that can be retrieved easily.

The Linear Asset Management System is a versatile system that can be used from any computer with a browser and an internet connection.

However, for a better experience, it is recommended to have the following settings. These settings are only recommendations and do not imply that your experience will not be satisfactory if you use different settings.

Settings	Description
Browser	Internet Explorer 6 or above Firefox 3.0 or above Safari 3 or above
Screen Resolution	1024 x 768
Operating System	Windows XP SP2 or better
Memory	Windows 7: 1GB minimum Windows XP: 512MB minimum Windows Vista: 1GB minimum

This Guide was produced to assist you with your day to day work functions, if you would like to use the LaGov help scripts they are available from the DOTD's Intranet. Use the menu path below to begin:

DOTD Intranet / DOTD's LaGov Information Site / LaGov Help (Self-service) / LaGov ERP / LINEAR ASSETS

## LOGGING IN TO AGILE

### To Access the LEO Portal directly

1. Connect to the Internet
2. Type <https://leo.doa.louisiana.gov/irj/portal> and press **Enter**.  
**OR**  
From *louisiana.gov* (<http://www.louisiana.gov/>) under **LEO: Louisiana State Employees Online Online Services** click the link
3. Enter your **User ID** (e.g. P00123456).
4. Enter current **Password**.
5. Click
6. **LaGov ERP ERP / LEO Home page** is displayed.
7. Click  located at the top of the screen.
8. This will bring you to the Department and Security Profile

Department	<input type="text" value="D04/G170 - SURVEY CREW/BOSSIER"/>
Security Profile	<input type="text" value="ZAGLE_MAINTSEC - Maintenance Section"/>

9. If you over see more than one Administration Unit, select the one you want to log in under the “Department” field. Check your Security Profile is correct and click submit.
10. You have successfully logged in.



**Work Order Header Report**

3/3/2014 11:42:29

Activity	Amount	Parish
540-03 SWEEPER CLEANING (MI - Mile)		
540-03 SWEEPER CLEANING (MI - Mile)	6.0000	
540-03 SWEEPER CLEANING (MI - Mile)	9.0000	
540-03 SWEEPER CLEANING (MI - Mile)	8.0000	
540-03 SWEEPER CLEANING (MI - Mile)	25.2000	
540-03 SWEEPER CLEANING (MI - Mile)	2.0000	
540-03 SWEEPER CLEANING (MI - Mile)		
540-03 SWEEPER CLEANING (MI - Mile)	.8800	
540-03 SWEEPER CLEANING (MI - Mile)	.4200	
540-03 SWEEPER CLEANING (MI - Mile)	4.5200	
540-03 SWEEPER CLEANING (MI - Mile)	18.9000	
540-03 SWEEPER CLEANING (MI - Mile)	15.0000	
540-03 SWEEPER CLEANING (MI - Mile)	60.0000	
540-03 SWEEPER CLEANING (MI - Mile)	4.2300	
540-03 SWEEPER CLEANING (MI - Mile)	.1000	
540-03 SWEEPER CLEANING (MI - Mile)	10.4000	
540-03 SWEEPER CLEANING (MI - Mile)	4.0000	
540-03 SWEEPER CLEANING (MI - Mile)	.2900	
540-03 SWEEPER CLEANING (MI - Mile)	232.0000	
540-03 SWEEPER CLEANING (MI - Mile)		
540-03 SWEEPER CLEANING (MI - Mile)	9.0000	
540-03 SWEEPER CLEANING (MI - Mile)	13.0000	
540-03 SWEEPER CLEANING (MI - Mile)	8.0000	
540-03 SWEEPER CLEANING (MI - Mile)	3.0000	
540-03 SWEEPER CLEANING (MI - Mile)	.1000	
540-03 SWEEPER CLEANING (MI - Mile)	14.4800	
540-03 SWEEPER CLEANING (MI - Mile)	.1300	
540-03 SWEEPER CLEANING (MI - Mile)	6.6800	
540-03 SWEEPER CLEANING (MI - Mile)	37.0000	
540-03 SWEEPER CLEANING (MI - Mile)	20.0000	
540-03 SWEEPER CLEANING (MI - Mile)		
540-03 SWEEPER CLEANING (MI - Mile)		
540-03 SWEEPER CLEANING (MI - Mile)	43.0000	
<del>540-03 SWEEPER CLEANING (MI - Mile)</del>		
540-03 SWEEPER CLEANING (MI - Mile)	30.0000	
540-03 SWEEPER CLEANING (MI - Mile)	1.2500	
540-03 SWEEPER CLEANING (MI - Mile)	8.0000	
540-03 SWEEPER CLEANING (MI - Mile)	6.0000	
540-03 SWEEPER CLEANING (MI - Mile)		
540-03 SWEEPER CLEANING (MI - Mile)	5.6500	

Activity	Amount	Parish
540-03 SWEEPER CLEANING (MI - Mile)	18.8800	
540-03 SWEEPER CLEANING (MI - Mile)	12.0000	
540-03 SWEEPER CLEANING (MI - Mile)	8.0000	
540-03 SWEEPER CLEANING (MI - Mile)		
540-03 SWEEPER CLEANING (MI - Mile)	12.0000	
540-03 SWEEPER CLEANING (MI - Mile)	22.6000	
540-03 SWEEPER CLEANING (MI - Mile)	8.0000	
540-03 SWEEPER CLEANING (MI - Mile)	.7500	
540-03 SWEEPER CLEANING (MI - Mile)	26.0000	
540-03 SWEEPER CLEANING (MI - Mile)		
540-03 SWEEPER CLEANING (MI - Mile)	4.3200	
540-03 SWEEPER CLEANING (MI - Mile)		
540-03 SWEEPER CLEANING (MI - Mile)	2.0000	
540-03 SWEEPER CLEANING (MI - Mile)	27.0000	
540-03 SWEEPER CLEANING (MI - Mile)	2.0000	
540-03 SWEEPER CLEANING (MI - Mile)	9.8100	
540-03 SWEEPER CLEANING (MI - Mile)	42.5600	
540-03 SWEEPER CLEANING (MI - Mile)		
540-03 SWEEPER CLEANING (MI - Mile)	8.0000	
540-03 SWEEPER CLEANING (MI - Mile)	17.8000	
540-03 SWEEPER CLEANING (MI - Mile)	25.0000	
540-03 SWEEPER CLEANING (MI - Mile)	8.0000	
540-03 SWEEPER CLEANING (MI - Mile)	6.0000	
540-03 SWEEPER CLEANING (MI - Mile)	14.0000	
540-03 SWEEPER CLEANING (MI - Mile)	.5000	
540-03 SWEEPER CLEANING (MI - Mile)	.4000	
540-03 SWEEPER CLEANING (MI - Mile)	13.4700	
540-03 SWEEPER CLEANING (MI - Mile)	15.0000	
540-03 SWEEPER CLEANING (MI - Mile)		
540-03 SWEEPER CLEANING (MI - Mile)	50.0000	
540-03 SWEEPER CLEANING (MI - Mile)	10.0000	
540-03 SWEEPER CLEANING (MI - Mile)		
540-03 SWEEPER CLEANING (MI - Mile)	8.0000	
540-03 SWEEPER CLEANING (MI - Mile)	4.0000	
540-03 SWEEPER CLEANING (MI - Mile)	30.0000	
540-03 SWEEPER CLEANING (MI - Mile)	1.0000	
540-03 SWEEPER CLEANING (MI - Mile)	1.0000	
540-03 SWEEPER CLEANING (MI - Mile)	6.1800	
540-03 SWEEPER CLEANING (MI - Mile)	8.0000	
<del>540-03 SWEEPER CLEANING (MI - Mile)</del>	<del>2.2800</del>	
540-03 SWEEPER CLEANING (MI - Mile)	10.0000	
540-03 SWEEPER CLEANING (MI - Mile)	1.0000	
540-03 SWEEPER CLEANING (MI - Mile)	76.0000	
540-03 SWEEPER CLEANING (MI - Mile)	9.3600	
540-03 SWEEPER CLEANING (MI - Mile)	8.0000	
540-03 SWEEPER CLEANING (MI - Mile)	4.0000	
540-03 SWEEPER CLEANING (MI - Mile)	3.0000	



Activity	Amount	Parish
540-03 SWEEPER CLEANING (MI - Mile)	16.0000	
540-03 SWEEPER CLEANING (MI - Mile)		
540-03 SWEEPER CLEANING (MI - Mile)	2.0000	
540-03 SWEEPER CLEANING (MI - Mile)	8.0000	
540-03 SWEEPER CLEANING (MI - Mile)	8.0000	
540-03 SWEEPER CLEANING (MI - Mile)	2.8000	
540-03 SWEEPER CLEANING (MI - Mile)		
540-03 SWEEPER CLEANING (MI - Mile)		
540-03 SWEEPER CLEANING (MI - Mile)	2.0000	
540-03 SWEEPER CLEANING (MI - Mile)	8.0000	
540-03 SWEEPER CLEANING (MI - Mile)	2.0000	
540-03 SWEEPER CLEANING (MI - Mile)		
540-03 SWEEPER CLEANING (MI - Mile)	.4000	

# Appendix R

SPC Questionnaire

---

Spill Prevention and Control Plan (SPC) Questionnaire

**Facility Information:**

Facility Name: \_\_\_\_\_

Address: \_\_\_\_\_

Facility Operator: \_\_\_\_\_

Facility Description (e.g. maintenance unit, storage yard, etc.): \_\_\_\_\_

*(Please mark answers with an (X).)*

Did operations at your facility begin before August 16, 2002: YES  NO

**Information on Aboveground Storage Containers:**

1. Does your facility have any SINGLE aboveground storage containers with a capacity of 660 gallons of oil or other chemicals: YES  NO
2. Does your facility have multiple containers with a TOTAL aboveground storage capacity greater than 1,320 gallons of oil or other chemicals: YES  NO
3. Do the aboveground containers have secondary containment: YES  NO
4. Oils stored in these aboveground containers:  
*(Please mark all that apply.)*
  - a. Petroleum
  - b. Fuel Oil
  - c. Sludge
  - d. Vegetable Oils
  - e. Other Oils & Greases
  - f. Oil Refuse
  - g. Oil with Wastes Other than Dredged Spoil
  - h. Fats, Oil or Greases of Animal, Fish, or Marine Mammal Origin  
(including Synthetic Oils and Mineral Oils)
5. Please list any chemicals, other than oils, stored in aboveground storage tanks at your facility:  
  
\_\_\_\_\_

6. Considering geographic location, in the event of a release, could your facility discharge oil or other chemicals into any:  
(Please mark all that apply.)

- a. Streams
- b. Ponds and Ditches
- c. Storm or Sanitary Sewers
- d. Wetlands
- e. Mudflats
- f. Sandflats
- g. Other Navigable Waters

7. Please list the nearest potential receiving waters in case of an oil or other chemical spill:

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

8. Does your facility have any of the following spill prevention measures already in place:  
(Please mark all that apply.)

- a. Dikes, Berms, or Retaining Walls Sufficiently Impervious to Contain Oil Spills
- b. Curbing, Drip Pans
- c. Culverts, Gutters or Other Drainage Systems
- d. Weirs, Booms or Other Barriers
- e. Spill Diversion Ponds
- f. Retention Ponds
- g. Sorbent Substances
- h. Sumps and Collection Systems
- i. Additional Tanks to Automatically Receive Overflow
- j. Liquid Level Sensing Devices
- k. Other (Please list): \_\_\_\_\_

*\*Please complete and email form to [Nicholas.Larks@ja.gov](mailto:Nicholas.Larks@ja.gov) by Monday, November 1, 2010.\**

---

---

# Appendix S

De-icing/Anti-icing Agents-Statewide

---

**MONTHLY USAGE: AGGREGATE, LIGHTWEIGHT, F/DEICING  
(YD3 - Cubic Yard)**

Location Conducting Operations	2013												2013Total
	January	February	March	April	May	June	July	August	September	October	November	December	
D02/G540 - Raceland MU							0.5						0.5
D03/G510 - New Iberia MU		3						1					4
D03/G520 - Dist Road Mat					10	8	11		1	3.5	11.5	5	50
D03/G560 - Abbeville MU		4											4
D03/G570 - Franklin MU							0.5			1.25			1.75
D03/G580 - StMartinville MU				2	0.67		0.35				1.29		4.31
D07/G510 - Calcasieu MU				4.5		10		1	4	3	5		27.5
D07/G520 - DeRidder MU													
D07/G540 - Jennings MU					2					3		2	7
D07/G570 - Creole MU						0.25					5		5.25
D07/G580 - Oberlin MU	4.5												4.5
<b>Grand Total</b>	<b>4.5</b>	<b>7</b>	<b>0</b>	<b>6.5</b>	<b>12.67</b>	<b>18.3</b>	<b>12.4</b>	<b>2</b>	<b>5</b>	<b>10.75</b>	<b>22.79</b>	<b>7</b>	<b>108.81</b>

Date Range: January 1, 2013 to December 31, 2013

**MAINTENANCE UNIT MONTHLY USAGE:  
SALT, GRADE 1, 50 LB/SACK**

2013											
Location Conducting Operations	January	March	April	May	June	July	August	October	November	December	2013 Total
D04/G510 - Arcadia MU	218									541	759
D04/G520 - Homer MU										380	380
D04/G530 - Minden MU									241		241
D04/G530 - Minden Sheppard									12	1311	1323
D04/G530 - Shongaloo MU	400								12	232	644
D04/G540 - Bossier MU	1421									2646	4067
D04/G550 - Shreveport MU	1715									980	2695
D04/G560 - Mansfield MU	1176							7		1120	2303
D04/G570 - Coushatta MU	984							4		634	1622
D05/G510 - Farmerville MU	340									762	1102
D05/G520 - Ruston MU	289								49	196	534
D05/G530 - Jonesboro MU	192								73	99	364
D05/G540 - Bastrop MU	304										304
D05/G550 - Dist Road Mat	1123									171	1294
D05/G560 - Rayville MU	383									147	530
D05/G570 - Tallulah MU	262									19	281
D05/G580 - OakGrove MU	22	2	5	2	3	2	2			76	114
D05/G590 - Lk Providence MU	54			3	3		4			107	171
D05/G710 - Dist Road Mat	119										119
D05/G720 - Dist Road Mat	98									402	500
D08/G520 - Marksville MU										32	32
D08/G550 - Natchitoches MU									24	16	40
D58/G510 - Columbia MU	76								10	22	108
D58/G520 - Chase MU	27								4		31
D58/G540 - Harrisonburg MU	52									31	83
D58/G550 - Ferriday MU	42									25	67
D58/G580 - Trout MU	242								20		262
D61/G510 - BatonRouge MU	95										95
D61/G520 - Brittany MU	57										57
D61/G540 - NewRoads MU	25										25
D61/G550 - Plaquemine MU	18										18
D61/G560 - Bains MU	35										35
D61/G580 - Clinton MU	40										40
D61/G590 - PortAllen MU	12										12
D61/G765 - Dist Herbicides	88										88
<b>Grand Total</b>	<b>9909</b>	<b>2</b>	<b>5</b>	<b>5</b>	<b>6</b>	<b>2</b>	<b>6</b>	<b>11</b>	<b>445</b>	<b>9949</b>	<b>20340</b>

Date Range: January 1, 2013 to December 31, 2013

**MAINTENANCE UNIT MONTHLY USAGE:  
SALT, GRADE 1, 80 LB/SACK**

Location Conducting Operations	2011			2013			2014		
	January	February	2011 Total	January	November	December	2013 Total	February	2014 Total
D04/G510 - Arcadia MU	245	900	1145				200		
D04/G510 - Castor MU	211		211		37	163			
D04/G520 - Homer MU	538	119	657						
D04/G530 - Minden MU	962		962						
D04/G530 - Shongaloo MU	287		287						
D04/G540 - Plain Dealing MU	375	345	720						
D04/G550 - Shreveport MU	1350		1350						
D04/G550 - Vivian MU	150	300	450					240	240
D04/G560 - Mansfield MU	583	1050	1633						
D04/G570 - Coushatta MU	240	810	1050						
D08/G510 - Rapides MU		240	240						
D08/G530 - Many MU	74	245	319	89			89		
D08/G550 - Natchitoches MU	12	411	423						
D08/G560 - Winnfield MU	24	275	299						
D58/G510 - Columbia MU		4	4						
D58/G520 - Chase MU	3	34	37						
D58/G530 - LakeBruin MU		3	3						
D58/G550 - Ferriday MU		59	59						
<b>Grand Total</b>	<b>5054</b>	<b>4795</b>	<b>9849</b>	<b>89</b>			<b>289</b>	<b>240</b>	<b>240</b>

Date Range: November 1, 2010 to February 24, 2014



**MAINTENANCE UNIT MONTHLY USAGE:  
SALT, GRADE 2, 50 LB/SACK**

Location Conducting Operations	2013				2014	
	January	November	December	2013 Total	January	2014 Total
D58/G520 - Chase MU			36	36	62	62
D61/G765 - Dist Herbicides					784	784
D62/G530 - Greensburg MU	27		10	37	453	453
D62/G540 - Walker MU					490	490
D62/G550 - Dist Herbicides					98	98
D62/G550 - Hammond MU					392	392
D62/G555 - Kentwood MU					392	392
D62/G560 - Franklinton MU		1		1	293	293
D62/G570 - Covington MU					490	490
<b>Grand Total</b>	<b>27</b>	<b>1</b>	<b>46</b>	<b>74</b>	<b>3454</b>	<b>3454</b>

Date Range: November 1, 2010 to February 24, 2014

# Appendix T

Post Construction Storm Water  
Inspection Form

---

**POST-CONSTRUCTION STORM WATER INSPECTION FORM  
LOUISIANA DEPARTMENT OF TRANSPORTATION**

Project Name: \_\_\_\_\_

Project Number \_\_\_\_\_

Location \_\_\_\_\_ Permit Number: \_\_\_\_\_

Date of Inspection: \_\_\_\_\_ Time Started: \_\_\_\_\_ Time Completed \_\_\_\_\_

Weather: \_\_\_\_\_ Contractor: \_\_\_\_\_

Items/ Observations	Existence (Y/N)	Condition
Erosion		
Erosion Control		
Vegetation		
Water Quality		
Washouts/Cuts		
Drains		
Other damage to surface		

List any comments, concerns and/or recommendations concerning this project:

---

---

---

---

---

---

---

---

---

---

BMPs taken as corrective actions:

---

---

---

---

---

---

---

---

---

---

<u>Name of Inspector/Title</u>	<u>Agency/Office</u>	<u>Date</u>
<u>Signature of Inspector</u>	<u>Telephone Number</u>	<u>Date</u>
<u>Signature of Reviewer/Title</u>	<u>Agency/Office</u>	<u>Date</u>